

**ADAIR COUNTY COMMISSION MINUTES
WEDNESDAY, JUNE 16, 2021
19TH DAY APRIL ADJOURNED**

The Adair County Commission convened at 8:30 a.m. on June 16, 2021, in the Courthouse at Kirksville. All Commissioners were present.

At 1:45 p.m., the Commission met with Adair County Treasurer, Lori Smith, to open bids for the County's depository agreement. Three bids had been received and were opened by Ms. Smith.

Bank of Kirksville proposed .25% interest on all County monies which would be secured dollar for dollar. Bank Midwest declined to submit a bid and US Bank also declined to submit a bid.

Commissioner Thompson moved to accept the bid from Bank of Kirksville. Commissioner King seconded the motion. Presiding Commissioner Shahan concurred. All voted in favor of the motion. The new contract will begin July 1, 2021. Ms. Smith will notify the Bank of Kirksville that they were awarded the bid. All bids will be held in the Treasurer's Office.

At 1:45 p.m., Commissioner Thompson moved to go into closed session. Commissioner King was not in favor of going into closed session and discussion was held as to the purpose of the closed session. Adair County Clerk, Sandra Collop, addressed the fact that a motion was on the floor and asked for a second to the motion. There was not a second to the motion. Motion failed.

Commissioner Thompson wanted to discuss adding a full-time position to the County. Commissioner King stated that he and the other Elected Officials would each have to pay \$7,500 out of their budgets to support the position. It was mentioned that all the Elected Officials as well as the new position being asked for were paid out of the same fund, General Revenue, so that technically did not come into play.

Commissioner Thompson stated that the full-time position was for someone to meet and greet the public as they entered the Courthouse. Many Elected Officials as well as the Adair County Public Defender thought it was good for the public and good for the court system. Commissioner King stated the Court system will no longer need temperatures taken at the door and is tentatively scheduled to re-open their doors to the public on Friday. Presiding Commissioner Shahan said he wanted better signage in the Courthouse. Mrs. Collop said she received a phone call from the Postmaster as what to do with the mail if there was not a person attending the entrance to the Courthouse.

Commissioner King then asked if he was asking for a fulltime Greeter position or a Traffic Safety Screener only until security was hired for the Courthouse.

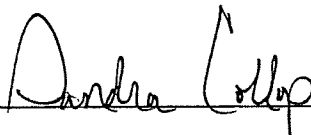
Presiding Commissioner Shahan wanted to complete a budget review. Commissioner King said the position may be reimbursable under the American Rescue Plan Act funding that would soon be received in the County.

At 2:22 p.m., the Adair County Commission adopted the following resolution:

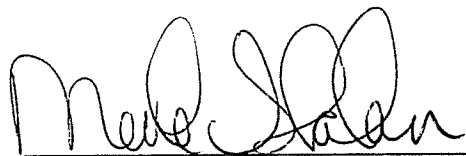
BE IT RESOLVED that this meeting be continued in closed session, with closed records and closed votes as permitted by law, for consideration of the following items as authorized by section 610.021(3) of the Missouri statutes:

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ATTEST:



County Clerk



Presiding Commissioner, Mark Shahan
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Discussion under Subsection 3 of the statute for "Hiring, firing, disciplining, or promoting of particular employees by a public governmental body when person information about the employee is discussed or recorded. However, any vote on a final decision, when taken by a public governmental body, to hire, fire, promote or discipline an employee of a public governmental body shall be made available with a record of how each member voted to the public within seventy-two hours of the close of the meeting where such action occurs; provided, ..."

BE IT FURTHER RESOLVED that if any business not covered by the stated reason or reasons for the closed session is raised during the closed session, that such business will be postponed until this meeting is reopened to the public and the sign for a closed meeting is removed from the doors of the Commission office. Present at the meeting were Presiding Commissioner, Mark Shahan; 1st District Commissioner, William King; 2nd District Commissioner, Mark Thompson; Tiffany Ellis, an employee of the County Commission; and Adair County Clerk, Sandra Collop.

So motioned by Commissioner Thompson and seconded by Commissioner King. Presiding Commissioner Shahan concurred. All voted in favor of the motion at 2:22 p.m. on Wednesday, June 16, 2021.

Closed session ended at 2:45 p.m.

Presiding Commissioner Shahan signed a Maintenance Agreement for the Adair County Assessor's Office with Pro-Tech, Inc. The contract will begin July 9, 2021, and end July 8, 2022.

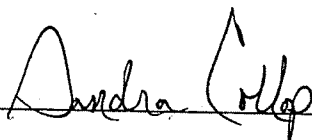
The Adair County Commission adjourned at 4:00 p.m. on June 16, 2021.

Unscheduled Public Walk-Ins and other Non-Agenda Items for Wednesday, June 16, 2021:

None

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ATTEST:



County Clerk



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IN REF. ORDER NO 21 Contract with Pro Tech, Inc. for Adair County Assessor's Copy Machine

CONTRACT

Contract #: 8050 Account #: TF

Customer: ADAIR CO. ASSESSOR Address: 106 W WASHINGTON

City: KIRKSVILLE State: MO Zip: 63501

Telephone: (660) 665-4423 Contact: _____

Make: TOSHIBA Model: 357 Serial #: CELE60914

Machine Type: C T D F
C=COPIER T=TYPEWRITER D=DUPLICATOR F=FAX

Contract Type: 1 2 3
1= Standard Maintenance w/all parts & Labor
2= All Parts, Labor, and Toner
3= Other (see contract for special agreement made)

Yearly Rate: 269.85 Copy Limit: 25,000 Overage: .011

Beg. Meter: 111,824 End. Meter: _____

Starts: Jul 9, 2021 Expires: Jul 8, 2022

Billed Date: Jun 11, 2021 Due: Payment Date: _____

Notes: REPLACED ID#6728; BEG DATE: 2.10.16; BEG METER 2015: 0; BEG METER 2016: 6,019 BEG METER 2017: 23,449; BEG METER 2018: 47,366; BEG METER 2019: 66,470; BEG METER 2020: 87,232

This agreement, executed by the parties first named above this 11TH of June, 2021

user: ADAIR CO. ASSESSOR PRO-TECH CO Inc.

By: Mark Shahan By: Heather Smolles

**KEEP FOR
YOUR RECORDS**

ATTEST:

Brandon Collop
County Clerk

Mark Shahan
Presiding Commissioner, Mark Shahan