

ADAIR COUNTY COMMISSION MINUTES
TUESDAY, DECEMBER 26, 2017
23RD DAY OCTOBER ADJOURNED

The Adair County Commission convened at 8:30 a.m. on December 26, 2017 in the Courthouse at Kirksville. All Commissioners were present. Commissioner Thompson will continue to be acting Presiding Commissioner during the absence of Presiding Commissioner Pickens. The Adair County Courthouse was closed on Monday, December 25, 2017, in observance of Christmas Day.

At 9:30 a.m., the Commissioners met with John Dwiggins of Howe and Company. Those present were Adair County Presiding Commissioner, Stanley Pickens; Adair County 1st District Commissioner, William King; Adair County 2nd District Commissioner, Mark Thompson.

Mr. Dwiggins presented the Commission with the final easement paperwork for BRO 50. This will permit them to begin construction preparation in the area, which includes removing some trees while the temperature is low due to bat habitats. The Commission signed off on the paperwork.

The meeting ended at 9:45 a.m.

At 10:15 a.m., the Commissioners met to discuss renewing the Northeast Missouri (NEMO) Regional Planning contract. The amount requested is the same as last year. Commissioner Thompson moved to accept the contract. Commissioner King seconded the motion. Presiding Commissioner Pickens moved all in favor.

The meeting ended at 10:20 a.m.

The Adair County Commission adjourned at 4:00 p.m. on December 26, 2017.

Unscheduled Public Walk-Ins and other Non-Agenda Items for Tuesday, December 26, 2017:

None.

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ATTEST:  
County Clerk Presiding Commissioner

ADAIR COUNTY COMMISSION MINUTES
TUESDAY, DECEMBER 26, 2017

Continued from page 720

IN REF. ORDER NO 20 Final Paperwork for Bridge Project BRO-NBIL-B0001(50)

DATE: _____
TO: Robert Matzke
MoDOT-Northeast District
1711 Highway 61 South
Harrisburg, MO 63401
FROM: Stanley Pickens
Presiding Commissioner
Adair County Commission
SUBJECT: Each certification must contain the following:
(Explained in EPG 136.8.10.3 of the MoDOT EPG)
Right of Way Clearance Certification
6/29/2016 PCE
Entire _____ Date and Type Environmental Clearance
Adair County _____ Entire Project or Partial Clearance
Cart Road No. 068 _____ Name of City / County / Sponsor
BRO-NBIL-B0001(50) _____ Road or Project Name
STA: 2+50.00 to STA: 8+15.00 _____ Federal Project Number
NA _____ Termini of the Entire Right of Way Project
STA: 2+50.00 to STA: 8+15.00 _____ Termini of the Portion of Project Being Cleared
Termini of the Entire Construction Project
Adair County certifies the following: (Make all of the statements depending upon type of acquisitions involved for project.)
____ Yes ____ A. Right of Way Required - No Personal Property Moved - No Relocation Assistance Required
1. We certify that all necessary right of way, easements and access rights have been acquired in accordance with the Titles 49 and 23 CFR.
2. Legal and physical possession of all parcels has been obtained.
3. The steps relative to relocation advisory assistance and payments were not required.
____ NA ____ B. Right of Way Required - Personal Property Moved - No Occupied Improvements Acquired
1. We certify that all necessary right of way, easements and access rights have been acquired in accordance with Titles 49 and 23 CFR.
2. Legal and physical possession of all parcels has been obtained.
3. Steps relative to relocation advisory assistance and payments as required by 49 CFR, Part 24 have been taken (personal property moved only).
EPG 136.8.8 Page 2 of 2 Form 136.8.8 03/2016

____ NA ____ C. Right of Way Required - Personal Property Moved - Occupied Improvements Acquired
1. We certify that all necessary right of way, easements and access rights have been acquired in accordance with Titles 49 and 23 CFR.
2. Legal and physical possession of all parcels has been obtained.
3. Steps relative to relocation advisory assistance and payments as required by 49 CFR, Part 24 have been taken.
4. All individuals and families have been relocated to or offered equivalent decent, safe and sanitary housing in accordance with 49 CFR, Part 24.
There were ____ parcels on this project that required the acquisition of right of way, easements and/or access rights.
There were ____ parcels acquired by free deed.
There were ____ parcels that were appraised and subsequently voided and not acquired.
There were ____ parcels that were deleted from the project, if any.
There were ____ parcels that were acquired by condemnation.
There were ____ parcels that were acquired by MoDOT personnel.
There were ____ parcels that were acquired by Local Public Agency personnel.
There were ____ parcels that were acquired by Acquisition Agent(s) on the MoDOT Roster.
There was \$ ____ spent in Right of Way Acquisition. (land & improvement costs - exclude incidentals)
The Right of Way Manager in your District will review the parcel acquisition files and submit this certification and monitoring checklist(s) to Right of Way Central Office for final approval.

