

# ADAIR COUNTY COMMISSION MINUTES

## TUESDAY, AUGUST 15, 2017

### 7TH DAY JULY ADJOURNED

The Adair County Commission convened at 8:30 a.m. on August 15, 2017 in the Courthouse at Kirksville. All Commissioners were present. Presiding Commissioner Pickens was present until 12:00 p.m. Commissioner Thompson will continue to be acting Presiding Commissioner during the absence of Presiding Commissioner Pickens.

At 11:00 a.m., the Commission reviewed and then approved the Child Passenger Safety (CPS) Week Enforcement Campaign. The grant period begins September 17, 2017 and ends September 23, 2017 and has an award value of \$750.00. Presiding Commissioner Pickens signed the document.

The Adair County Commission spent the rest of the day attending to County business.

The Adair County Commission adjourned at 4:00 p.m. on August 15, 2017.

#### Unscheduled Public Walk-Ins and other Non-Agenda Items for Tuesday, August 15, 2017:

None.

#### IN REF. ORDER NO 5 Child Passenger Safety (CPS) Week Enforcement Campaign Grant

University of Central Missouri Subaward Agreement <b>Child Passenger Safety (CPS) Week Enforcement Campaign AUG 15 2017</b>															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="font-size: small;">                             PTF Through Funds (DFA):                              University of Central Missouri - Missouri Safety Center                         </td> <td style="font-size: small;">                             Subrecipient:                              Adair County Sheriff's Dept.                         </td> </tr> <tr> <td style="font-size: small;">                             PTF Principal Investigator:                              Terry Shuler - Director, Missouri Safety Center                         </td> <td style="font-size: small;">                             Subrecipient Principal Investigator (PI):                              Adair County Sheriff's Dept.                         </td> </tr> <tr> <td style="font-size: small;">                             PTF HHSN Number: 76-158-7124                         </td> <td style="font-size: small;">                             Subrecipient DUNS Number: 052473683                         </td> </tr> <tr> <td style="font-size: small;">                             PTF HHSN: 41-4000291                         </td> <td style="font-size: small;">                             Subrecipient FEIN: 41-4000012                         </td> </tr> <tr> <td style="font-size: small;">                             Subaward Number: 847084-001                              CPD# No: 24-000                         </td> <td style="font-size: small;">                             State Awarding Agency:                              MO Dept. of Transportation - Traffic &amp; Highway Safety                         </td> </tr> <tr> <td style="font-size: small;">                             PTF State Award No: 15-CR-05-003                         </td> <td style="font-size: small;">                             Federal Awarding Agency:                              US Department of Transportation                         </td> </tr> </table>	PTF Through Funds (DFA): University of Central Missouri - Missouri Safety Center	Subrecipient: Adair County Sheriff's Dept.	PTF Principal Investigator: Terry Shuler - Director, Missouri Safety Center	Subrecipient Principal Investigator (PI): Adair County Sheriff's Dept.	PTF HHSN Number: 76-158-7124	Subrecipient DUNS Number: 052473683	PTF HHSN: 41-4000291	Subrecipient FEIN: 41-4000012	Subaward Number: 847084-001 CPD# No: 24-000	State Awarding Agency: MO Dept. of Transportation - Traffic & Highway Safety	PTF State Award No: 15-CR-05-003	Federal Awarding Agency: US Department of Transportation	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="font-size: small;">                             State Awarding Agency:                              MO Dept. of Transportation - Traffic &amp; Highway Safety                         </td> </tr> <tr> <td style="font-size: small;">                             Federal Awarding Agency:                              US Department of Transportation                         </td> </tr> </table>	State Awarding Agency: MO Dept. of Transportation - Traffic & Highway Safety	Federal Awarding Agency: US Department of Transportation
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<b>Project Title: Child Passenger Safety (CPS) Week Enforcement Campaign</b>															
Subaward Period of Performance: Award Start: September 17, 2017 Award End: September 23, 2017	Subaward Type: Reimbursable Subaward Value: \$750														

