

ADAIR COUNTY COMMISSION MINUTES TUESDAY, FEBRUARY 24, 2015

Continued from page 592

Commissioner Thompson stated that Barry Mitchell, County Fire District member, wanted to put an issue on the August ballot to fund a County wide fire district by way of a tax levy. Commissioner Thompson said the issue was in its early stages and he would keep the Commission updated on its progress.

Commissioner Thompson stated that bids for new windows on the 3rd floor would soon be advertised; the County would be purchasing a ½ ton 4 door, 4 WD pickup using State bids and/or advertising for bids; and that Lincoln County had appealed to the Judicial Finance Commission regarding budget issues in their County.

Mrs. Decker stated they have received the scanners for e-filing within the court system and are in the process of having them installed.

The Commission spent the rest of the day attending to County business.

The Adair County Commission adjourned at 4:00 p.m. on February 24, 2015.

IN REF. ORDER NO 16 Collector Change Fund Converted to County Money

PAYMENT REQUEST Adair County, Missouri				
Name of Payee: <u>David O. Erwin</u>				
Name of Fund or Office to be Charged: <u>Collector</u>				
Name of Account to be Charged: <u>Tax Maintenance Fund</u>				
Account Number	Invoice Date	Invoice Number	Brief Description of Goods or Services	Dollar Amount
1000-900-000	2/23/15	Unnumbered letter request	Converting the Collector Change Fund from a privately funded account to a County Funded Account see attach letter invoice	300.00
TOTAL				300.00

I certify that the foregoing goods and services, as shown by the attached invoices, are necessary for the use of my office. I also certify that the requested payments will not cause the total expenditures from the stated fund to exceed the amount budgeted to my office.

Signature of Requesting Official: David O. Erwin Date: 2/23/15
 County Clerk: Sandra Collop Date: 2-24-15

Reviewed by Commission Manual Check # _____
 PRESIDING COMMISSIONER
 ADAIR COUNTY COURT

Vendor# _____ Computer Check# 23571

DAVID O. ERWIN
Adair County Collector
106 West Washington
Kirksville, Missouri 63501
Phone: (660) 665-3481 Fax: (660) 785-3200

February 23, 2015

Honorable Sandy Collop
Adair County Clerk
106 W. Washington St.
Kirksville, MO 63501

Honorable Lori Smith
Adair County Treasurer
106 W. Washington St.
Kirksville, MO 63501

IN RE: Converting the Adair County Collector of Revenue "Cash Change Fund" from a privately funded source to a County funded source.

The cash change fund used by the Adair County Collector, in the day to day operation of the office, has historically been provided personally by the Collector. Each newly elected incoming Collector has provided the money for this change fund from personal sources during the term of their office for as long as anybody can remember.

This "traditional requirement" for the Collector to provide the money for this fund needs to be eliminated and the required amount should be provided by County funds and an existing fund that fits the purpose is the Tax Maintenance Fund.

The amount of personal funds currently provided for the change fund is \$300.00. Please accept this letter as authorization to reimburse the current Collector, David O. Erwin, in the amount of \$300.00, thereby converting the change fund to a permanently funded county fund for the incoming Collector, The Honorable Sonja Harden.

Please accept my signature at the bottom of this letter as authorization to issue the check and as a signature for the receipt of \$300.00 for the stated purpose.

Sincerely,
David O. Erwin
 David O. Erwin
 Adair County Collector

ATTEST: Sandra Collop
County Clerk

Stantley Pickens
Presiding Commissioner