LPA Agency Signature Date 12-26-2017
EPG 136.8.8 Page 3 of 2 Form 136.8.8 03/2016

ADAIR COUNTY COMMISSION
Adair County Courthouse
106 W. Washington St
Kirksville, MO 63501
Phone: 660-665-2283
Stanley Pickens, Presiding Commissioner
William King, 1st District Commissioner
Mark Thompson, 2nd District Commissioner
Fax: 660-785-3233
Date: _____ Attachment B
Hart Family Farms, Inc.
Dated December 01, 1994
30451 State Hwy A
Greentop, Mo. 63546
RE: Temporary Construction Easements & Permanent Easement
for Bridge Project BRO-NBIL-B0001(50)
Bridge No. 0680007
The County Commission is pleased to inform you of a bridge improvement project planned for your area. Engineering drawings which describe the proposed project are attached.
We do want to inform you that you do have the right to receive compensation for the land in question, as determined by an appraisal for the rights taken from your property.
We are hopeful that, because of the benefits to be derived from the project, we can reach an agreement with you to donate approximately 0.14 acre of your land as a temporary construction easement to accomplish the construction of the new bridge and slope banks, and approximately 0.05 acre of your land as a permanent easement. If you choose to donate your land, we would appreciate your signing this letter below, waiving your right to compensation and pro-rata tax adjustment and returning it to us. To comply with regulations, we will also need your signature later on a formal agreement, or easement.
An acquisition brochure is furnished with this letter. Its purpose is to explain the process which must be followed to acquire right of way.
We look forward to the continuation of our bridge improvement program and are grateful for the opportunity to serve you.
Respectfully,

Stanley Pickens Mark Thompson William King
Presiding Commissioner Associate Commissioner Associate Commissioner

Temporary Construction Easement
& Permanent Easement
For Bridge Project BRO-NBIL-B0001 (50)
Bridge No. 0680007
(Donation of 0.14 acre of Temporary Construction Easement)
(Donation of 0.05 acre of Permanent Easement)
ACCEPTED BY PROPERTY OWNER:

Hart Family Farms, Inc. Date 12-2-16

Continued on page 722

ATTEST: Sandra Collop Stanley Pickens
County Clerk Presiding Commissioner

ADAIR COUNTY COMMISSION MINUTES


TUESDAY, DECEMBER 26, 2017

Continued from page 721

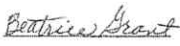
November 22, 2017

 Re: Adair County Bridge 0680007
 BRD-NBIL-8001(S0)

 To whom it may concern:
 On 22 Nov, 2017 we received a check in the amount of \$5,000.00 from Adair County in exchange for an easement for the above referenced bridge project.



Stan Grant



Beatrice Grant

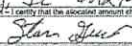
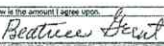
Request for Allocation of Gross Proceeds

 County: Adair
 Route: 068
 Job: 0680007
 Parcel: 2

 You are required by law to provide the Missouri Department of Transportation with your correct taxpayer identification number. If you do not provide the Missouri Department of Transportation with your correct taxpayer identification number, you may be subject to civil or criminal penalties imposed by law. If sellers are husband and wife, only one taxpayer identification number is required. Please complete the Vendor Input Form MO 300-1486 or IRS Form W-9 for proper payment information.

 Total Amount to be Allocated: \$5,000
 (NOTE: If allocation does not equal 100% of proceeds, gross proceeds will be reported in all returns.)

Name (Please Print or Type)
Stan + Beatrice Grant
 Address (number and street)
8225 Castle Ridge Dr
 City, State and ZIP Code
Tracy, IL 62294
 Certification - I certify that the allocated amount shown below is the amount I agree upon.
 Please
 Sign
 Here

 Allocated Amount: \$5,000

Name (Please Print or Type)
 Address (number and street)
 City, State and ZIP Code
 Certification - I certify that the allocated amount shown below is the amount I agree upon.
 Please
 Sign
 Here
 Allocated Amount: \$

Name (Please Print or Type)
 Address (number and street)
 City, State and ZIP Code
 Certification - I certify that the allocated amount shown below is the amount I agree upon.
 Please
 Sign
 Here
 Allocated Amount: \$

 ENG 236.7.7.3 1 of 2 Form 7.7.3 08/15

Name (Please Print or Type)
 Address (number and street)
 City, State and ZIP Code
 Certification - I certify that the allocated amount shown below is the amount I agree upon.
 Please
 Sign
 Here
 Allocated Amount: \$

Name (Please Print or Type)
 Address (number and street)
 City, State and ZIP Code
 Certification - I certify that the allocated amount shown below is the amount I agree upon.
 Please
 Sign
 Here
 Allocated Amount: \$

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 Address (number and street)
 City, State and ZIP Code
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 Allocated Amount: \$

 ENG 236.7.7.3 2 of 2 Form 7.7.3 08/15

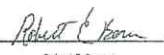
December 6, 2017

 Re: Adair County Bridge 0680007
 BRD-NBIL-8001(S0)

 To whom it may concern:
 On December 6, 2017 we received a check in the amount of \$5,000.00 from Adair County in exchange for an easement for the above referenced bridge project.



