

**ADAIR COUNTY COMMISSION MINUTES
TUESDAY, NOVEMBER 24, 2020
10TH DAY OCTOBER ADJOURNED**

The Adair County Commission convened at 8:30 a.m. on November 24, 2020 in the Courthouse at Kirksville. All Commissioners were present.

At 10:00 a.m., the Elected Official's monthly meeting was held in the third-floor Division 1 Courtroom to practice social distancing due to the coronavirus. Attending the meeting were Adair County Presiding Commissioner, Mark Shahan; Adair County 1st District Commissioner, Bill King; Adair County 2nd District Commissioner, Mark Thompson; Adair County Clerk, Sandra Collop; Adair County Treasurer, Lori Smith; Adair County Assessor, Kent Bryant; Adair County Public Administrator, Rhonda Noe; Adair County Prosecuting Attorney, Matt Wilson; Adair County Circuit Clerk, Linda Decker; and Adair County Collector, Sonja Harden. Those absent were Adair County Coroner, Brian Noe; Adair County Recorder, Pat Shoush; and Adair County Sheriff, Robert Hardwick.

Presiding Commissioner Shahan discussed protocols for the Courthouse relating to the coronavirus. He stated under Supreme Court rules, the court system would remain closed until positive covid cases improved. Having the court system shutdown would help to slow activity within the Courthouse.

He discussed attending the Missouri Association of Counties (MAC) meeting virtually on November 23, 2020. Mrs. Smith was elected as 3rd Vice President of MAC and is on track to be the President in 2024. Commissioner Thompson was voted in as 2nd Vice President of the County Commissioner's Association of Missouri (CCAM).

Presiding Commissioner Shahan informed everyone the County was reviewing bids requesting qualified providers to propose facility modernizations and energy conservation measures through a Guaranteed Energy Savings Contract. The bids are being reviewed and will be awarded soon.

Mrs. Decker discussed equipment for covid use. She stated there will not be anyone in the courtroom or any jury trials. She has not been given any direction on how to move forward due to the shutdown of the courts. She also has been given permission by the State to hire one fulltime and one "20 hours or more clerk" for 2021. One hire will be designated as a fulltime criminal clerk.

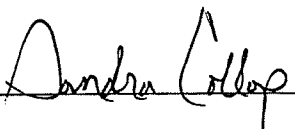
Mrs. Noe said that one of her staff members will be retiring at the end of the year.

Mr. Wilson said that 7 months of 2021 were already booked solid in the courtrooms. He said that the Health Department had voted 4-0 to issue a mask order for all of Adair County beginning at midnight tonight. The County Clerk is to give a copy of the Order Enforcement by the Health Department if it is requested. They will be available in her office. Enforcement is the responsibility of the entity. The Health Board will need to have another vote to rescind the order.

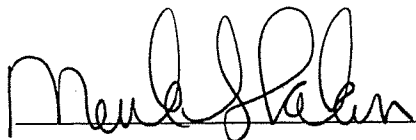
Mrs. Harden stated that citizens were utilizing the drop box installed in the Courthouse parking for tax payments. She had also been picking up the mail for the Courthouse every day.

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ATTEST:



County Clerk



Presiding Commissioner, Mark Shahan

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Mr. Bryant asked who supplied the masks. He was informed that the CARES funding for the County would take care of that.

Mr. Wilson shared his frustration regarding covid. He was just fed up because he could not do his job or help his community.

The Elected Official's meeting ended at 11:55 a.m.

At 1:30 p.m., the Commission met with Ellie Blankenship of CTS Group. Ms. Blankenship wanted to discuss the proposal her company had submitted for the Guaranteed Energy Savings Project in Adair County. She stated that her company could provide recommendations from several counties in Missouri. Recent clients included Knox County, Jasper County, and Perry County. CTS only buys US made products and wants to use local contractors as much as possible during a project. Ms. Blankenship stressed that CTS does good work and keeps everyone accountable.

The Commission thanked Ms. Blankenship for her time. A bid award for the project is tentatively set for November 30, 2021.

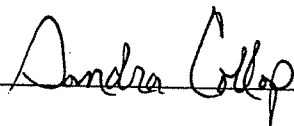
Commissioner Thompson moved to approve the 2021 Holiday Schedule. Commissioner King seconded the motion. Presiding Commissioner Shahan concurred. All voted in favor of the motion.

The Adair County Commission adjourned at 4:00 p.m. on November 24, 2020.

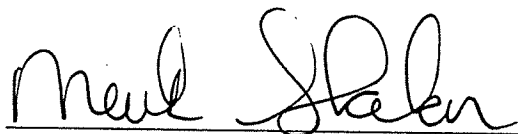
Unscheduled Public Walk-Ins and other Non-Agenda Items for Tuesday, November 24, 2020:

None

ATTEST:



County Clerk



Presiding Commissioner, Mark Shahan