

**ADAIR COUNTY COMMISSION MINUTES
TUESDAY, APRIL 26, 2016
11TH DAY APRIL REGULAR**

The Adair County Commission convened at 8:30 a.m. on April 26, 2016 in the Courthouse at Kirksville. All Commissioners were present.

At 10:30 a.m., the Elected Official's monthly meeting was held in the Commissioner's Suite of the Courthouse. Attending the meeting were Adair County Presiding Commissioner, Stanley Pickens; Adair County 1st District Commissioner, Carson Adams; Adair County 2nd District Commissioner, Mark Thompson; Adair County Assessor, Donnie Waybill; Adair County Clerk, Sandra Collop; Adair County Collector, Sonja Harden; Adair County Public Administrator, Rhonda Noe.; and arriving later in the meeting, Adair County Sheriff, Robert Hardwick. Absent were Adair County Coroner, Brian Noe; Adair County Treasurer, Lori Smith; Adair County Circuit Clerk, Linda Decker; Adair County Recorder, Pat Shoush; and Adair County Prosecuting Attorney, Matt Wilson.

Mrs. Collop reported that both the March 15 and April 5 elections ran smoothly. She discussed the need to have 20 -25 additional poll workers to work the polling precincts during the August primary and November general elections. If they know of anyone who would be interested in working the elections, have them call or come by the County Clerk's office for additional information.

Commissioner Adams asked for suggestions regarding future upgrades to the Courthouse. Over the past few years, windows have been replaced on the second and third floors, new interior doors have been replaced on some offices, and the boiler has been upgraded. Grant funds could possibly be available for upgrades if the County had a specific project in mind. Air conditioning for the Courthouse was suggested

Mrs. Noe discussed upgrading the signage on the Annex building to better identify the Public Administrator's office, Prosecuting Attorney's office, and the meeting room. She also stated that she had attended the Missouri Association of Public Administrator's annual training and received her continuing education certificate. She was elected to the legislative committee during the conference. The legislative committee discussed the desire of the Sheriff's Association to be included in the County Employees' Retirement Fund (CERF). The Association is not included in the CERF program as the Sheriff Association is covered by a retirement program of their own.

Mrs. Noe was creating a new area within the Administrator's office to accommodate a new employee that will be hired in the near future. She had obtained applications from the job fair last week.

Mr. Waybill stated he was nearly finished with calculating personal property values. Over 750 have responded to e-filing their personal property on online. It was the first year this option had been available to the public. The use of the new procedure will result in convenience to the tax payer and savings of County resources. He continues to work with Midland Geographical Information Systems (GIS) to add features to the program. Mr. Waybill has also been working on lot values with the State Tax Commission for uniformity within the system.

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ATTEST:


County Clerk


Presiding Commissioner