Carolyn Stanley



Robert E. Bowen

Continued on page 723

ATTEST:  
 County Clerk Presiding Commissioner

Continued from page 722

Name (Please Print or Type)	
Address (number and street)	
City, State and ZIP Code	
Certification – I certify that the allocated amount shown below is the amount I agree upon.	
Please Sign Here	Allocated Amount: \$ _____

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Please Sign Here	Allocated Amount: \$ _____

Name (Please Print in Type)	
Address (please print clearly)	
City, State and ZIP Code	
Certification - I certify that the allocated amount shown below is the amount I agree upon.	
Please Sign Here	Allocated Amount \$ _____

Name (Please Print in Type)	
Address (please print clearly)	
City, State and ZIP Code	
Certification - I certify that the allocated amount shown below is the amount I agree upon.	
Please Sign Here	Allocated Amount \$ _____

Name (Please Print in Type)	
Address (please print clearly)	
City, State and ZIP Code	
Certification - I certify that the allocated amount shown below is the amount I agree upon.	
Please Sign Here	Allocated Amount \$ _____

Name (Please Print in Type)	
Address (please print clearly)	
City, State and ZIP Code	
Certification - I certify that the allocated amount shown below is the amount I agree upon.	
Please Sign Here	Allocated Amount \$ _____

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TUESDAY, DECEMBER 26, 2017

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ADAIR COUNTY COMMISSION
Adair County Courthouse
166 W. Washington St.
Kirkville, MO 63501
Phone: 660-665-2283

Stanley Pickens, Presiding Commissioner
William King, 1st District Commissioner
Mark Thompson, 2nd District Commissioner
Fax: 666-783-3233

Local Public Agency (LPA)
Certification of Plans, Specifications & Estimate (PS&E)

For Federal-aid project Adair County Bridge No. 0600007; BR0-NMLL-BR01 (SR) administered by the Adair County Commission. The undersigned hereby certifies the following, to the best of his or her knowledge and belief, on behalf of:

1. The undersigned is hereby certifying that the Specifications (including technical specifications and job special provisions) and Standard Plans for the above mentioned project is in full compliance with all applicable Federal and State Laws, including but not limited to 23 CFR.
2. The undersigned will also carry out this project in accordance with applicable Federal and State policies and guidelines as set forth in Missouri's Local Public Agency Manual found on MoDOT's website.
3. The undersigned will also enforce compliance with the above mentioned laws, regulations, policies and guidelines by its consultants, contractors, and subcontractors.
4. The undersigned is hereby certifying that the above mentioned project has been developed according to: (check all that apply)
☒ Missouri Standard Specifications for Highway Construction, 2011 Edition
☒ Missouri Standard Plans for Highway Construction, 2009 Edition
Other (list out all that apply):
☒ 2007 AASHTO Standard Specifications for Highway Bridges, 17th Edition
☒ 2001 AASHTO Guidelines for Geometric Design of Very Low-Volume Local Roads (ADT<=400)
☒ MoDOT Local Public Agency Manual.

SIGNED: Stanley Pickens 12/26/2017
Signature of LPA Responsible Person in Charge Date

Stanley Pickens
Typed Name of LPA Responsible Person in Charge

ADAIR COUNTY PRESIDING COMMISSIONER
Title of LPA Responsible Person in Charge

IN REF. ORDER NO 21 2018 Contract Agreement with Northeast Missouri Regional Planning Commission & Rural Development Corporation & Economic Development District

 **NORTHEAST MISSOURI REGIONAL PLANNING COMMISSION & RURAL DEVELOPMENT CORPORATION & ECONOMIC DEVELOPMENT DISTRICT**
111 S. OCEAN STREET
KEOSAUQUO, MO 65260
TELEPHONE 660-665-2283
FAX 666-783-3233

2018 CONTRACT AGREEMENT and MEMBERSHIP DUES INVOICE

This contract entered into this 15th day of January 2018, between the County Commission on behalf of ADAIR County, Missouri, first party, and the Northeast Missouri Regional Planning Commission, Rural Development Corporation and Economic Development District, Maupaulis, Missouri, the second party.

In consideration for the following, the parties promise as follows:

- 1.) First party does promise to provide \$ 7,148.10 to the Northeast Missouri Regional Planning Commission and Rural Development Corporation.
- 2.) The second party, does promise to provide assistance to ADAIR County in the form of preparing CDBG grant applications, Transportation Infrastructure Planning, Expenditures, Solid Waste Planning/Education Services, Housing Rental Assistance programs, Hazard Mitigation Plan Updates, consultation on other possible projects, and Economic Development services as provided by Federal and state regulations.
- 3.) This contract expires December 31, 2018.

Derek Weber
Derek Weber
Executive Director
(Agent)
Lucinda Chubb
Lucinda Chubb

Stanley Pickens
Stanley Pickens
Presiding Commissioner
(ADAIR)
Andrea Collop
County Clerk

MEMBERSHIP DUES INVOICE
FOR: 2018 ANNUAL MEMBERSHIP DUES \$ 7,148.10
ACCORDING TO SCHEDULE

PLEASE FORWARD PAYMENT AND ORIGINAL SIGNED AGREEMENT TO ADDRESS LISTED ABOVE. THANK YOU!

ATTEST: Andrea Collop Stanley Pickens
County Clerk Presiding Commissioner