

**ADAIR COUNTY COMMISSION MINUTES
TUESDAY, AUGUST 4, 2020
2ND DAY JULY ADJOURNED**

The Adair County Commission convened at 8:30 a.m. on August 4, 2020 in the Courthouse at Kirksville. All Commissioners were present.

At the request of Adair County Sheriff, Robert Hardwick, Commissioner Thompson moved to transfer funds from the Law Enforcement Services account (301-5-001-400.000) in the amount of \$316,600.00 to the Law Enforcement General account (801-4-000-700.200) per letter dated August 3, 2020. Commissioner King seconded the motion. Presiding Commissioner Shahan concurred. All voted in favor of the motion. This amount will hopefully cover salaries and other expenses through the end of 3rd quarter FY 2020.

9:00am Meeting with Great River Engineering

In Attendance:

Jason Sivils, Great River Engineering
Spencer Jones, Great River Engineering
Mark Shahan Presiding Commissioner
Bill King, 1st District Commissioner
Mark Thompson, 2nd District Commissioner
Heather Kelley, Meeting Recorder


Jason Sivils, Great River Engineering (GRE), provided an overview of the company and reported that around 30% of their work is done with counties around Missouri. Mr. Sivils said that Adair County's bridge projects will be interesting because the bridges are over a very busy rail line. He also told the Commission that GRE completed a rehabilitation bridge project in Springfield over a very busy Burlington Northern Santa Fe (BNSF) railroad and that his company has experience coordinating with them.

Spencer Jones, Great River Engineering (GRE), told the Commissioners that the problem with these types of projects is the communication between the contractors GRE would hire and the railroad. Mr. Spencer said that contractors do not understand the expectations of BNSF and it causes delays with work change orders and he wanted the Commission to know that GRE does a lot of upfront work with BNSF and contractors to minimize these issues which saves time and money. Jason Sivils also said that there is a lot of stopping and starting when working over railroads and extra precautions are needed in order not to damage the rail lines.

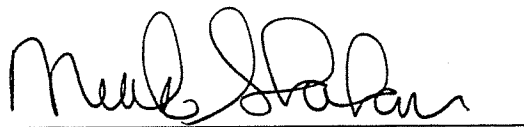
Spencer Jones asked about the funding. Commissioner Shahan said that BNSF will pay for the project and then give Adair County the bridges and soft match credits. Mr. Spencer stated that the BRO soft match credit is a one-to-one match.

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County Clerk



Presiding Commissioner, Mark Shahan

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Discussion was held on the proposed restructuring of the BRO program. Jason Sivils stated that MoDOT was not in favor of moving the BRO program to Regional Planning Commission (RPC). MoDOT is in favor of having districts where the balance of money not spent can be used. It could be a negative to spend the money because currently they borrow money against the large balance they current have that is unused in the BRO program. Mr. Sivils said the BRO program needs to keep just enough of a balance not to get the Feds involved. Commissioner Thompson stated that Commissioners around the state are opposed to the Regional BRO program idea. Commissioner Thompson also stated that a Regional BRO program would be a bad deal for Adair County.

Jason Sivils said that he knows Adair County works a lot with Howe Company on many projects and wanted to know how this RPQ process would work. Mark Shahan stated that Howe Company would have to submit an RFQ.

Spencer Jones asked the Commission what it would take to win the bid. Commissioner Shahan said cost, experience, and trust. Jason Sivils reiterated that GRE has a lot of experience working with the BNSF railroad.

Jason Sivils asked what the County had planned for the roads after the bridge work was complete. Commissioner Shahan said that the county would have good roads leading up to good bridges.

Spencer Jones asked if there would be any right-of-way issues. Commissioner Shahan said that there should not be any right-a-way issues. Mr. Jones also asked what kind of timeframe the Commission wanted to have the project completed. Commission Shahan said two years.

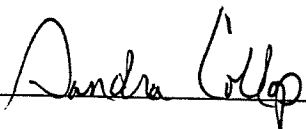
Commission Shahan said that no interviews would be conducted with interested firms/companies. The selection of a firm/company will be based solely on the documents submitted and the score sheets.

Jason Sivils asked if the Commission would like to see a certain style or type of bridges. Commissioner King said not really that it will be mostly about cost. Mr. Sivils stated that one of the bridges would need to have a little curve in it due to the angled approaches and that steel bridges would work better than concrete bridges in that situation. Spencer Jones added that steel bridges require less heavy equipment to move materials around. Mr. Jones also said that BNSF would have input on the specs of the bridges, too.

