

**ADAIR COUNTY COMMISSION MINUTES
TUESDAY, DECEMBER 3, 2013
13TH DAY OCTOBER ADJOURNED**

The Adair County Commission convened at 8:30 a.m. on December 3, 2013 in the Courthouse at Kirksville. All Commissioners were present.

At 9:10 a.m., the Commission met with Steven J. Re`, CPA and Senior Auditor with the State of Missouri's St. Louis office. Mr. Re` proceeded with an entrance interview to the County explaining the four year audit required by the State. Also present at the meeting were Seth Shumaker, Researcher for Adair County, and Sandra Collop, Adair County Clerk.

Mr. Re` stated that he and two additional auditors will have a presence in the County for approximately three months. They will be conducting a risk based financial audit which does not include financial statements. The audit year will be for year 2013 unless there is a need to look back farther. The auditors will be looking for trends and/or weaknesses in office procedures and processes. An audit of the Second Judicial Court System will also be conducted separate from the County's audit. The audit of County financial statements will begin in the spring of 2014 and will be conducted by an independent contractor supplied by the State.

Mr. Re` stated that they will be doing survey work in each elected official's office to evaluate high or low risks associated with each office. The procedures they observe will determine the amount of work that would need to be completed in each office. There will be one auditor housed in the Circuit Clerk's office and two housed at the Adair County Annex.

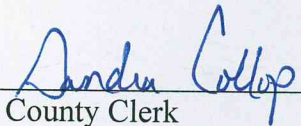
At 10:00 a.m., the Commission met with Chris Killday and Kurt Bleich of E911 to discuss radio communication issues with the County. Also attending the meeting were Adair County Sheriff, Robert Hardwick and Bill King, Operations Section Chief – Adair County Sheriff's Department. The meeting was requested by the Adair County Commission.

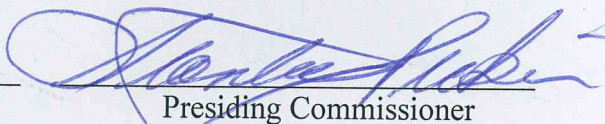
Several months ago, the City of Kirksville upgraded to a digital, multi-site capacity communication system. It currently uses three frequencies serving the fire, police, and public works departments. The Sheriff's Department, on the other hand, is mandated to work off a narrow band frequency system. This system is not easily compatible with the City's system. As a result, there is lost communication between the City and the County when mobile devices are being used in the field.

After discussion, it was agreed that in order for the Sheriff's Department to adequately communicate with the departments of the City of Kirksville they needed to upgrade their system. Mr. Bleich stated that the City's system had expansion capabilities and the Sheriff's Department could obtain a frequency off of their equipment. This would require purchasing additional equipment to get this accomplished. Mr. Bleich stated that a new repeater, adding receiver modules, and upgrading the north and south antennas of the City's system could be accomplished for approximately \$70,000 to \$72,000. This cost could easily be recouped because the City would be charging the County for recurring monthly phone costs in order to maintain the service the Sheriff's Department now has. The City has been paying for these phone costs, but do to a substantial increase by the phone company, they will be forced to pass the costs onto the County. If this is accomplished, it is very possible that the City would not charge recurring monthly phone costs.

Continued on page 205

ATTEST:


County Clerk


Presiding Commissioner