

**ADAIR COUNTY COMMISSION MINUTES
TUESDAY, MAY 12, 2020
5TH DAY APRIL ADJOURNED**

The Adair County Commission convened at 8:30 a.m. on May 12, 2020 in the Courthouse at Kirksville. All Commissioners were present.

At 2:00 p.m., the Commission participated in a zoom meeting conducted by Sheriff Hardwick to further discuss courtroom procedures and social distancing. Also present were Linda Decker, Adair County Circuit Clerk; Circuit Judge Russell Steele; Associate Judge, Kristie Swaim; Tracy Salsberry, Adair County Sheriff's Deputy; Kevin Locke, Public Defender; Steve Farnsworth, Kirksville Chief of Police; Justin Jones, Deputy Chief of Police; Associate Judge, Tom Redington; Matt Wilson, Adair County Prosecuting Attorney; John Slavin, Attorney for City of Kirksville; and Danica Collinge, Adair County Sheriff's Department.

Judge Redington began by saying that Drug Court will resume on May 18. Judge Steele said May might not happen as the rest of the courts would not open until June 1. He said the Supreme Court is mandating the requirement of face masks for everyone. We will provide them if they do not have them, marking social distancing, and limiting number to 10 when practical. We must work thru this. We are putting together something comprehensive to minimize risk for everyone. He thinks June 1 is good for the entire circuit.

Sheriff Hardwick said that hand sanitizer was not available from his source.

Mr. Wilson will call at 3:00 or 3:30 and can put out the word to get resources and see what everyone else is doing.

Judge Steele reported stand-up hand sanitizing station. The Sheriff will follow up on that. Judge Swain asked if the County was still in Phase 0 until June 1? Phase 1 then will begin? Judge Redington will cancel Drug Court opening on May 18 and start on June 1. Mr. Slavin asked about Municipal Court. He was trying to think how to limit 10 to the courtroom but had questions and did not know what was being considered. Judge Steele said that 10 includes court personnel. Should there be numeric order? Sit in cars? I am thinking out loud. We have the option to increase to Phase 1 or stay at Phase 0. It is the jurisdiction's call.

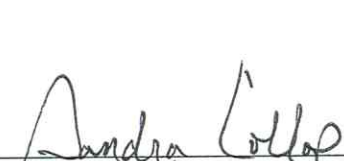
Mr. Locke wanted to know if there would be a sign-in sheet. Sheriff Hardwick said it was the order of the courts - who they want and in what order so bailiffs can be working in that direction.

Commissioner King said there will be one door in and one out. June 1st the State will be in Phase 2 per Governor Parson. At some point we will open. We can play that by ear. Judge Steele encourages the use of technology and to use it continually. He told Sheriff Hardwick he could not give him an order. He needed to rely on attorneys and then could share the information with the bailiff.

Mr. Locke is already doing that and can expand. He will take a run at some scheduling and try for the 19th on zoom and see how that goes. Mrs. Decker asked for a location to obtain N95 masks and were they covered by Federal money. Commissioner King wanted to know who was responsible for that. Mr. Wilson said you can buy all levels of masks off Amazon. Is everyone required to participate? What is the mandate and who will be the provider?

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Mrs. Decker encouraged the Commission not to open all four doors and allow access to the Courthouse only on the ground floor. Sheriff Hardwick wants to close the Courthouse down and set up security. Justin Jones said they could go with surgical or cloth masks. Mrs. Decker has a source for KN-95 masks. We could possibly have a pager system like restaurants. Sheriff Hardwick knows the cost depends on the type and number needed. Could be \$500 on up. A cost of \$1200 -\$1300 is a very good system and you can send text numbers to them.

Mrs. Decker thought some would come to court with cell phones. Mr. Salsberry said some do not have cars and finding them to come to the Courthouse may be difficult. The Sheriff said we cannot check all the cars around the Courthouse to find them. It would be very confusing, and we would do the best we can.

Judge Swaim wants the east/west doors open for ADA accessibility. Perhaps put up tents for the court people.

Mark Wellman, City of Kirksville Police Officer, then came to the zoom meeting to take the place of Mr. Jones and Chief Farnsworth.

Mrs. Decker said that masks are \$.50 each or \$1.35 for disposable. Mr. Wilson quoted 50 for \$35.00 that are one-time use. Mr. Locke thought there was too much volume for tents on the lawn. Sheriff Hardwick said numbers would need to be estimated so large numbers of people do not show up at the same time. Judge Steele suggested non-attorney time and attorney case times are needed to work with them as we only will have one door. Judge Swaim thought we need to just do it. The information on the doors is outdated.

Mr. Wilson said many Courthouses are limited to when you can enter. You go to one door and protection is set up. We need direction from the Commission every day.

Sheriff Hardwick said he has been an advocate to secure the building and open it on the east side. Commissioner King wanted to know how to monitor this. The Sheriff said there is always the chance for someone coming in and out. We need to restrict flow of the people to the Courthouse for security. Mrs. Decker said the City would have to have people there as well for security. The Sheriff said business as usual is gone and it is time to do something.


Mr. Wilson said to take people's temperatures. Judge Steele said some courts are doing that and screening questions. Judge Swaim asked about cleaning and disinfecting between courtroom proceedings plus supplies to clean. What comfort level is there if no one is cleaning and sanitizing. Mr. Locke will wear a mask and keep his distance. He wants clients to wear masks too. Mr. Wilson asked about cleaning procedures for Joe and Dale (the janitors) and show them how to clean properly. Commissioner King said their time each day only goes to 4:30. Mr. Wilson wants spray to be done before next people come in. Commissioner King suggested specific seating areas. Mr. Slavin suggested removing or taping off chairs. Sheriff Hardwick wants to secure the Courthouse ASAP. He will come to the Courthouse tomorrow at 9:00 a.m. to discuss security with the Commission.

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The next meeting will be held on May 21st at 2:00 p.m.

The meeting concluded at 3:15 p.m.,

The Adair County Commission adjourned at 4:00 p.m. on May 12, 2020.

Unscheduled Public Walk-Ins and other Non-Agenda Items for Tuesday, May 12, 2020:

None

ATTEST:



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