

**ADAIR COUNTY COMMISSION MINUTES**  
**TUESDAY, JANUARY 16, 2018**  
**6TH DAY JANUARY REGULAR**

The Adair County Commission convened at 8:30 a.m. on January 16, 2018 in the Courthouse at Kirksville. All Commissioners were present. The Adair County Courthouse was closed on Monday, January 15, 2018 in observance of Martin Luther King Day.

At 10:30 a.m., the Commission met with Brad Ray of Sprocket Technologies. Also present, at Mr. Ray's request, was Adair County Public Administrator, Rhonda Noe. Trey Kramer, represented the Prosecuting Attorney's office as Adair County Prosecuting Attorney, Matt Wilson was unable to attend.

The purpose of the meeting was to discuss the process to link the Prosecuting Attorney's office with the Courthouse. The Public Administrator's office, which is located in the Annex along with the Prosecutor's office, is already linked to the Courthouse. This would provide Mr. Wilson's office the capability to upgrade his computer equipment and be covered under the monthly maintenance agreement as all other Elected Officials funded through General Revenue. Mr. Ray provided several different scenarios of how this could be accomplished and to what extent it would involve the Public administrator's office.

Mr. Ray will provide a written proposal of the cost to Mrs. Noe and to Mr. Wilson for the upgrade. He will also include the Road and Bridge Department as this could benefit their operation as well. He will communicate directly with Mr. Wilson regarding any changes.

Mr. Ray also suggested that the contract with the County be updated. It currently does not cover all the computers as well as servers that have been added to the County. The Prosecuting Attorney's office is currently not included in the maintenance contract as previously perceived.

At 1:30 p.m., the Commission met with Dave Hurt, Finance Coordinator for the Sheriff's Department and LouAnn Rongey of the United Stated Department of Agriculture (USDA). Discussion ensued regarding an agreement the Commissioners have as the Adair County Road Maintenance Association. Mr. Hurt and Mrs. Rongey discussed details. Mr. Hurt had prepared a letter to the Association for their signature.

Presiding Commissioner Pickens signed Invoice #17 for reimbursement of expenses related to Project No. BRO-NBIL-B001 (50); the Certification of Plans, Specifications & Estimate for Federal-aid project Adair County Bridge No. 0680007; BRO-NBIL-B001 (50); and the Off System Bridge Replacement Program – Design Designation for Adair County Bridge No. 0680007; BRO-NBIL-B001 (50).

The Adair County Commission adjourned at 4:00 p.m. on January 16, 2018.

The Adair County Commission will reconvene on Monday, January 22, 2018 as there will not be a quorum to conduct business on Wednesday, January 17, 2018. Commissioner Thompson will be attending a County Commission Association of Missouri (CCAM) meeting in Jefferson City and Presiding Commissioner Pickens will be out of the office.

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ATTEST:

  
County Clerk

  
Presiding Commissioner


**ADAIR COUNTY COMMISSION MINUTES  
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**Unscheduled Public Walk-Ins and other Non-Agenda Items for Tuesday, January 16, 2018:**

None

IN REF. ORDER NO 11 Certification of Plans, Specifications & Estimate for Federal-aid project Adair County Bridge No. 0680007; BRO-NBIL-B001 (50)

<b>ADAIR COUNTY COMMISSION</b>	
<small>Adair County Courthouse 106 W. Washington St Ricksville, MO 63301 Phone: 666-665-2283</small>	<small>Stanley Fickens, Presiding Commissioner William King, 1<sup>st</sup> District Commissioner Mark Thompson, 2<sup>nd</sup> District Commissioner Fax: 666-785-3213</small>
<b>Local Public Agency (LPA) Certification of Plans, Specifications &amp; Estimate (PS&amp;E)</b>	
<small>For Federal-aid project Adair County Bridge No. 0680007; BRO-NBIL-B001 (50) administered by the Adair County Commission. The undersigned hereby certifies the following, to the best of his or her knowledge and belief, on behalf of:</small>	
<p>1. The undersigned is hereby certifying that the Specifications (including technical specifications and job special provisions) and Standard Plans for the above mentioned project is in full compliance with all applicable Federal and State Laws, including but not limited to 23 CFR.</p>	
<p>2. The undersigned will also carry out this project in accordance with applicable Federal and State policies and guidelines as set forth in Missouri's Local Public Agency Manual found on MoDOT's website.</p>	
<p>3. The undersigned will also enforce compliance with the above mentioned laws, regulations, policies and guidelines by its consultants, contractors, and subcontractors.</p>	
<p>4. The undersigned is hereby certifying that the above mentioned project has been developed according to: (check all that apply)</p>	
<p><input checked="" type="checkbox"/> Missouri Standard Specifications for Highway Construction, 2011 Edition</p>	
<p><input checked="" type="checkbox"/> Missouri Standard Plans for Highway Construction, 2009 Edition</p>	
<p>Other (list out all that apply):</p>	
<p><input checked="" type="checkbox"/> 2002 AASHTO Standard Specifications for Highway Bridges, 17<sup>th</sup> Edition</p>	
<p><input checked="" type="checkbox"/> 2001 AASHTO Guidelines for Geometric Design of Very Low-Volume Local Roads (ADTC-100)</p>	
<p><input checked="" type="checkbox"/> MoDOT Local Public Agency Manual.</p>	
<p>SIGNED:  01-16-2018 <small>Signature of LPA Responsible Person in Charge Date</small></p>	
<p><small>Stanley Fickens Typed Name of LPA Responsible Person in Charge</small></p>	
<p><small>ADAIR COUNTY PRESIDING COMMISSIONER Title of LPA Responsible Person in Charge</small></p>	

RECEIVED  
JAN 16 2018  
ADAIR COUNTY CLERK

ATTEST:    
County Clerk Presiding Commissioner