

**ADAIR COUNTY COMMISSION MINUTES
WEDNESDAY, JANUARY 13, 2021
6TH DAY JANUARY REGULAR**

The Adair County Commission convened at 8:30 a.m. on January 13, 2021 in the Courthouse at Kirksville. Presiding commissioner Shahan and Commissioner Thompson were present. Commissioner King was absent.

At 10:00 a.m., the Commission met with Ellie Blankenship of CTS and Charlie Zitnik, Senior Vice President – Public Finance Banker for D.A. Davison & Co., to discuss financing if the ¼ cent sales tax being considered for the April 6, 2021 ballot is successful.

Mr. Zitnik wanted to introduce himself and his company to the Commission. D.A. Davison & Co. are active in 31 states, employ 1400 employees, and comprise 180 public financial groups. He commented that the Adair County Courthouse was a great building and commended them on their endeavor to renovate the structure.

The Commission informed Mr. Zitnick that a ¼ cent sales tax had historically generated approximately \$900,000 per year and had remained constant. Mr. Zitnick thought it was in the County's favor that they had not been an active borrower. He continued by stating that his company stands behind what we do, and what we say we will do.

He will help the County develop ballot language and not do a patch job. We want to do it right – good enough is not good enough. He is also willing to work with County counsel. He will begin the process to get historic tax credits and will apply with Ameren for energy grants. He will do the project and if passed and certified, will then get money to pay down. There will also be election support for the project.

Mr. Zitnik said there were good banks in this area, and they will no doubt want to consider this project. He stated that all banks are desperate for quality loans. He will take this to 35 different banks to see who has the best rates and conveyance plus to determine how much money will need to be put down on the project. This will help the Commission make an informed decision. It also makes a difference which banks are in the community which makes it more competitive.

Mr. Zitnik will work with tax counsel; this project is tax exempt from the State and Federal government. He will also contact Gilmore & Bell for ballot language. Services will be 1½ % of the project cost. An educational campaign is critical, so people know how to vote.

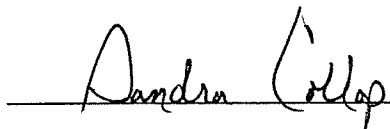
At 10:10 a.m., the Commission met with David and Jamie Janes of Victory Metals in Kirksville. Victory Metals will now be offering shingle recycling and repurposing with the blessing of the Department of Natural Resources. They wanted to discuss the possibility of the Road and Bridge Department working the repurposed material into road rock for a binder.

Victory Metals would like to start something sooner rather than later. Their purpose is to keep shingles out of landfills and save communities money. They plan to grow the operation if it is perceived well. The price of equipment (\$250,000 - \$300,000) is currently down due to lack of demand. They need a source to put the finished product.

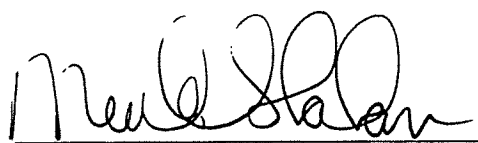
Presiding Commissioner Shahan expressed interest in trying some. The County had places where it could be tested. Mr. James said he had 25,000 cubic tons of the product on hand. It could also be good for dust control as it packs-in tighter. There is a negative side, however, as a magnet is used to get out nails.

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ATTEST:



County Clerk



Presiding Commissioner, Mark Shahan

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Victory Metals is part of waste management and wanted to give the Commission an idea for fixing roads. There will be a point in the future where they will want to grow. The Commission offered to help with the application process to purchase equipment for the recycling.

At 10:30 a.m., Commissioner Thompson moved to approve the Road Maintenance Policy for Calendar Year 2021. Presiding Commissioner Shahan seconded the motion. Both voted in favor of the motion. CART rock – commonly known as Free Maintenance rock, will be applied on Adair County graveled roads at approximately 100 tons per mile in 2021.

