

ADAIR COUNTY COMMISSION MINUTES
MONDAY, DECEMBER 18, 2017
20TH DAY OCTOBER ADJOURNED

The Adair County Commission convened at 8:30 a.m. on December 18, 2017 in the Courthouse at Kirksville. All Commissioners were present. Commissioner Thompson will continue to be acting Presiding Commissioner during the absence of Presiding Commissioner Pickens.

Adair County Prosecuting Attorney, Matt Wilson, was unable to attend the 9:00 a.m. budget hearing. It will be rescheduled for later in the week. As a result of the cancellation, the Commission spent the morning reviewing the Assessor's budget. The Assessor's budget hearing was scheduled for later in the afternoon. Adair County Clerk, Sandra Collop, expressed concerns regarding tax payments owed to entities as a result of the expansion to the Kraft/Heinz plant.

At 11:00 a.m., the Commission met with representatives. Jim Vernon and Amy DiBlasi of the Daniel and Henry Company, to discuss renewal property and casualty insurance coverages for Adair County. Mr. Vernon stated that during 2017 premium payments to the carrier, OneBeacon, amounted to \$110,000; however, claims paid were \$127,000. They felt it would be in the best interest of the County to go out into the market for additional quotes.

Mr. Vernon stated that the rate from Travelers came in \$9,000 less than last year and was better from a coverage stand point. As a result, Mr. Vernon and Ms. DiBlasi's recommendation was to change the county's insurance carrier to Travelers. They presented a detailed worksheet showing the "old versus new" coverages and dollar amounts. They felt Travelers was a reputable company and would be good to work with.

After discussion, the Commission decided to add flood and earthquake coverage to the equipment and increase fire legal liability from \$100,000 to \$1,000,000. This would result in a small increase in premium. Client acceptance forms were presented to bind coverages. The Commission will review the documents. Coverage will be bound upon receipt of the signed paperwork.

The Commission thanked Mr. Vernon and Ms. DiBlasi for the information and would be contacting them soon.

At 1:00 p.m., the Commission met with Dave Hurt, Finance Coordinator for the Adair County Sheriff's Office, to discuss the 2018 budget. Also present was Adair County Clerk, Sandra Collop; Deputy Clerk, Tammy Miller; and by invitation of the Sheriff's Department, Frank Oberle.

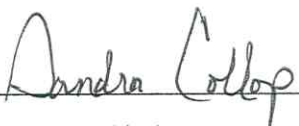
Discussion was held regarding requests by the Sheriff's Department for additional money to cover increased expenses wanted for the Sheriff's Department. Mr. Hurt then presented proposed cuts to their original budget request, but insisted that additional money was needed in order to balance the bottom line of the department budget.

Mrs. Collop stated that an additional \$25,000 had been added to the anticipated 2018 sales tax revenues for Fund 801 - Law Enforcement General. This was the result of year-end sales tax revenues from the Department of Revenue as reported to the Adair County Treasurer.

Mr. Oberle asked questions about expenses for the department as well as how Fund 801 - Law Enforcement General was funded. Mr. Oberle was instrumental in the effort to pass a ¼% sales tax, named Law Enforcement Services, to help support the Sheriff's Department.

Continued on page 711

ATTEST:


County Clerk


Presiding Commissioner

ADAIR COUNTY COMMISSION MINUTES
MONDAY, DECEMBER 18, 2017

Continued from page 710

Mr. Hurt's requests were documented, but approximately \$967,000 in additional funds would be needed to meet the requests. Ms. Miller said she would input the figures to determine the amount actually needed to balance the fund. She will contact Mr. Hurt when this is completed.

Discussion continued after Mr. Hurt departed. Commissioner Thompson verified the amount of sales tax revenues estimated to be collected in Fund 801 – Law Enforcement General and also in Fund 301 – Law Enforcement Services. Mrs. Collop stated the amount was \$875,000 for each fund. Commissioner Thompson made the suggestion that the Sheriff's Department, in addition to the \$875,000 revenues in Fund 801, utilize the entire estimated revenues of Fund 301 (also \$875,000) to operate the department in 2018. This was consistent with additional funding in the past. All Commissioners agreed. The Sheriff's Department will determine the figures to balance the fund using anticipated revenues from both Fund 801 and Fund 301. The estimated \$94,000 remaining in Fund 801 at the end of 2017 should also be utilized. Mr. Hurt will be informed of their decision.

Commissioner Thompson then moved to accept the recommendation of the Daniel and Henry Company to insure the County using Travelers as the carrier. Commissioner King seconded the motion. Presiding Commissioner Pickens concurred. All voted in favor of the motion.

Commissioner Thompson moved to fund the University of Missouri Adair County Extension Council the same amount as in 2017. Commissioner King seconded the motion. Presiding Commissioner Pickens concurred. All voted in favor of the motion. The Commission will notify the Extension Council.

At 3:00 p.m., the Commission along with Adair County Clerk, Sandra Collop, met with Adair County Assessor, Donnie Waybill, to discuss requests for his 2018 budget. Mr. Waybill asked why the \$85,000 amount he had requested from General Revenue was not indicated on the paperwork returned to him by the County Clerk's office.

Mrs. Collop explained that the amount had not yet been determined. The Assessor's office had been denied reimbursements from the State Tax Commission (STC) in 2017 as a result of Adair County not being in compliance with assessment values. She stated that the County lost approximately \$7,726 in reimbursements in 2016, approximately \$44,000 in reimbursements in 2017, and will lose approximately \$44,000 in 2018 as a result of the non-compliance.

Mrs. Collop stated that the county was statutorily required to provide an amount equal to a three year average (\$85,000) of assistance from General Revenue to his budget each year. It was her understanding, also by state statute, if the County did not abide by this law, the STC would deny reimbursement to the County. As the County was not receiving funds anyway from the STC due to his non-compliance, the Prosecuting Attorney had been contacted to see what ramifications would result if the County did not provide funding to the Assessor's budget. An answer had not yet been received from the Prosecutor. Due to requested budget amounts submitted by Mr. Waybill, it is estimated that \$55,000 would be needed from General Revenue to prevent a negative budget for the Assessor's office.

Continued on page 712

ATTEST: Sandra Collop Stanley Pickens
County Clerk Presiding Commissioner

**ADAIR COUNTY COMMISSION MINUTES
MONDAY, DECEMBER 18, 2017**

Continued from page 711

Mr. Waybill stated he did not have to maintain the percentage assessment amount as set forth by the STC. He felt it was not fair to taxpayer's to increase their assessment to the STC's requirements. He would, however, slowly increase them over time, but the STC was not in favor of his time frame.

Commissioner King asked if he had submitted his tax assessment maintenance plan to the STC. Mr. King had called the STC to see if they had received it and to date they had not. Mr. King said the letter presented to the Commission regarding the maintenance plan was dated in November so he was surprised when the STC told him it hadn't been submitted. Mr. King asked Mr. Waybill to submit his plan so it could be approved by the STC. Mr. Waybill said he would send them the plan but they wouldn't like it and probably not approve it.

The Commission will notify Mr. Waybill of their decision regarding monies from General Revenue to support the Assessor's Fund for 2018.

The Adair County Commission adjourned at 4:00 p.m. on December 18, 2017.

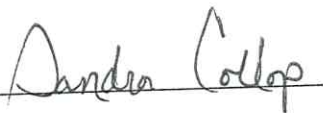
Unscheduled Public Walk-Ins and other Non-Agenda Items for Monday, December 18, 2017:

Glen Novinger

T.R. Roan – Live Scan

Butch Newman – Road Issues

ATTEST:


County Clerk


Presiding Commissioner