**Terms and Conditions:**  
 The parties to this contract do hereby agree to the following terms and conditions as outlined in this document and corresponding attachments.  
**Reporting and Monitoring Requirements:**  
 All invoicing and reporting will follow the guidelines and restrictions as set out in the attached statement of work. All payments shall be considered provisional and subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Agency.  
 The Agency shall provide monitoring by the State or appropriate federal agency representatives, and comply with such reporting procedures as may be established by the State. The Agency shall maintain all related records for three years following the end date of this contract. Record retention is required for purposes of Federal examination and audit. All invoicing and reporting will follow the guidelines and restrictions as set out in the attached statement of work and cost plan. By signing this form, Agency agrees to abide by the terms set forth in the statement of work.  
**Non-Supplantation Certification:**  
 The agency affirms that the federal funds will not be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for the same purpose. Applicants may be required to supply documentation certifying that a reduction in non-federal resources reserved for research other than the receipt of federal funds. Only eligible officer overhead will be reimbursable through this contract.  
**Waivers and Amendments:**  
 Matters concerning the technical performance of this agreement, no cost extensions, a request or negotiation of any changes in terms, conditions, or amounts should be directed to the UCM principal investigator, as noted in this statement. Any changes made to this agreement require the written approval of each party's Authorized Official.  
**Indemnification:**  
 Each party shall be responsible for the damages resulting from the wrongful or negligent acts or omissions of each respective party's employees, agents, and/or representatives for the risks, losses, and circumstances occurring during or arising out of the scope of work in this agreement. University of Central Missouri does not waive its sovereign immunity as provided by RSMo Section 337.060, nor any of the protections afforded it as a quasi-public body of the State of Missouri. The University agrees to be responsible hereunder only to the extent that it would otherwise be liable under the provision of RSMo Section 337.060.

**Project Description & Total Amount of Federal Funds Through to PTF:**  
 PTFs funded law enforcement agencies with the resources to conduct, part-time and reserve officers overtime occupancy protection enforcement in targeted locations to increase the awareness and compliance of the Child Passenger Safety (CPS) (primary) enforcement campaign. These resources will be in the form of individual grants to law enforcement agencies identified by the Traffic and Highway Safety Division of MDOT. The total amount of the Federal pass-through to PTF is \$73,043.72.

**Termination of Agreement for cause:**  
 Either party may terminate this agreement with thirty (30) days written notice to the appropriate party's principal investigator. If applicable, the University shall pay Agency for termination costs as allowable under OMB E.O. 12813, 2001 and 1201.

**Disclaimer:** This Agreement shall be interpreted under and governed by the laws of the State of Missouri.

**Reimbursable Award:** The University of Central Missouri (UCM) hereby awards a cost reimbursable contract of up to \$750 to the Adair County Sheriff's Dept. to support officer overtime on the Child Passenger Safety (CPS) Week Enforcement Campaign. In its performance of work under the terms of this agreement, Agency shall be an independent entity and not an employee or agent of UCM.

**Attachments:**  
 Attachment A: Statement of Work and Notice of Eligibility  
 Attachment B: Contract between the Missouri Highway and Transportation Commission & University of Central Missouri/Missouri Safety Center

Signature of Authorized Official of PTF (UCM):  Printed Name: Sarah Cain Date: 08/15/2017 Title: Director, Sponsored Programs UCM Project Address: Missouri Safety Center Attn: Mindy Sargent Hampshire Building, Suite 500 Warrensburg, MO 64693 Phone: 660-543-4382 Fax: 660-543-4482 Email: sargent@ucmo.edu Subaward Number: 847084-001	Signature of Authorized Official of Subrecipient (Agency):  Printed Name: Terry Shuler Date: 8-14-17 Title: Sheriff Signature of Enforcement Administrator of Subrecipient:  Printed Name: Stanley Rubens Date: 8-15-17 Agency Address: Agency Phone: Agency Email:
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#### IN REF. ORDER NO 6 Adair County Sheriff Orders for July, 2017

ATTEST: County Clerk

Presiding Commissioner