

**ADAIR COUNTY COMMISSION MINUTES  
WEDNESDAY, DECEMBER 17, 2014**

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8. Agree to provide on-site physician services by means of a bi-monthly (twice monthly) one hour visit during normal business hours, with on-call availability 24-hours a day, seven days a week. Scheduling will be upon mutual agreement with the County.

9. Agree to provide the following administrative and support services: Program development, program management, risk management, healthcare staff recruiting, healthcare training, medical records management, management reports, utilization review and cost control, policy and procedure development.

10. Agree to provide the following on-site services: Preliminary health screening, detoxification, infirmary care, physician care, pharmaceuticals, emergency care, comprehensive physical assessment and dental screenings and treatment. Agree to provide nursing services (LPN or higher), for at least 20 hours per week.

11. Agree to provide the following off-site services: hospital outpatient and emergency services, inpatient hospitalization, inpatient physician care, medical specialty referral, emergency transportation by ambulance, laboratory and diagnosis testing and surgery and medically necessary dental services performed through a dentist of the Adair County Sheriff's Office's choice which is paid and covered through the cost of the contract. Agree to negotiate the final costs of such services.

12. Allow the Adair County Sheriff's Office to retain all fees generated by the physician while providing medical services for the Adair County Sheriff's Office.

13. Will operate based on accreditation standards through the American Correction Association (ACA) and the National Commission on Correctional Health Care (NCCCHC).

14. Inmate Health Care Provider agrees to assume 100% of costs that are over and above the contract cost, holding the Adair County Sheriff's Office 100% risk free of costs that are over and above the contract costs.

The Adair County Sheriff's Office shall:

1. Require that proposals be based on an annual rate. Physician costs shall be blocked as follows with the below described services.
  - a) General Physician Services
  - b) Mental Health Services
  - c) Dental Services
  - d) Medications
  - e) Nursing Services
2. Require that proposals be based on a rate when on-call and services are required via telephone. The physician will be available as needed at his/her office, home, hospital or elsewhere by appropriate paging service.
3. Require physician to be available for sick call on a regular basis with hours set to see all who are on sick call. This will be based on mutual agreement between the physician, his/her agent and the Adair County Sheriff's Office.

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4. Agree to act in good faith regarding the process of reviewing of physician's credentials, providing initial orientation for the physician, and supporting physician efforts in the delivery of medical services to patients during these assignments.
5. Require that this agreement may be terminated by either the Adair County Sheriff's Office, the physician or his/her agency for any reason by giving written notice to the other parties 60 days prior to termination date, provided all fees have been paid in full.

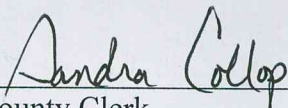
**TOTAL ANNUAL COST: \$ 62,371.37**

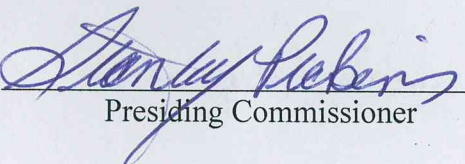
The following is a schedule of events concerning the bid process:

- Distribution of the RFP: NOVEMBER 24<sup>TH</sup>, 2014
- Due Date: DECEMBER 16<sup>TH</sup>, 2014 at 10:00PM CST
- Evaluation/Presentations (if desired): TBD
  - o Any vendor who may wish to make a presentation in regards to their bid package will need to send an email to Dave Hurt at [dhurt@adaircso.com](mailto:dhurt@adaircso.com) by DECEMBER 12<sup>TH</sup>, 2013 by 10:00AM. Mr. Hurt will schedule a presentation time for any requester.
  - o Presentations are to be confined to a length of THIRTY (30) minutes.
- Notification of Award: No later than DECEMBER 30, 2014
- Commence Service: FEBRUARY 1, 2015

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ATTEST:

  
County Clerk

  
Presiding Commissioner