

**ADAIR COUNTY COMMISSION MINUTES
TUESDAY, MARCH 3, 2020
12TH DAY JANUARY ADJOURNED**

The Adair County Commission convened at 8:30 a.m. on March 3, 2020 in the Courthouse at Kirksville. All Commissioners were present.

At 2:15 p.m., the Commission met with Adair County Recorder, Pat Shoush, and Maureen Melson, Project Manager from Fidlar Technologies. Ms. Melson wanted to speak with the Commission to clear up confusion regarding IT equipment in the Recorder's Office.

Workstations and keyboards have been replaced by Huber & Associates, Adair County's IT provider, and need to be returned to Fidlar. Mrs. Shoush stated she wanted three high end monitors to be replaced on desks in her office and says Huber has the specs. She said that the County owns two scanners, a large one and a small one (the smaller scanner will be maintained by Fidlar); two Epson printers (no maintenance by Fidlar); two Dymo label makers; and a HP laser printer (Fidlar will maintain.). All the above will be replaced by Fidlar at their expense even if the item breaks. The larger scanner will not be replaced by Fidlar.

Ms. Melson wanted to know if Fidlar's software would be going onto the County's system. She will get hold of Rob Johnson of Huber & Associates to verify.

Discussion was held regarding the Recorder's office use of Fidlar's Tapestry program. Commissioner Thompson wanted to make sure the money from the program's bulk sales were being forwarded to the County Treasurer. Ms. Melson said it was. Also discussed, was another program that Mrs. Shoush would soon be using to enable the public to access information from the Recorder's office via purchasing a subscription. This program will go out for bid. Billing for this program will be the responsibility of the Recorder's Office. All revenue will be deposited into the County's General Revenue fund.

Ms. Melson was asked to provide signed copies of all contracts with Fidlar Technologies and Adair County.

The Commission spent the day attending to County business.

The Adair County Commission adjourned at 4:00 p.m. on March 3, 2020.

Unscheduled Public Walk-Ins and other Non-Agenda Items for Tuesday, March 3, 2020:

McIntosh – Tiger Lane Bridge

IN REF. ORDER NO 26 Adair County Circuit Clerk Fees for February 2020

ATTEST: Dandra Collop
County Clerk

 Maureen Melson
Presiding Commissioner