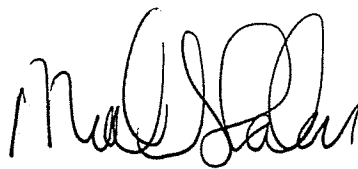
Jason Sivils again stated that they knew Adair County does a lot of business with Shannon Howe (Howe Company) but wants the Commission to give Great River Engineering (GRE) a look.

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Commissioner Shahan asked if GRE would include a price in their proposal. Spencer Jones said no because this is a Request for Qualifications (RFQ) only. Jason Sivils said that it is against the law to cost bid professional services when dealing with Federal Funding, but after you select your top three firms based on qualifications then discussions can be had with MoDOT and BNSF. After that then you can start talking about costs. Mr. Sivils said you need to watch out for companies that bid low to get a contract and then start adding additional costs to the project and GRE does not do that. Spencer Jones stated that the County needs to make sure that the selected company is all inclusive of the work and that a "lump sum" approach is the best way to avoid additional costs. Mr. Jones said that GRE would provide the costs as a lump sum price and the project would be completed at that price with no additional costs added. Commissioner Thompson asked what occurs if there are problems or damage done during construction. Spencer Jones said that is why the insurance coverage is so high to cover the costs of things like that. Jason Sivils stated that right-a-way and historic preservation issues usually cause problems too but that will not be the case for this project.

Jason Sivils and Spencer Jones thanked the Commission and said that they just wanted to introduce themselves and let the Commission know that GRE plans on submitting a proposal.

Meeting adjourned 9:38am.

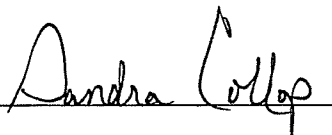
The Adair County Commission adjourned at 4:00 p.m. on August 4, 2020.

Unscheduled Public Walk-Ins and other Non-Agenda Items for Tuesday, August 4, 2020:

None

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Presiding Commissioner, Mark Shahan

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IN REF. ORDER NO 4 Transfer from Law Enforcement Services \$316,600.00 to Law Enforcement General

Order to Transfer Funds

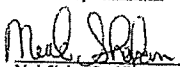
August 4, 2020

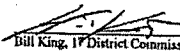
The Adair County Sheriff, Robert Hardwick, is requesting a transfer of funds from the Law Enforcement Services account (301-5-001-400.000) in the amount of \$316,600.00 to the Law Enforcement General account (801-4-000-700.200) per letter dated August 1, 2020. This amount will hopefully cover salaries and other expenses through the end of 3rd quarter FY 2020.

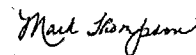
Receipt: 801-4-000-700.200
Expense: 301-5-001-400.000

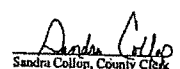
So Ordered On: August 4, 2020

Adair County Commission:


Mark Shahan, Presiding Commissioner


Bill King, 1st District Commissioner


Mark Thompson, 2nd District Commissioner



Sandra Collop, County Clerk

Cc: Robert Hardwick, Adair County Sheriff
Lori Smith, Adair County Treasurer

IN REF. ORDER NO 5 Certificate of Training for Adair County Recorder, Pat Shoush

RECEIVED
AUG 4 2020
ADAIR COUNTY CLERK

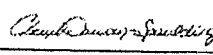
Certificate of Training



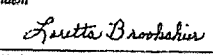
Recorders Association of Missouri

HEREBY CERTIFIES THAT
Pat Shoush

*has completed the annual requisite of twenty hours training as enacted by the
84th General Assembly per Revised Statutes of Missouri Chapter 50.334.
Witness our hand and seal this 24th day of July 2020.*

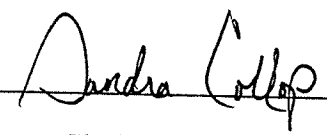


President

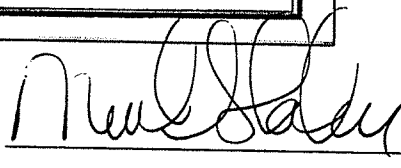


Treasurer

ATTEST:



County Clerk



Presiding Commissioner, Mark Shahan