

EMPLOYEE NEWSLETTER

MARCH 2021

Birthday Wishes

03/08	Sandy Collop	County Clerk
03/11	Rachel Wissler	Sheriff's Office
3/14	Brenda Swedberg-Buner	Prosecuting Attorney's Office
03/19	Sonja Harden	Collector
03/19	Betty Shahan	County Clerk's Office
03/20	Tracy Hunter	Recorder's Office
03/28	Bill King	Commissioner
03/30	Heather Kelley	Human Resources

Important 2021 Dates

Sunday March 14	Daylight Saving Time Set Clocks Ahead 1 Hour
Saturday March 20	First Day of Spring
Wednesday March 31	Last Day to Submit RDA Claims for 2020
Wednesday March 31	Last Day to Submit FSA Claims for 2020
Sunday April 4	Easter
Tuesday April 6	Municipal Election Day

Welcome New Employees

Beth Lambert	Public Admin Office
Todd Smith	Road & Bridge
Carl Knoche	Sheriff's Office

Service Anniversaries

03/01	21 yrs.	Jeff Gottman	Sheriff's Office
03/01	18 yrs.	Dana Buster	Prosecuting Attorney's Office
03/08	1 yr.	Jeremiah Treece	Sheriff's Office
03/10	7 yrs.	Chris Stivers	Sheriff's Office
03/10	1 yr.	J.B. Hamlin	Road & Bridge
03/14	5 yrs.	George Kramer	Prosecuting Attorney's Office
03/16	12 yrs.	Charlie Truitt	Sheriff's Office
03/16	1 yr.	Dillion Sullivan	Road & Bridge
03/21	4 yrs.	Andrew Boster	Prosecuting Attorney's Office
03/21	10 yrs.	Karen Hammons	Collector's Office
03/23	11 yrs.	Matt Wilson	Prosecuting Attorney





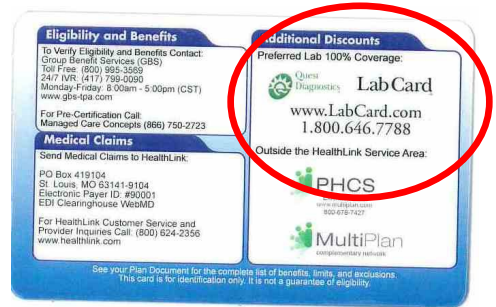
Lab Card

100% Covered Lab Benefit through Group Benefit Services (GBS)*

The LabCard benefit **provides 100% covered outpatient lab work services** to GBS insurance members.

The program works in three simple steps:

1. **Lab work ordered.** When your physician orders lab work for you, show your healthcare ID card (which has the LabCard logo on it) and verbally request to use the LabCard program. Verbally requesting the service is important—if not verbally requested, the member's standard copays and deductibles will apply.
2. **Specimen collection.**
 - a. Once your physician collects the specimens they call Quest Diagnostics LabCard Client services at 1-800-646-7788 for courier pick-up and supplies.
 - b. If the physician does not participate in the LabCard program, the member can take their test orders to an approved LabCard collection site for draw. Collection site locations can be found by calling Quest Diagnostics LabCard Client Services (1-800-646-7788) or by visiting LabCard.com.
3. **Specimen processing.** Your specimen will be processed through the LabCard program at an approved Quest Diagnostics facility and results will be sent back to your physician (usually within 24-48 hours).

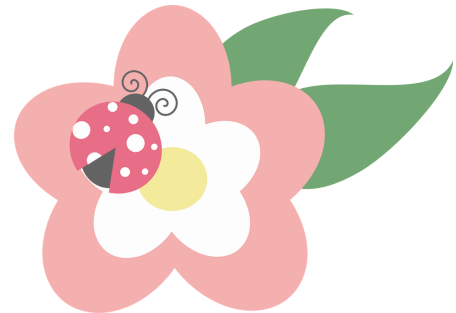


Covered Lab Card Test Include:

- Blood Testing (cholesterol, CBC-complete blood count)
- Urine Testing (urinalysis)
- Cytology and Pathology (biopsy, pap smears)
- Cultures (throat cultures)

Lab Card Test Not Covered:

- Lab work completed during hospitalization
- Lab work completed on an emergency basis
- Mammograms, x-ray, imaging, dental work
- Lab work performed without use of your LabCard
- Test not covered by our current health plan



*The LabCard benefit covers the costs associated with specimen testing, members may be billed from their provider for specimen collection and handling.

Note: Boyce & Bynum Pathology Laboratory services have been bought by Quest Diagnostics. Employees that use the Labcard (Quest Diagnostics Lab services) and still receive a bill should contact Heather in Human Resources at hkelley@adaircomo.com or (660)234-7914.



