

**ADAIR COUNTY COMMISSION MINUTES**  
**MONDAY, JANUARY 26, 2015**  
**9TH DAY JANUARY REGULAR**

The Adair County Commission convened at 8:30 a.m. on January 26, 2015 in the Courthouse at Kirksville. All Commissioners were present.

At 10:00 a.m., the Commission met with the Sheriff's Department to finalize the 2015 budget. Attending were Sheriff Robert Hardwick; Finance Coordinator, Dave Hurt; Operations Section Chief, Bill King; Senior Detention Officer, John Axsom; Deputy, Tracy Salsberry. Also attending were Adair County Deputy County Clerk, Tammy Miller; Reserve Deputy, John Malloy; Former Adair County Researcher, Seth Shumaker; and citizen, Frank Oberle.

Members of the County Clerk's Office and Mr. Hurt met on Friday, January 23, 2015 to discuss figures associated with the 2015 budget. Mr. Oberle was concerned that the County was not providing Sheriff Hardwick with money from the Law Enforcement Services account to help with expenses of the Sheriff's Department. After much discussion, Mr. Oberle seemed to realize that the Sheriff's Department was receiving all sales tax revenues from the Law Enforcement Services fund in addition to the sales tax revenues designated for the Sheriff's Department. The Sheriff's Department ended 2014 with a carryover of revenue of \$287,076.90 that can be used in 2015.

Discussion reconvened at 2:00 p.m. Mr. Oberle did not return to the afternoon meeting. Commissioner Thompson felt the Sheriff's Department was administratively heavy. Commissioner Adams moved not to change the classification of a Sheriff's employee just for them to be eligible for a raise. Commissioner Pickens seconded the motion. Commission Thompson abstained from the vote.

Some of the items agreed upon included, Mr. Hurt would be promoted to full time beginning January 1, 2015. He will move to Level 12, Step 9 of the Adair County Salary Plan. Sheriff Hardwick's request to supplement the salary of employee, Rob Atkinson, from Fund 805 – Sheriff Revolving Fund would be permitted. The payroll department will need documentation as to the fixed amount to be added to each paycheck. This will continue at the same amount until notified otherwise or the money is depleted in the fund. Mr. Atkinson's regular pay and all fringes will be deducted and paid from Fund 801 – the Sheriff's general operating fund. For budget purposes, the amount of shortfall between what was requested and what will be approved is \$2,636 and will be deducted directly from Fund 805.

All full time employees will receive a one-step raise to their current rate, if recommended by their supervisor, on their anniversary date of employment. Paid holidays will include New Year's Day, Independence Day, Thanksgiving Day, day after Thanksgiving Day, Christmas Eve and Christmas Day. The Sheriff will need to supply the payroll department in the County Clerk's office with documentation stating how many hours will be approved for the half day holiday on Christmas Eve before the 2015 budget is approved.

Mr. Malloy will be an employee as opposed to a Reserve Deputy of the Sheriff's Department.

\$15,000 will be budgeted to help cover expenses for unfunded warrants.

\$30,000 will be budgeted for the purpose of replacing the hot water heater that is currently not working.

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ATTEST:           *Dandra Collop*            
County Clerk

          *Stanley Pickens*            
Presiding Commissioner