

ADAIR COUNTY COMMISSION MINUTES
MONDAY, APRIL 30, 2018
13TH DAY APRIL REGULAR

The Adair County Commission convened at 8:30 a.m. on April 30, 2018 in the Courthouse at Kirksville. All Commissioners were present.

At 10:00 a.m., the Commission met with Adair County Collector, Sonja Harden, to discuss the purchase of new software for the Collector's Office. She explained that she wanted to work with a subscription based company so the County would own the software. Mrs. Harden has chosen Clear Basin as the new software provider.

Mrs. Harden is estimating that the conversion will cost approximately \$10,000 to \$12,000 and will purchase using the Collector's Tax Maintenance Fund. She has researched this company through other County Collector offices using this same software and who have transitioned from the same current provider, EquiTech.

Presiding Commission Pickens signed the contract and Mrs. Harden will present the Commission with a fully executed document when it is returned. She is hoping the software transition will begin in the near future.

Mrs. Harden also requested Presiding Commissioner Pickens sign an engagement letter for legal services. Mrs. Harden will be using Travis A. Elliott of Ellis, Ellis, Hammons & Johnson, P.C. when legal issues arise in her office. Occasions occur when she needs answers to legal issues that cannot always be accomplished on a timely basis with County legal assistance. This will also be funded from the Collector's Tax Maintenance Fund. Presiding Commissioner Pickens signed the document along with Mrs. Harden.

Adair County Clerk, Sandra Collop, mailed check #72801 in the amount of \$7,500.00 payable to the Stephen A. Martin Trust Account for full settlement and completion of the "Confidential General Release and Settlement Agreement" fully executed on April 3, 2018. The letter was sent certified mail to Attorney Ivan Schraeder who will forward it to him with the W-9 Form to be completed.

The Adair County Commission adjourned at 4:00 p.m. on April 30, 2018.

Unscheduled Public Walk-Ins and other Non-Agenda Items for Monday, April 30, 2018:

Carol Race – Flats Trail Issue

Craig Hogg – Hungry Hollow Trail

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ATTEST:


County Clerk


Presiding Commissioner

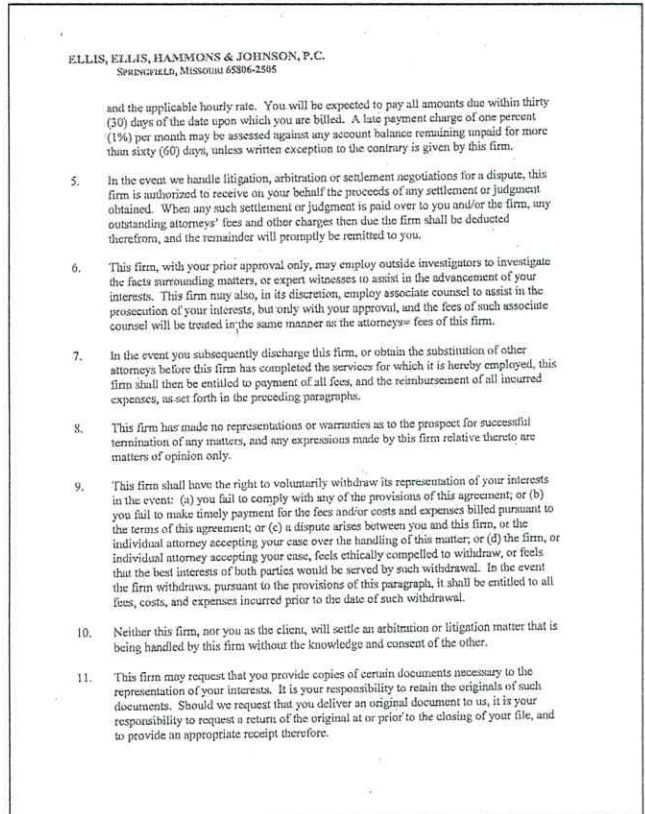
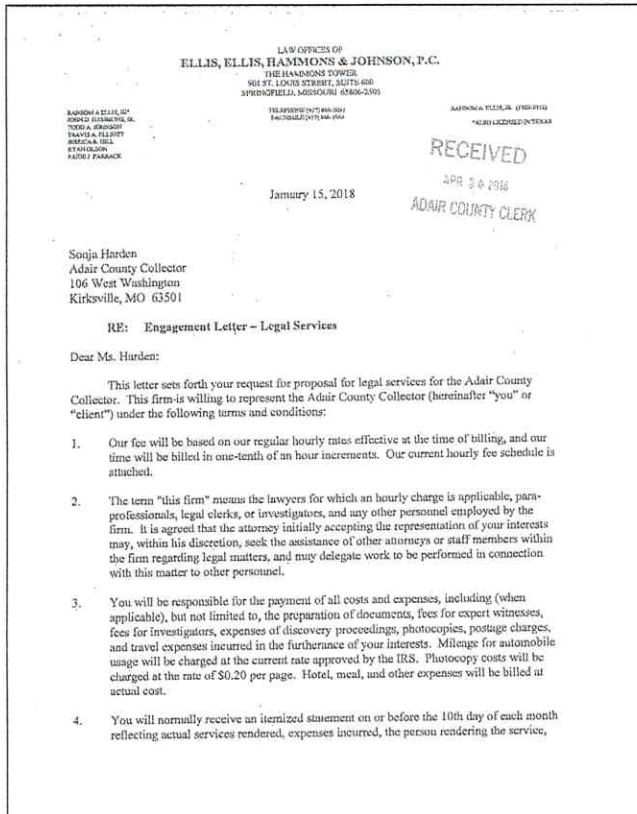
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IN REF. ORDER NO 18 Certificate of Training for Adair County Public Administrator,
Rhonda Noe



