

**ADAIR COUNTY COMMISSION MINUTES  
TUESDAY, FEBRUARY 27, 2018  
9TH DAY JANUARY ADJOURNED**

The Adair County Commission convened at 8:30 a.m. on February 27, 2018 in the Courthouse at Kirksville. All Commissioners were present.

At 10:40 a.m., the Elected Official's monthly meeting was held in the Commissioner's Suite of the Courthouse. Attending the meeting were Adair County Presiding Commissioner, Stanley Pickens; 1<sup>st</sup> District Commissioner, Bill King; Adair County 2<sup>nd</sup> District Commissioner, Mark Thompson; Adair County Clerk, Sandra Collop; Adair County Recorder, Pat Shoush; Adair County Treasurer, Lori Smith; Adair County Circuit Clerk, Linda Decker; and Adair County Assessor, Donnie Waybill. Those absent were Adair County Prosecuting Attorney, Matt Wilson; Adair County Collector, Sonja Harden; Adair County Public Administrator, Rhonda Noe; Adair County Sheriff, Robert Hardwick; and Adair County Coroner, Brian Noe.

Ms. Smith addressed the icy morning that occurred last week. She would like to see a protocol established to deal with inclement weather and/or possible closing of County offices. Last week, a consensus to open County offices at 11:00 a.m. was agreed to after several phone calls between the Elected Officials the morning of the ice. She thought it would be less confusing and perhaps faster if there was a protocol so employees could be notified of any change to regular working hours. This responsibility had been performed by the Presiding Commissioner in the past until controversy with the Sheriff's Department resulted from their argument of not being treated fairly when these situations occurred. Since that time, there has been no protocol.

Mrs. Shoush agreed. She said the building itself used to be closed on such situations. Now the County offices are closed, but the building remains open. She feels this could be a legal issue as individuals could roam around the building with no type of oversight. Mrs. Shoush felt that an incident could occur. We needed to be pro-active and currently are very lax. We don't know who could be in the building.

Mrs. Decker, who is a State employee, said that when a situation such as this happens the State declares it as an administrative closing. All employees are paid and not required to use benefits such as vacation or comp time to cover the hours not open.

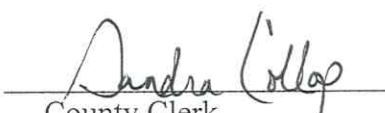

Presiding Commissioner Pickens said there is not an answer for the situation. Commissioner King said you never know who will be in the building. An alternative would be to close the Courthouse and have someone check all incoming people. That would require additional employees.

As a decision could not be agreed upon, discussion will continue at another time. Office closings will continue to be at the discretion of each Elected Official. Mrs. Smith would like for the Commission to consider changing the employee manual and grant an administrative day due to weather when such occasions occur.

Discussion was held that each Elected Official had the authority to treat each occurrence as an administrative day on their own if they chose to do so. Mrs. Smith stated she will use "administrative days" for her employee in the future if the occasion should arise.

Mrs. Decker reported that Associate Circuit Judge, Kristie Swaim, has received an email from Presiding Circuit Judge, Russ Steele, ordering her to take over the Municipal Court Division from the City of Kirksville beginning March 1, 2018. Many cities are disbanding their municipal courts due to the cost. Mrs. Decker spoke of increased work load for her staff with the possibility of no additional help from clerks of the current City's municipal court staff.

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ATTEST:    
County Clerk Presiding Commissioner

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At 11:30, Commissioner King left the meeting to attend another commitment.

Mr. Waybill stated that Kirksville City Manager, Mari Macomber, has notified him that she wanted the assessed valuation increased on the Kraft/Heinz building. He was not in favor of increasing the assessed valuation.

Mrs. Collop asked him if he had provided Mrs. Macomber with the January 1, 2018 assessed valuations of Kraft/Heinz and Mr. Waybill indicated he had not because they hadn't changed. She reminded him that this was a requirement of the Kraft/Heinz agreement that he had signed. Discussion ensued. Mr. Waybill stated that he was busy re-doing land values that he had originally wanted to complete in 2017. He hadn't done that, however, due to illness that had occurred within his family and also with an employee. Also since he had changed the County to an "occupancy county", this created additional work and he would be even busier.

Mrs. Collop stated that upon returning from vacation last year, she was surprised to learn that his presentation to change Adair County to an "occupancy county" had been approved. Since he was having such a hard time getting his work done before, she found it odd he wanted to give his staff additional work. She reminded him that he has been out of State compliance regarding assessments for many years and the County was now losing revenues due to his non-compliance status. In turn, this was costing the General Revenue (GR) fund several tens of thousands of dollars. GR money was being used to supplement his budget due to State reimbursements being discontinued due to the County's non-compliance. Mr. Waybill said he did not feel it was fair to the people to raise assessments as the State wanted him to do. He then reported that he was busy with personal property assessments.

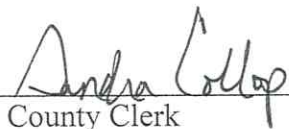
Presiding Commissioner Pickens had nothing to report.

Commissioner Thompson spoke of a lawsuit that had recently been settled between Adair County and the City of Kirksville. It pertained to money remaining in the Missouri Local Government Employees Retirement System (LAGERS) fund due to the dissolution of the Special Road and Bridge Department. He felt 100% of the money should have been retained by Adair County, but ultimately only a portion was awarded to Adair County. The remainder was awarded to the City of Kirksville. Commissioner Thompson felt the County had lost tens of thousands of dollars due to inadequate representation on the County's behalf and he was not happy with that.

Mr. Thompson also spoke of a situation with the City of Kirksville concerning replacement of three road tubes at Hazel Creek Lake. The County felt it was the responsibility of the City to pay for the tube replacement. It was estimated to be approximately \$37,000 and the County would provide the labor free of charge. The City, however, would not agree to pay for the tube replacement. As a result, the County will replace one tube at a cost of \$12,000 - \$13,000 for materials and absorb the cost of the labor.

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Mrs. Collop reminded everyone that absentee voting was currently being conducted in the County Clerk's office for the April 3, 2018 Municipal Election. Absentee voting will continue until 5:00 p.m. on April 2, 2018. The County Clerk's office is always open the Saturday before the election (in this case March 31, 2018) from 8:00 a.m. until 12:00 p.m. After that time, it is mandatory that all voters cast a ballot at their designated voting precinct.

The meeting ended at 12:00 p.m.

The Commission spent the rest of the day attending to county business.

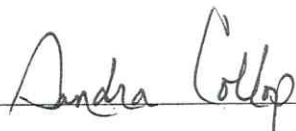
The Adair County Commission adjourned at 4:00 p.m. on February 27, 2018.

**Unscheduled Public Walk-Ins and other Non-Agenda Items for Tuesday, February 27:**

Tim Peters – Road issues Orrick Trail

Ray Schneider - Informational

ATTEST:



County Clerk



Presiding Commissioner