At 2:00 p.m., the Commission acted on applications from organizations within Adair County for funding from the Coronavirus Aid, Relief and Economic Security (CARES) Act. All applications were previously reviewed by the Northeast Missouri Planning Commission, Adair County CARES Funding Administrator. Commissioner King attended the meeting telephonically.

Commissioner Thompson moved to approve request # 146 in the amount of \$1,932.65, request # 147 in the amount of \$1,547.50, and request # 148 in the amount of \$17,534.80 for a total of 21,014.95 from the Adair County Health Department. Commissioner King seconded the motion. Presiding Commissioner Shahan concurred. All voted in favor of the motion.

Commissioner King moved to approve request # 149 in the amount of \$25,000.00 from Chariton Valley Association. Commissioner Thompson seconded the motion. Presiding Commissioner Shahan concurred. All voted in favor of the motion.

Commissioner Thompson moved to approve request # 125 in the amount of \$25,000.00 from Coin's Woodworking. Commissioner King seconded the motion. Presiding Commissioner Shahan concurred. All voted in favor of the motion.

Commissioner Thompson moved to approve request # 145 in the amount of \$6,215.88 from Reflections 2000. Commissioner King seconded the motion. Presiding Commissioner Shahan abstained from the vote. Commissioner Thompson and Commissioner King both voted in favor of the motion.

Commissioner Thompson moved to approve request # 126 in the amount of \$8,850.63 from Hair Palace Barbershop. Commissioner King seconded the motion. Presiding Commissioner Shahan concurred. All voted in favor of the motion.

Commissioner King moved to approve request # 135 in the amount of \$10,724.69 from Farmers Insurance Agency. Commissioner Thompson seconded the motion. Presiding Commissioner Shahan concurred. All voted in favor of the motion.

Commissioner Thompson moved to approve request # 141 in the amount of \$7,559.58 from Kirksville Dental Group, LLP. Commissioner King seconded the motion. Presiding Commissioner Shahan concurred. All voted in favor of the motion.

Commissioner King moved to approve request # 138 in the amount of \$10,241.88 from Kristy's Touch of Class, LLC. Commissioner Thompson seconded the motion. Presiding Commissioner Shahan concurred. All voted in favor of the motion.

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ATTEST: *Dandra Collop*
County Clerk

 Mark Shahan
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Commissioner Thompson moved to approve request # 100 in the amount of \$25,000.00 from Rosie's Northtown Café. Commissioner King seconded the motion. Presiding Commissioner Shahan concurred. All voted in favor of the motion.

Commissioner Thompson moved to approve request # 143 in the amount of \$25,000.00 from Adair County Agricultural and Mechanical Society – NEMO Fair. Commissioner King seconded the motion. Presiding Commissioner Shahan concurred. All voted in favor of the motion.

Commissioner King moved to approve request # 139 in the amount of \$1,679.30 from Life Church of Kirksville. Commissioner Thompson seconded the motion. Presiding Commissioner Shahan concurred. All voted in favor of the motion.

Commissioner King moved to approve request # 140 in the amount of \$6,542.75 from Second Judicial Circuit of Missouri. Commissioner Thompson seconded the motion. Presiding Commissioner Shahan concurred. All voted in favor of the motion.

The Adair County Courthouse will be closed on Monday, January 18, in observance of Martin Luther King Day. The Courthouse will reopen at 8:30 a.m. on Tuesday, January 19, 2021.

The Adair County Commission adjourned at 4:00 p.m. on Wednesday, January 13, 2021.