IN REF. ORDER NO 19 Engagement Letter – Legal Services for Adair County Collector



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ATTEST: *Andrea Collop*
County Clerk

 Stanley P. Hester
Presiding Commissioner

ADAIR COUNTY COMMISSION MINUTES

MONDAY, APRIL 30, 2018

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ELLIS, ELLIS, HAMMONS & JOHNSON, P.C.
 SPRINGFIELD, MISSOURI 65806-2505

12. Should any provision of this agreement be found to be void or unenforceable, it is the intention of the parties that all other provisions shall be enforceable, and shall remain in full force and effect.

13. The terms of this agreement shall apply to the legal matters set forth in the introductory paragraph to this letter, as well as any other legal matters for which our services may be requested subsequent thereto, unless a separate and distinct engagement letter is executed.

14. If the above provisions are agreeable to you, please sign the enclosed copy of this agreement, and return it to our office in the envelope provided.

15. The laws of the State of Missouri shall govern the construction and interpretation of this agreement.

16. All written materials constituting your file and this firm's work product will be scanned for purposes of retention and all "hard copies" will be shredded. The electronic/scanned copy of the file materials will be retained by this firm for a period of five (5) years. If you desire to have this "hard file" returned to you upon conclusion of any specific matter, please communicate that desire in writing at the time of conclusion.

If the arrangements outlined in this agreement meet with your approval, please sign two copies of the agreement, return a copy to our office, and keep the remaining copy for your records.

ELLIS, ELLIS, HAMMONS & JOHNSON, P.C.

Travis A. Elliott
 By: Travis A. Elliott 1/15/2018
(date)

ADAIR COUNTY COLLECTOR

Janice Harden, Collector 04/30/18
 By: Janice Harden, Collector (date)
Stanley Pickens 04-30-2018

ELLIS, ELLIS, HAMMONS & JOHNSON, P.C.
 SPRINGFIELD, MISSOURI 65806-2505

FEES SCHEDULE

Shareholders:	Ransom A. Ellis, III John D. Hammons, Jr. Todd A. Johnson Travis A. Elliott	\$190 per hour \$190 per hour \$190 per hour \$190 per hour
Associates:	Jessica R. Hill Ryan Olson Paige J. Parrack	\$170 per hour \$170 per hour \$170 per hour
Paralegals:	Traci J. Burke	\$85 per hour

IN REF. ORDER NO 20 Order to Appoint Board Member to Senate Bill 40 on April 18, 2018

ADAIR COUNTY COMMISSION

Adair County Courthouse
 106 W. Washington St.
 Kirksville, MO 63501
 Phone: 660-665-2283

Stanley Pickens, Presiding Commissioner
 Bill King, 1st District Commissioner
 Mark Thompson, 2nd District Commissioner
 Fax: 660-785-3235

April 30, 2018

Reverend Dale Stone
 1721 S First St
 Kirksville, MO 63501

Dear Reverend Stone,

The Adair County Commissioners are pleased to announce your appointment to the Adair County Senate Bill 40/Development Disability Board. Your term is April 18, 2018 thru July 1, 2018.

The Adair County Commission appreciates your interest in belonging to the SB40 board. It is community members like yourself that makes Adair County a wonderful place to live.

Thank you,

Stanley Pickens
 Stanley Pickens
 Presiding Commissioner

Bill King
 Bill King
 1st District Commissioner

Mark Thompson
 Mark Thompson
 2nd District Commissioner

Cc: Nancy Pennington
 Executive Director

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ATTEST: *Andrea Collop*
 County Clerk

Stanley Pickens
 Presiding Commissioner

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IN REF. ORDER NO 21 Certificate of Training for Adair County Presiding Commissioner,
Stanley Pickens



ATTEST:

Andrea Collop
County Clerk

Stanley Pickens
Presiding Commissioner