\$5 Allergy Injections



EMPLOYEES DO NOT HAVE TO REACH OR MEET THEIR DEDUCTIBLE IN ORDER TO SUBMIT FOR RDA REIMBURSEMENTS

Receiving these shots works in three simple steps:

1. Symptoms triggered. When the member begins experiencing allergy symptoms (itchy/watery eyes, sneezing, running nose, etc.), they speak with their physician who determines what they're allergic to and what treatment option is best for them.
2. Injections ordered. Once the physician determines that injections are the best option for the member, the member will schedule an appointment to receive the injections. This appointment is typically recurs every week or every other week.
3. Injections received. The member will pay a \$5 co-pay for the allergy injection. *

***An additional office visit co-pay or other charges may apply to the appointment. The \$5 co-pay applies to the injection only. Charges for doctor visits, testing, or other services may apply.**

2020 Flexible Spending Account (FSA) Submission Deadline

You have until March 31, 2021 to submit paper FSA reimbursement forms for any 2020 eligible expenditures. Any 2020 contributions left in your Flexible Spending Account (aka Flexible Benefit Account) will be forfeited after this date. FSA balance information can be found on your GBS online account or you can call GBS at 1(800) 995-3569 for account information.

To receive a reimbursement, employees simply submit payment documentation (receipts) along with a completed FSA Claim Form to GBS either by mail, fax or through your employee's online GBS account.

Mail: GBS
1736 E Sunshine Suite 200
Springfield, MO 65804

FAX: 1(417)883-8261

Online: <https://mygbshhealth.com> (Member's Tab)

FSA Claim Forms, for mail or faxed submissions, can be obtained at Human Resources at : (660)234-7914 or hkelley@adaircomo.com.

2020 Reimbursable Deductible Allowance (RDA) Benefit Submission Deadline

Employees have until March 31, 2021 to take advantage of Group Benefit Services (GBS) Reimbursable Deductible Allowance for any eligible 2020 expenses.

Through RDA, a portion of out of pocket expenses applied to your deductible and co-payments throughout the year can be reimbursed. *For example: A single person with the Base Medical Insurance Plan (\$2500 deductible) can be reimbursed up to \$500 of their paid deductible and co-payments annually.*

To receive a reimbursement, employees simply submit payment receipts and Explanation of Benefits (EOB) statements from the insurance company along with a completed RDA Claim Form to GBS either by mail, fax, or through employee's online GBS account.

Mail: GBS
1736 E Sunshine Suite 200
Springfield, MO 65804

FAX: 1(417)883-8261

Online: <https://mygbshhealth.com>(Member's Tab)

RDA Claim Forms, for mail or faxed submissions, can be obtained at Human Resources at : (660)234-7914 or hkelley@adaircomo.com.

50% of unused RDA allowances, not claimed by March 31st each year, carries over into the following year with a maximum cumulative carryover limit not to exceed your annual deductible amount.

News From Around the County

Courthouse Renovation Committee Tours The Courthouse

Adair County Commissioners are placing a sales tax proposition on the April 6, 2021 Municipal Election ballot in hopes of generating additional revenue to make improvements to the Courthouse (*see specific ballot language below*).

The historic Adair County Courthouse was built in 1898 and maintenance of the building has been neglected for several years because the county didn't have sufficient funding to pay for upkeep.

The renovation work is estimated to cost between \$3 and \$5 million, which would be paid for by the sales tax, if it passes in April.

If passed, the local sales tax would be increased in the amount of one-quarter of 1% on the receipts from all retail sales within the county that are subject to taxation.

The tax is estimated to generate \$900,000 per year and will have sunset period, which means the tax increase will end when the work is completed and all the renovations costs are paid.

If the tax passes this spring, restoration work would start taking place by mid-summer.

Pictured below Adair County Commissioners discuss and show the Renovation Committee some of the repair work needed to our historic county Courthouse.



Ballot language for the increased sales tax proposition on the April 6, 2021 Municipal Election

Shall the County of Adair, Missouri, impose a county-wide capital improvement sales tax at the rate of one-quarter of one percent (1/4 of 1%) for the purpose of funding improvements to the Courthouse including but not limited to renovating, repairing, improving, furnishing and equipping of the Adair County Courthouse and its grounds; said tax to be imposed for a period not to exceed the date on which all improvements are completed and all related obligations have been paid in full. The approval of the proposition will authorize the imposition and collection of a one-quarter of one percent sales tax in addition to the other sales taxes provided for by law on all retail sales made in the County which are subject to taxation.

Sample ballots for all Municipal Election items can be found on the County website at <https://adaircountymissouri.com/>