

**ADAIR COUNTY COMMISSION MINUTES**  
**MONDAY, MAY 24, 2021**  
**9TH DAY APRIL ADJOURNED**

The Adair County Commission convened at 8:30 a.m. on May 24, 2021, in the Courthouse at Kirksville. All Commissioners were present.

At 2:00 p.m., the Commission met with Adair County Recorder, Pat Shoush, to open bids for a scanning project. The project will clean up notations and enhance images utilizing state-of-the-art scanning equipment and processes of scanned documents. Presiding Commissioner Shahan opened and read aloud the only bid which was received from Fidlar Technologies. The bid amount was \$37,736.83.

As only one bid was received and the Recorder's Office is currently utilizing Fidlar as a vendor, Commissioner King moved to accept the bid from Fidlar in the amount of \$37,736.83. Commissioner Thompson seconded the motion. Presiding Commissioner Shahan concurred. All voted in favor of the motion. The contract will be signed by Presiding Commissioner Shahan and sent to Fidlar for full execution of the contract.

At 2:40 p.m., the Commission spoke with Ellie Blankenship of CTS Group. She wanted to discuss Phase I of the project to renovate/restore the Adair County Courthouse. Phase I would include the exterior of the Courthouse such as roof replacement, tuckpointing, HVAC, and windows. They want to get the structure watertight as soon as possible. Roof materials would be increasing on June 8, 2021, and Ms. Blankenship wanted to get the price locked in.

Ms. Blankenship also discussed Phase II of the renovation/restoration. That would include the interior of the building such as ceilings, floors, plaster, plumbing, bathrooms, and lights. The cost is currently approaching 7 – 8 million dollars. This amount could be borrowed to cover both the exterior and the interior work. After completion, any monies could be given back to the lending institution to offset the loan. Once a draft contract is received from CTS Group, it will be forwarded to Adair County's Legal Counsel, Ivan Schraeder, for review.

Adair County Commission adjourned at 4:00 p.m. on May 24, 2021.

**Unscheduled Public Walk-Ins and other Non-Agenda Items for Monday, May 24, 2021:**

Christine Steele – Children/Families

Gary Belfield – Gifford Trail

Continued on page 291

ATTEST:

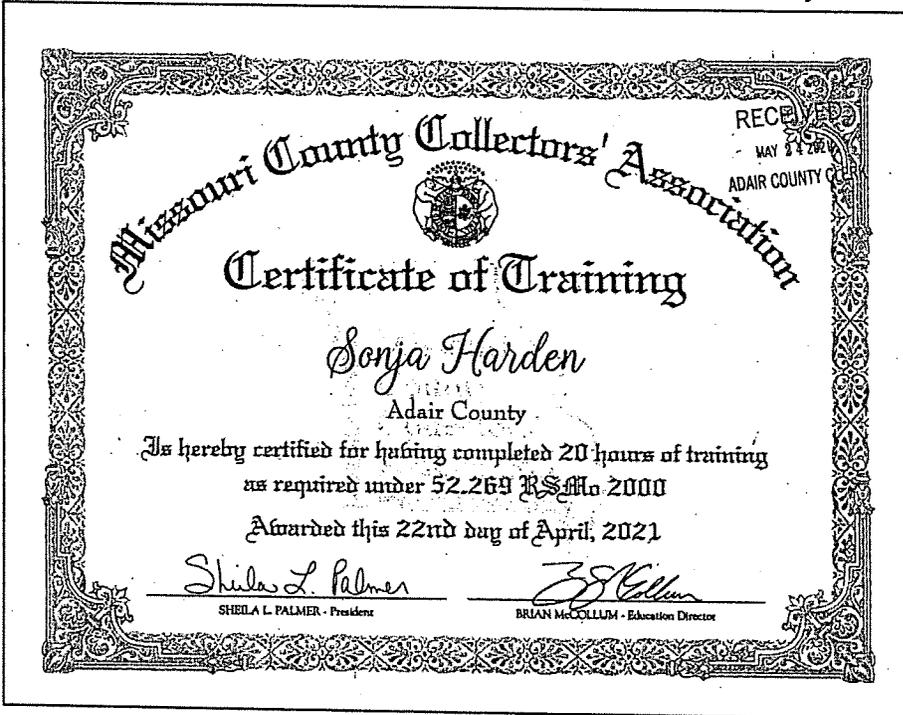
  
\_\_\_\_\_  
County Clerk

  
\_\_\_\_\_  
Presiding Commissioner, Mark Shahan

# ADAIR COUNTY COMMISSION MINUTES MONDAY, MAY 24, 2021

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IN REF. ORDER NO 8 Certificate of Training for Adair County Collector, Sonja Harden



IN REF. ORDER NO 9 Bid for Adair County Recorder's Scanning Project

Adair County, RAO Media Conversion Agreement

**Estimated Investment Summary: Professional Services Rendered**

In exchange for products and services outlined in this Professional Services Agreement, Adair County agrees to pay Fidlar Technologies the total amount due in the following payment schedule:

✓ Scan, Capture, & Image Processing	\$31,218.43
o Includes Scanning, Image Cropping, Border Removal, Image Enhancements & Grouping/Naming of Images	
✓ Book & Page Location Index	\$2,059.20
✓ Project Resource Management & Import	\$4,459.20
<b>TOTAL INVESTMENT</b>	<b>\$37,736.83</b>

\*\*Total investment is based on estimated quantities. Final invoice will reflect actual quantities.

**Billing Milestones**

1. 25% due upon signing of this Professional Services Agreement.  
\$9,434.21
2. 50% due upon scanning completion.  
\$18,868.42
3. Balance due upon completion of importing of documents/images (based on actual quantities of scanned and processed images), with prior approval by County Recorder if the total investment exceeds the estimate.  
\$9,434.20 (\*\*Estimated)

\*\* Your final invoice will be charged based upon the final document count after grouping and naming. This charge may vary from the estimated count found during discovery.

These payments are not "deferred payments" under section 3.10 and are subject to County's statutory claims procedure.

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ATTEST: Sandra Collop  
County Clerk

Mark Shahan  
Presiding Commissioner, Mark Shahan  
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