

ADAIR COUNTY COMMISSION MINUTES
TUESDAY, DECEMBER 19, 2017
21ST DAY OCTOBER ADJOURNED

The Adair County Commission convened at 8:30 a.m. on December 19, 2017 in the Courthouse at Kirksville. Commissioner King and Commissioner Thompson were present. Presiding Commissioner Pickens was absent.

The Commission and Adair County Clerk, Sandra Collop, met with Adair County Prosecuting Attorney, Matt Wilson, to discuss his 2018 budget requests. Also present was deputy clerk, Tammy Miller, from the County Clerk's office. He stated that he had spoken with Ms. Miller regarding a few issues with his 2018 budget, but everything had been worked out.

Discussion moved to concerns that the Collector, Treasurer, and County Clerk, had been notified from four different taxing entities in regards to receiving PILOTs (payments in lieu of taxes) from Kraft/Heinz. Each elected official explained that they were not familiar with the agreement. The Treasurer and Collector also stated that nothing had been billed or collected for them through Adair County.

Mrs. Collop expressed concerns that the County was receiving these inquiries and thought it would be beneficial to investigate their concerns. She contacted the City of Kirksville and they provided a copy of the Performance Agreement dated as of February 29, 2016 between City of Kirksville, Missouri and Kraft Heinz Foods Company. The agreement was signed by Richard Detweiler, Mayor of the City of Kirksville, Missouri; Donnie Waybill, County Assessor of Adair County, Missouri; and William Durbin, Assistant Treasurer, Kraft Heinz Foods Company. Copies of the agreement were given to everyone for review.

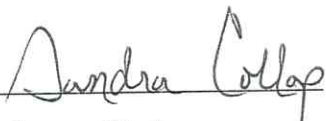
Mr. Wilson suggested the Collector, Sonja Harden, be involved in the conversation as this directly involved her office. When she arrived, Mrs. Harden verified that she had had discussions with a representative of the City of Kirksville asking that she provide billings to the entities for payments in lieu of taxes in association with the Kraft/Heinz agreement. Mrs. Harden told them she was not familiar with the agreement and did not bill for PILOTs. She stated that the City had tried repeatedly to speak with the Assessor regarding this situation, but he would not provide answers to their questions.

The agreement sited steps that should be taken by each of the parties involved in order to provide the taxing entities their money. It was suggested by the Prosecuting Attorney that a meeting be held with the City of Kirksville to discuss the status of the agreement. Questions such as: Did Kraft/Heinz provide the Assessor with the assessment; Was the assessment given to the City; Who creates the bill; Does this program go under the duties of the Collector? If so, all contracts to collect taxes for the taxing districts would need to be amended and a separate Memo of Understanding be created and signed by the Presiding Commissioner and the Collector.

Prosecuting Attorney felt that a meeting should be held with all parties involved to clarify responsibilities of the agreement as this could possibly impact the County. Commissioner King will contact Mari Macomber, Kirksville City Manager, the Assessor, and all involved to meet tomorrow afternoon. Time could possibly be of the essence as the 2017 tax year was coming to a close.

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ATTEST:


County Clerk


Presiding Commissioner

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The Adair County Commission adjourned at 4:00 p.m. on December 19, 2017.

Unscheduled Public Walk-Ins and other Non-Agenda Items for Tuesday, December 19, 2017:

None.

IN REF. ORDER NO 18 Missouri Office of Prosecution Services receipt of list of training programs attended by Adair County Prosecuting Attorney, Matt Wilson, in 2017


STATE OF MISSOURI
OFFICE OF PROSECUTION SERVICES


RECEIVED
DEC 19 2017
ADAIR COUNTY CLERK

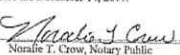
JASON H. LAMB
Executive Director
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CERTIFICATION MEMORANDUM

TO: Whom It May Concern
FROM: Jason H. Lamb, Executive Director
DATE: December 14, 2017
RE: Certification of Training


This is to certify that the Missouri Office of Prosecution Services has received the list of training programs which Matt Wilson, Prosecuting Attorney, Adair County, Missouri certified were attended in 2017, and does approve the courses listed by Mr. Wilson. The list of courses is beyond the twenty (20) hours per annum mandated by Section 56.265.2 RSMo, 1994 and meets the criteria set forth by the Missouri Office of Prosecution Services' Training Council, which approves and accredits prosecutors' training.

Respectfully submitted,

Jason H. Lamb
Executive Director

I hereby certify and return to before me December 14, 2017.

Natalie T. Crow, Notary Public


My commission expires: January 4, 2021.

ATTEST:


County Clerk


Presiding Commissioner