

**ADAIR COUNTY COMMISSION MINUTES
WEDNESDAY, FEBRUARY 24, 2016
11TH DAY JANUARY ADJOURNED**

The Adair County Commission convened at 8:30 a.m. on February 24, 2016 in the Courthouse at Kirksville. Presiding Commissioner Pickens and Commissioner Thompson were present. Commissioner Adams was out of town.

The Glock missing from the original list of weapon's supplied by the Sheriff's Department was given to Presiding Commissioner Pickens late yesterday afternoon. The Commission will also sell this gun to TNT Guns, LTD in Kirksville, Missouri. Proceeds from the sale of all the guns will be deposited into the General Revenue Fund.

Carolyn Chrisman, Executive Director of K-REDI (Kirksville Regional Economic Development), dropped by the Commission office to discuss the Kraft Foods distribution center with the Commission. She handed out documentation that she said had been delivered to the Commission some time ago. The Commission stated they were not aware of the documentation, but would review it. Mrs. Chrisman said she would return in the near future to discuss the information contained within the materials.

The Commission met with Adair County Human Resource Director, Beth Platz, to review changes to the Adair County Employee Handbook. Also present was a representative from KTVO Television. Proposed changes included Family Medical Leave Act (FMLA) holiday pay eligibility and timeframes of applying County benefits; military reserves or National Guard leave of absence; the addition of a Medical Authorization form; clarification of who is eligible to carry weapons in County buildings; requirement to wear a seat belt while operating a County vehicle; and not permitting the use of cell phones while driving; and smoking is prohibited in all County vehicles.

The Commission will review and discuss the above changes. They will address approving any changes to the Adair County Employee Handbook in the near future.

The Commission met with Pat Williams, Court Services Administrator for the Second Judicial Circuit. Mr. Williams continues to pursue the possibility of dropping the liability coverage from the County owned vehicles they are using. He feels there is coverage under the State of Missouri's Legal Defense Fund, but wants to make sure everything is adequately covered and they are not paying more than they need to pay. He will investigate further and get back to the Commission at a later date.

The Commission spent the rest of the day attending to County business.

The Adair County Commissioner adjourned at 4:00 p.m. on February 24, 2016.

ATTEST:


County Clerk


Presiding Commissioner