Unscheduled Public Walk-Ins and other Non-Agenda Items for Wednesday, January 13, 2021:

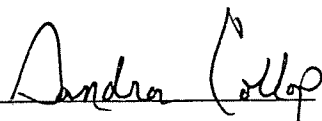
Jamie & David Janes – Meeting

Cathy Daniel – Meeting

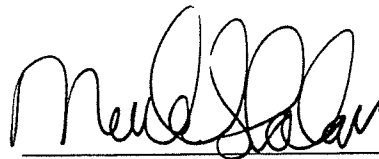
Tracy Graham - Meeting

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ATTEST:



County Clerk



Presiding Commissioner, Mark Shahan

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IN REF. ORDER NO 7 Road Maintenance Policy for Calendar Year 2021

Adair County Commission

105 W Washington
Kirksville, MO 63501
Phone 660-663-3283
Fax 660-663-3408

Mark Shahan, Presiding Commissioner
William King, 1st District Commissioner
Mark Thompson, 2nd District Commissioner

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Road Maintenance Policy for Calendar Year 2021

CART Rock – commonly known as Free Maintenance Rock. The CART rock will be applied on Adair County gravelled roads at approximately 100 tons per mile in 2021. Larger amounts may be applied to heavily traveled roads as determined by the County Commission in consultation with the Road and Bridge supervisor.

Cash Rock: The policy of permitting citizens to purchase road rock for specific sections of Adair County roads at the County's purchase price will be continued for calendar year 2021. Citizens who elect to purchase Cash Rock will pay 100% of the cost of the rock. The County will provide delivery/spreading costs. Purchased amounts of 16 or 24 tons are required for transportation efficiency. One and one half (1 1/2) inch rock will not be available unless prior Commission approval on a case-by-case basis. Citizens must remit their Cash Rock payment to the Adair County Treasurer prior to delivery. Citizen contact information is required.

Dirt Roads: The County will not place either Free Rock or Cash Rock on County roads that are dirt roads or lack an adequate amount of gravel to be sustainable as gravel roads. Citizens may convert dirt roads by paying the County the applicable amount needed to create a sufficient amount of rock on a specific section of road to establish it as an acceptable gravel road. The amount needed to convert a dirt road is 600 tons of rock per mile. The eligibility of the road for a requested conversion will be determined by the County Commission on a case-by-case basis.

Fence Rows: If the County is requested to perform fence row dozing work adjacent to the county right-of-way by property owners, the owner will (1) pay the County for dozing at the rate of \$80.00 per hour and replace (2) the rock on that part of the road. The minimum amount of rock to be replaced will be 50 tons per 1/4 mile if the road-bed is disturbed.

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Private Work and Materials: No work may be done on County roads and no material may be placed on County roads by any person or organization, other than the Road and Bridge Department, unless such work and/or materials are approved by the County Commission.

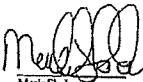
Drainage Tubes: Citizens desiring to purchase metal Drainage Tubes (plastic tubes not available) for a County road right-a-way entrance into private property may do so at County purchase price plus 20%. Tubes will be delivered and installed at County expense.

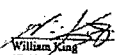
Ice covered gravel roads: The County does not treat ice covered roads with salt/brine/etc.

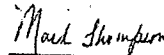
Snow Removal: Snow blades will be positioned to prevent removing gravel from the road surface, therefore, a small amount of snow may remain on the road.

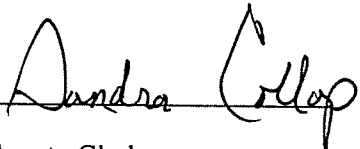
Dust Control: Dust control on a county gravel road may be contracted with a private firm at the citizen's expense. It is recommended to coordinate the dust control material application and the affected roadway grader preparation with the Road and Bridge Supervisor.

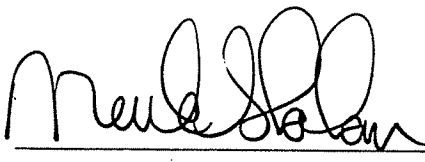
The above policy is approved by the Adair County Commission and will become effective January 1, 2021.


Mark Shahan
Presiding Commissioner


William King
1st District Commissioner


Mark Thompson
2nd District Commissioner

ATTEST: 
County Clerk


Presiding Commissioner, Mark Shahan