

EMPLOYEE NEWSLETTER

MARCH 2019

Birthday Wishes

03/04	Pat Williams	Juvenile Office
03/08	Sandy Collop	County Clerk
03/08	Mikeal Groza	Sheriff's Office
03/11	Matthew Frederick	Sheriff's Office
03/19	Sonja Harden	Collector
03/19	Betty Shahan	County Clerk's Office
03/20	Tracy Hunter	Recorder's Office
03/28	Bill King	Commissioner



Service Anniversaries

03/10	4 yrs.	Chris Stivers	Sheriff's Office
03/13	2 yrs.	Ron Collinge	Sheriff's Office
03/14	2 Yrs.	George Kramer	Prosecuting Attorney's Office
03/16	9 yrs.	Charlie Truitt	Sheriff's Office
03/21	1 yr.	Andrew Boster	Prosecuting Attorney's Office
03/21	7 yrs.	Karen Hammons	Collector's Office
03/22	7 yrs.	Steve Farnsworth	Juvenile Office
03/23	8 yrs.	Matt Wilson	Prosecuting Attorney
03/30	3 yrs.	Pat Williams	Juvenile Office



Welcome New Employees

Brennan Bloskovich	Assessor's Office
Jacob Stivers	Sheriff's Office

Sheriff's Office
Sheriff's Office
Prosecuting Attorney's Office
Sheriff's Office
Prosecuting Attorney's Office
Collector's Office
Juvenile Office
Prosecuting Attorney
Juvenile Office





100% Covered Lab Benefit through Group Benefit Services (GBS)*

The Lab Card benefit **provides 100% covered outpatient lab work services** to GBS insurance members.

The program works in three simple steps:

1. **Lab work ordered.** When your physician orders lab work for you, show your healthcare ID card (which has the Lab Card logo on it) and verbally request to use the Lab Card program. Verbally requesting the service is important—if not verbally requested, the member's standard copays and deductibles will apply.
2. **Specimen collection.**
 - a. Once your physician collects the specimens they call Quest Diagnostics Lab Card Client services at 1-800-646-7788 for courier pick-up and supplies.
 - b. If the physician does not participate in the Lab Card program, the member can take their test orders to an approved Lab Card collection site for draw. Collection site locations can be found by calling Quest Diagnostics Lab Card Client Services (1-800-646-7788) or by visiting LabCard.com.
3. **Specimen processing.** Your specimen will be processed through the Lab Card program at an approved Quest Diagnostics facility and results will be sent back to your physician (usually within 24-48 hours).



Covered Lab Card Test Include:

- Blood Testing (cholesterol, CBC-complete blood count)
- Urine Testing (urinalysis)
- Cytology and Pathology (biopsy, pap smears)
- Cultures (throat cultures)

Lab Card Test Not Covered:

- Lab work completed during hospitalization
- Lab work completed on an emergency basis
- Mammograms, x-ray, imaging, dental work
- Lab work performed without use of your Lab Card
- Test not covered by our current health plan



*The Lab Card benefit covers the costs associated with specimen testing, members may be billed from their provider for specimen collection and handling.

GBS insurance members can also get 100% covered lab work done through Boyce & Bynum Pathology Laboratory at a few select locations in Missouri (mostly in Columbia), please contact Human Resources at (660) 234-7914 or hrohn@adaircomo.com if you would like more information or a listing of medical providers that are covered through Boyce & Bynum Pathology Laboratory.



\$5 Allergy Injections

Receiving these shots works in three simple steps:

1. Symptoms triggered. When the member begins experiencing allergy symptoms (itchy/watery eyes, sneezing, running nose, etc.), they speak with their physician who determines what they're allergic to and what treatment option is best for them.
2. Injections ordered. Once the physician determines that injections are the best option for the member, the member will schedule an appointment to receive the injections. This appointment is typically recurs every week or every other week.
3. Injections received. The member will pay a \$5 co-pay for the allergy injection. *

***An additional office visit co-pay or other charges may apply to the appointment. The \$5 co-pay applies to the injection only. Charges for doctor visits, testing, or other services may apply.**

2018 Flexible Spending Account (FSA) Submission Deadline

You have until March 31, 2019 to submit paper FSA reimbursement forms for any 2018 eligible expenditures. Any 2018 contributions left in your Flexible Spending Account (aka Flexible Benefit Account) will be forfeited after this date. FSA balance information can be found on your GBS online account or you can call GBS at 1(800)995-3569 for account information.

To receive a reimbursement, employees simply submit payment documentation (receipts) along with a completed FSA Claim Form to GBS either by mail, fax or through employee's online GBS account.

Mail: GBS
1736 E Sunshine Suite 200
Springfield, MO 65804

FAX: 1(417)883-8261

FSA Claim Forms, for mail or faxed submissions, can be obtained at Human Resources at : (660)234-7914 or hrohn@adaircomo.com.

EMPLOYEES DO NOT HAVE TO REACH OR MEET THEIR DEDUCTIBLE IN ORDER TO SUBMIT FOR RDA REIMBURSEMENTS

2018 Reimbursable Deductible Allowance (RDA) Benefit Submission Deadline

Employees have until March 31, 2019 to take advantage of Group Benefit Services (GBS) Reimbursable Deductible Allowance for any eligible 2018 expenses.

