



**ADAIR COUNTY
SHERIFF'S OFFICE**

215 N. Franklin St. Kirksville, MO 63501
Phone: (660) 665-4644 Fax: (660) 785-3224

Vacation House Check Request

Name of Requester:			
Address of Home to be Checked:			
Home Phone #:		Cell #:	
Date Leaving:		Expected Date of Return:	
Description of home to be checked:			
Will a key be left with a neighbor or relative?		Yes / No	If so, who?
Name:			
Address:			
Home Phone #:		Cell #:	
Please check mark if you have any of the following at the home to be checked.			
<input type="checkbox"/>	Cattle	<input type="checkbox"/>	Horses
<input type="checkbox"/>	Pigs	<input type="checkbox"/>	Sheep
<input type="checkbox"/>	Poultry		
Family Pet:		<input type="checkbox"/>	Dog
		<input type="checkbox"/>	Cat
		<input type="checkbox"/>	Other _____
If any checked above, who will be caring for your animals while you are away?			
Name:			
Address:			
Home Phone #:		Cell #:	
Will there be any lights left on, or any electric light timers?		Yes / No	
If yes, please indicate which rooms, number of light, etc...			
In case of emergency, vacationer may be contacted at: (hotel, resort, relative, etc.)			
# 1. Name:			
Address:			
Phone #:		Cell #:	
# 2. Name:			
Address:			
Phone #:		Cell #:	
As owner/manager/renter, I authorize the Adair County Sheriff's Office to enter and secure my property from crime or damage upon their discovery of an unlocked or broken door, window, or any other place in which it appears that illegal entry has been made. I understand upon securing the premises, the Sheriff's Office will attempt to notify me or one of my representatives.			
Owner/Manager/Renter Signature			Date