

EMPLOYEE NEWSLETTER

December 2020

Birthday Wishes		
12/01	Brandy Thomas	Sheriff's Office
12/07	Curtis Burgin	Sheriff's Office
12/08	Randy Watson	Road & Bridge
12/08	Phil McIntosh	Juvenile Office
12/15	Dillon Hutton	Sheriff's Office
12/18	Brian Noe	Coroner
12/28	Rhonda Noe	Public Administrator
12/31	Scott VanWye	Road & Bridge



Important 2020-2021 Dates	
Dec 14 -Dec 18	Secret Santa Gift Exchange
Tuesday December 15	Christmas Carry-In (Possible)
Thursday December 24	Christmas Holiday County Offices Closed 1/2 Day
Friday December 25	Christmas Holiday County Offices Closed
Friday January 1	New Years Holiday County Offices Closed
Monday January 18	Martin Luther King Holiday County Offices Closed

SECRET SANTA

Names have been drawn for all Secret Santas. Secret gift exchanges will be done in the Commissioner's Office during the week of December 14-18.



Still Under Discussion-This could be canceled

CHRISTMAS CARRY-IN

*Tuesday December 15, 2020
Annex Building
12:00-1:00*

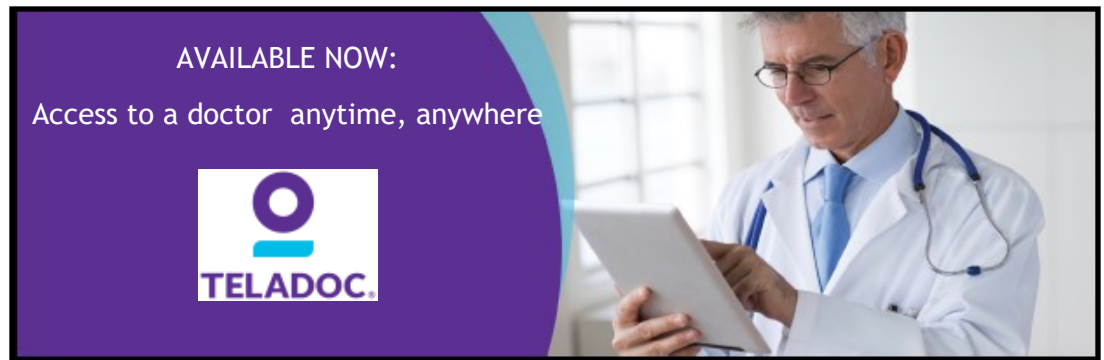
You can sign-up (tell us what you are bringing) in the Commissioner's Office or contact Heather at: (660)234-7914 or hkelley@adaircomo.com

Service Anniversaries			
12/02	2 yrs.	Danica Wallace	Sheriff's Office
12/05	29 yrs.	Kim Kriegel	Maintenance
12/05	10 yrs.	Tammy Miller	Clerk's Office
12/18	4 yrs.	Bradley Broadwell	Sheriff's Office
12/19	16 yrs.	Tracy Salsberry	Sheriff's Office
12/29	6 yrs.	Sherry Treasure	Clerk's Office

Attention Employees- You can receive medical care without visiting the doctor's Office



You do not need a computer. Members can receive medical services via telephone.



The Teladoc benefit provides medical plan members with 24/7 access to a physician at no cost to them—they're covered at 100%.

Requesting a Teladoc appointment is easy and can be done two ways:

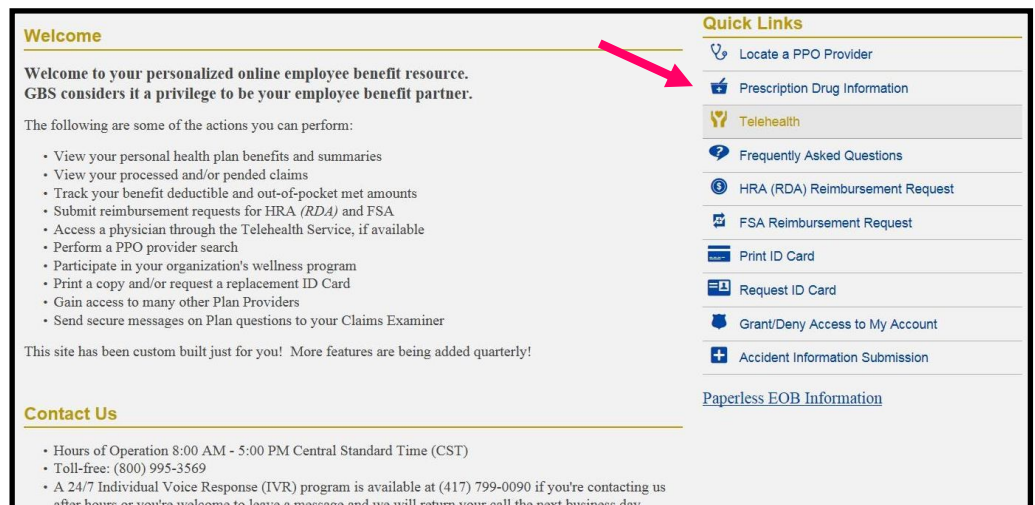
1. Logging in to the GBS Member Portal at mygbshhealth.com and selecting Telehealth on the right-hand side.
 - Once setting up your Teledoc account you will have to complete a brief medical history prior to requesting a consultation, or;
2. Calling Teladoc directly at 1-800-835-2362.

Teledoc is a simple new way to access qualified doctors and is a convenient and affordable option for quality healthcare.

Teledoc doctors can treat many medical conditions (prescribe medication), including:

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|----------------------------|-----------------------|
| • Acid reflux | • Headache/Migraine |
| • Asthma | • Joint Pain/Swelling |
| • Backache | • Laryngitis |
| • Blood Pressure issues | • Pink Eye |
| • Cough | • Sore Throat |
| • Eye Infection/Irritation | • Sprains and Strains |
| • Fever | • And more! |

*Simply log in to your Group Benefit Services (GBS) member account, click on the right-hand side **Telehealth** link to set up your Teledoc account. Once setting up your Teledoc account you will have to complete a brief medical history prior to requesting a consultation.*



Can Employees Make Insurance Changes After Open Enrollment?

The Answer Could Be...Yes



Employees are unable to change their insurance coverages for another year unless they qualify for a special enrollment period. A special enrollment period can apply for employees during **qualifying life events**.

Examples of qualifying life events include:

- Lost of health coverage
 - * Including job-based, individual, and student plans
 - * Losing eligibility for Medicare, Medicaid, or CHIP
 - * Turning 26 and losing coverage through a parent's plan
- Changes in household status
 - * Getting married or divorced
 - * Having a baby or adopting a child
 - * Death in the family



Employees only have **30 days** following a qualify life event to submit a request for a special enrollment period. If employees are unsure if they qualify for a special enrollment period or need an *Event Change Form* to change insurance coverages due to a qualify life event contact Human Resources at (660)234-7914 or email at hkelley@adaircomo.com

Reimbursable Deductible Allowance (RDA) Benefit

EMPLOYEES...ARE YOU GETTING YOUR CASH BACK?

This is an included benefit...all employees with GBS coverage can take advantage of this benefit!

Through RDA, a portion of out of pocket expenses applied to your deductible and co-payments made throughout the year can be reimbursed. *Employees and dependents covered under any of the Medical Insurance Plans can be reimbursed up to \$500 each year (Maximum \$1000 for a family).*

To receive a reimbursement, employees simply submit payment receipts with the Explanation of Benefits (EOB) statements from the insurance company along with a completed RDA Claim Form. Human Resources can submit claims on behalf of employees or employees can submit claims directly to GBS either by mail, fax, or through employee's online GBS account.

Human Resources can help employees by...

- 1) Printing a list of all individual medical claims eligible for the RDA benefit
- 2) Providing RDA claim forms and EOB Statements
- 3) Submitting RDA claims

Or employees can submit RDA claims directly to:

GBS Mail: 1736 E Sunshine Suite 200
Springfield, MO 65804

GBS FAX: 1(417)883-8261

GBS Online Employee Members Portal: <https://gbs-tpa.com>

Employees have until March 31, 2021 to submit 2020 RDA Claims

Contact Heather in
Human Resources for RDA
information at
(660)234-7914
or
hkelley@adaircomo.com



Flexible Spending Account (FSA) Information

You have until December 31, 2020 to spend any money left in your Flexible Spending Account (aka Flexible Benefit Account). FSA balance information can be found on your GBS online account or you can call GBS at (800)995-3569 for account information. FSA debit card swipes will be accepted until midnight on December 31, 2020 and paper FSA reimbursement forms will be accepted until March 31, 2021 for any 2020 expenditures.