Through RDA, a portion of out of pocket expenses applied to your deductible and co-payments throughout the year can be reimbursed. *For example: A single person with the Base Medical Insurance Plan (\$2500 deductible) can be reimbursed up to \$500 of their paid deductible and co-payments annually.*

To receive a reimbursement, employees simply submit payment receipts and Explanation of Benefits (EOB) statements from the insurance company along with a completed RDA Claim Form to GBS either by mail, fax, or through employee's online GBS account.

Mail: GBS
1736 E Sunshine Suite 200
Springfield, MO 65804

FAX: 1(417)883-8261

RDA Claim Forms, for mail or faxed submissions, can be obtained at Human Resources at : (660)234-7914 or hrohn@adaircomo.com.

50% of unused RDA allowances, not claimed by March 31st each year, carries over into the following year with a maximum cumulative carryover limit not to exceed your annual deductible amount.

News From Around the County

Commissioner Attend Annual CCAM Meeting

Columbia, Missouri, February 6-8, 2019- Mark Shahan-Presiding Commissioner, Bill King-1st District Commissioner, and Mark Thompson-2nd District Commissioner attended the 2019 County Commissioners Association of Missouri (CCAM) meeting.

The County Commissioners Association of Missouri (CCAM) along with the Missouri Commissioners Association conducts training throughout the year over a variety of content and at various locations.

The annual CCAM meeting gives commissioners the opportunity to meet with all 330 commissioners who are solely responsible for the purchase of supplies, equipment, and services for Missouri's counties. The meeting also provides an opportunity for its members to become better informed about the powers and duties of their offices as described by state statutes, and to investigate legislation relating to the office and responsibilities of the county commissioner.

The County Commissioners Association of Missouri was established in 1983 to create a close and cooperative relationship among the commissioners of the state of Missouri. Under statutory law, the chief portion of the association's continuing education responsibility centers on this mandatory training for the presiding and two associate commissioners in all counties (except for St. Louis, St. Charles, Jefferson, and Jackson counties).

Pictured left to right: Mark Shahan-Presiding Commissioner, Bill King-1st District Commissioner, Mark Thompson-2nd District Commissioner.



On Monday February 25, 2019, Adair County Officials were provided a tour of the new Twin Pines Adult Care Center located at 1900 S. Jamison St. in Kirksville, MO. Representatives from Twin Pines stated that residents will move into the new facility sometime in March 2019.

News From Around the County

Commissioners Present Check to Adair County Humane Society

Kirksville, Missouri, February 13, 2019- Adair County Commissioner's presented a check, on behalf of Adair County, to Krista Baker Director of the Adair County Humane Society.

The mutual partnership, supported by the Commissioners, ensures that Adair County's Vicious Animal Ordinance is enforced and that residents, pets, and livestock are protected from any dangerous dogs in the County.

The \$5,000 check presented to Humane Society will be used to support costs incurred for animal pick-up, security and delivery to the animal shelter, housing, and vaccination expenses for any vicious dog reported and captured in Adair County.



Participants in the check presentation included:

Left to right: Mark Shahan-Presiding Commissioner, Bill King-1st District Commissioner, Krista Baker-Adair County Humane Society Director, and Mark Thompson- 2nd District Commissioner.



If it looks like a duck and walks like a duck...is it a duck?

No it is just Joe Nicol, Maintenance Supervisor, making sure Courthouse visitors and employees stay safe during the slippery winter weather conditions.

Don't skimp on the salt Joe...you can never have too much salt!



EMPLOYEE SPOTLIGHTS



Name: Karen Hammons
Department: Collector's Office
Title: Chief Deputy
Years of Service: 8

What do you enjoy most about working for Adair County?

The people I work with.

What do you enjoy doing when you are not at work?

Being with family (grandkids), truck pulling, taking care of cows, cooking, reading, and mowing my yard in the summer.

What is your favorite movie, book, TV or Netflix series?

NCIS, I like Gibbs.

What is the craziest thing you've ever done?

Keith (my husband) and I went zip lining a couple of years ago. What a blast! I remember thinking how crazy I was when I took that first step off.

Who would you most like to swap places with for a day?

I don't want to trade places with anyone because who knows what their problems are, I have enough of my own.

If you could visit anywhere in the world you've never been, where would you go?

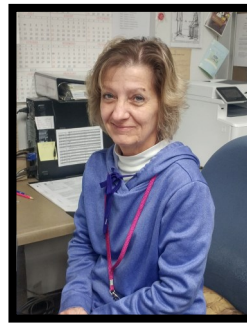
Maine or Canada

What are some of your pet peeves?

People who don't use turn signals or pass you just to go a block and then turn off.

What's your secret talent that no one knows about?

I have no secret talents.



Name: Sharon Young
Department: Sheriff's Office
Title: Recorder's Coordinator
Years of Service: 10

What do you enjoy most about working for Adair County?

Being a part of a much needed service to the community.

What do you enjoy doing when you are not at work?

Crafts, helping raise a granddaughter.

What is your favorite movie, book, TV or Netflix series?

Any "live" cop series.

What is the craziest thing you've ever done?

Don't do "crazy"- I live a pretty quiet life.

If you could visit anywhere in the world you've never been, where would you go?

The Great Lakes area-I have never been to that area.



Wonderful New Grandbaby News!

Mark Shahan, Presiding Commissioner, welcomed his 5th grandbaby on February 26, 2019. Tucker Boone weighed 8lbs, 2oz. Tucker's proud parents are Logan and Madeline Shahan of Kirksville. Congratulations and have fun with that amazing little guy!

