

ADAIR COUNTY COMMISSION MINUTES
MONDAY, DECEMBER 30, 2019
21ST DAY OCTOBER ADJOURNED

The Commission met at 8:30 a.m. on December 30, 2019 to conduct County business. Those in attendance were Presiding Commissioner Mark Shahan, 1st District Commissioner Bill King, and 2nd District Commissioner Mark Thompson. The Adair County Courthouse was closed at noon on Tuesday, December 24 and all day Wednesday December, 25, 2019 in observance of the Christmas Holiday.

They discussed the annual COLA (cost of living allowance) to be awarded to employees. They decided they would give a 2% COLA as they have consistently done the last several years. Commissioner King made the motion, Commissioner Thompson 2nd and Presiding Commissioner Shahan all in favor.

The Commission traveled to the Bruce Normile Juvenile Center at 10:00 a.m. to attend the 2nd Circuit budget presentation for the 2020 budget year. Those representing the counties were Adair County Presiding Commissioner Mark Shahan, Adair County 1st District Commissioner William King, Adair County 2nd District Commissioner Mark Thompson, Adair County Deputy Clerk Tammy Miller, Knox County Presiding Commissioner Evan Glasgow, Knox County Associate Commissioner West District Roger Parton, Knox County Associate Commissioner East District Ronald Leckbee, Lewis County Presiding Commissioner Wayne Murphy Jr, Lewis County Associate Commissioner South District Travis Fleer, and Lewis County Associate Commissioner North District Deanne Whiston. Those representing the 2nd Circuit Juvenile division were Interim Court Services Administrator Jim Hughes, newly hired Court Services Administrator Michelle Curry, Assistant Administrator Wendy Potter, Juvenile Officer Jeff Hall, and Juvenile Officer Kevin Martin.


Mr. Hughes conducted the presentation giving an overview of the history of the Bruce Normile Center and a summary of what services they provide to the community. He outlined a few of the long term capital project plans. They have some changes in procedures coming this next year to become accredited in order to comply with the new Family First federal legislation, which takes effect in October 2020. This could cause the number of long term residents to decline, although they will still be providing in home services so there shouldn't be a decrease in revenues. The center has already implemented many of the requirements so they should not see a major drop in numbers going forth. Mr. Hughes also put forth the prospect of doing more promotional advertising to help other counties in the area understand what services are available and to be able to get more referrals.

Commissioner King asked if they have level 4 residents, because they were told in the past that there would have to be major remodeling in order to accommodate them. He was informed that they do have some level 4 and that two of the rooms have already been remodeled. Most of the requirements for the higher level kids has more to do with policy and procedures than with the structure itself.

The meeting presentation concluded at 11:00 a.m. with Mr. Hughes thanking everyone for attending.

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ATTEST:


County Clerk


Presiding Commissioner

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At 1:15 p.m. the Commission met with Adair County Recorder Pat Shoush to discuss her budget. The question was how to cover the expenses and budget for anticipated revenues associated with a new subscription based service for the public to access records. Commissioner King said he didn't have a problem with General Revenue covering the remaining funds as long as it is being billed and revenue was deposited in General Revenue. Mrs. Shoush was asked if she has someone to do that. Mrs. Shoush said it would be up to her office to do the billing but had faith that they would be able to handle it. She has not talked to other counties to see how they handle the billing or if it is part of the software. It will take some time to get the word out that the service is available. She suggested that they put a flyer in with the tax statements next year but she has not talked to the Collector yet. Commissioner Shahan recommended a press release or even inviting the press to the courthouse to discuss it. It was determined that there will be a new revenue line added for the subscription fees. When asked about how long it would take to get this up to going, Mrs. Shoush said it would depend on how long it took to get the specs together and then would have to go out for bid.

At 2:00 p.m. the Commission met with Adair County Prosecuting Attorney Matt Wilson to discuss his budget. Mr. Wilson said he was fine with the budget as proposed with a few adjustments made to salary requests due to the amount of the COLA to be awarded. He said he was still looking into ways to fund an investigator as he was sure the Commissioner was not going to approve his request to increase his General Revenue Expenditures by adding another staff member. He explained some of the responsibilities of such investigator and was hopeful that he would be able to secure funding for such a position.

The Adair County Commission adjourned at 4:00 p.m. on December 30, 2019.

Unscheduled Public Walk-Ins and other Non-Agenda Items for Monday, December 30, 2019:

None

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ATTEST:



County Clerk



Presiding Commissioner

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IN REF. ORDER NO 17 Prosecutor's Training Certification form for Adair County
Prosecuting Attorney, Matt Wilson

12-23-19 14:35 FROM T-320 P882/882 F-148


PROSECUTOR'S TRAINING CERTIFICATION FORM

This is to certify that I have received the following training for the year 2019 and request this training be accredited pursuant to Section 56.265.2, RSMo. For programs attended, I am certifying that I was in actual attendance during the hours claimed for each program. For self-study, I am certifying that I watched or listened to the recorded presentation or presentations for the hours claimed. (While reading the Missouri Lawyer's Weekly may count for self-study for CLE for the Missouri Bar, it DOES NOT count for this 20 - hour requirement). For Speaker and Author credit, I am certifying that the hours claimed, are for actual presentation time and/or actual preparation time for the presentation or presentations. I further certify that no more than five (5) credit hours being claimed consist of self-study or Speaker and Author credit.

The following listed programs attended, watched or listened to, or prepared and presented and the number of hours for each is as follows:

Date(s)	Sponsor Name	Course Title	Location	Total Hours
3/27/19	MATCP	Matcp Annual Conference	Branson, MO	12 hours
7/14/19	NADCP	NADCP Annual Conference	National Harbor, MD	14.5 hours
02/05/19	MAPA	Capital Conference	Jefferson City, MO	4 hours

I, Matt Wilson, Prosecuting Attorney, for Adair County, being duly sworn, affirm that the facts stated in the above information are true, according to my best information, knowledge and belief.


 (Signature)

We accept emailed certification forms to shella.kern@prosecutors.mo.gov, mailed certification forms to Missouri Office of Prosecution Services, P. O. Box 899, Jefferson City, MO 65102 or filed certification forms to 573-751-1171. Certification Forms for 2018 will be accepted as soon as training is completed or by no later than December 15, 2019. Upon approval, the Missouri Office of Prosecution Services will issue a Certificate of Training.

Received Time Dec. 23, 2019 2:23PM No. 2649

ATTEST: Sandra Collop Neel Proben
 County Clerk Presiding Commissioner