2020 Flexible Spending Account money cannot be carried over into 2021.



News From Around the County

Still Under Discussion-This could be canceled



CHRISTMAS CARRY-IN
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Annex Building
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Employee Service Recognitions

The following employees will receive special recognition during the Christmas Carry-In for their years of dedicated service to Adair County.

5 Years

Brian Blaise	Sheriff's Office
John Malloy	Sheriff's Office
Terry Pearson	Assessor's Office

10 Years

Tammy Miller	Clerk's Office
Matt Wilson	Prosecuting Attorney

15 Years

John Axsom	Sheriff's Office
Joe Nicol	Maintenance
Kim Salter	Treasurer's Office

20 Years

Jeff Gottman	Sheriff's Office
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25 Years

Lori Smith	Treasurer
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40 Years

Randall Snyder	Road & Bridge
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News From Around the County

Thompson and Smith Both Elected to Another Term on State Executive Boards



Above: Associate Commissioner Mark Thompson (left) and Treasurer Lori Smith (right) are pictured following the elections to their respective State Executive Boards.

November 23, 2020 the County Commissioners Association of Missouri (CCAM) conducted a state-wide election for the CCAM Executive Board. Adair County Associate Commissioner Mark Thompson was elected by County Commissioners throughout Missouri as their board's 2nd Vice President for the upcoming year. Thompson won his re-election bid on November 3, 2020 and will serve his 4th term on the Adair County Commission.

Lori Smith, Adair County Treasurer, was elected to serve as the Third Vice President on the Missouri Association of Counties (MAC) Executive Board. Her term will begin January 1, 2021. MAC is a lobbying alliance that represents these local government elected officials, all of whom work to improve services for Missouri taxpayers and citizens.

Correction Officers Awarded for Live Saving Measures



Pictured above left to right: Sheriff Bob Hardwick, Corrections Officer Vernon Adams, Corrections Supervisor Broxton Powell, Corrections Officer Tammy Key, and Jail Administrator John Axsom.

On October 24th, 2020 Officer Vernon Adams was doing well-being checks in the Adair County Jail. While doing so he observed what he felt was odd behavior from one of the detainees. It was not immediately obvious what was going on, but instead of continuing on his way, he trusted his instincts and summoned help from his co-workers. It was then that they discovered the detainee was attempting suicide by suffocation. Officer Adams' instincts, as well as Officer Tammy Key and Supervisor Broxton Powell's response, more likely than not saved a life. When this incident occurred Officer Adams was only on his 8th day of employment with the Adair County Sheriff's Office. All three were presented with lifesaving awards with their families in attendance on November 6th, 2020. We're very proud of all of them!

News From Around the County

New Archer Lane Bridge Completed



Adair County Commissioners conducted the final inspection of the newly constructed Bridge on Archer Lane November 16, 2020. Archer Lane Bridge is located in the Southeast part of the county and was funded through the Off-System Bridge Replacement and Rehabilitation (BRO) Local Public Agency (LPA) program through the Missouri Department of Transportation (MoDOT).

Pictured above left to right, Commissioner Mark Thompson, Shannon Howe (Howe Company), Commissioner Bill King, Commissioner Mark Shahan, Mike Schrage (BRS Construction), and Road & Bridge Supervisor JB Hamlin.

Oh No...The big 5-0

Shelley Story, Accounts Coordinator in the Public Administrator's Office, was a good sport when her awesome co-workers helped her celebrate her 50th Birthday on November 12th. It looks like Shelley (pictured below) got everything she needed for her special day!

(PS. I was told that Shelley would be fine with this post)



Covid Health Screenings Continue at the Courthouse

Covid health screenings have been occurring at the west entrance of the courthouse since October 5, 2020. Health Screener Tiffany Haley has been a wonderful addition to the Courthouse not only screening individuals but directing visitors to the appropriate county offices. We all appreciate her cheerful disposition and her ability to work well with the all the unique people she comes in contact with everyday!



Covid Health Screener Tiffany Haley screens on average 100 visitors/employees each day. On this particular morning she greets and screens employee Tammy Miller- Clerk's Office (left) and employee Becca Story- Clerk's Office (right).