

ADAIR COUNTY COMMISSION MINUTES

WEDNESDAY, JULY 23, 2014

Continued from page 406

IN REF. ORDER NO 17 Transfer \$1,500 from Juvenile Justice Center 907-5-003-902.000 to
Juvenile Grant Operations 909-4-000-700.100

Order to Transfer Funds

July 23, 2014

Matt Holt, Court Services Administrator, has requested a transfer of funds from the Juvenile Justice Center account (907-5-003-902.000) in the amount of \$1,500.00 to the Juvenile Grant Operations account (909-4-000-700.100) so they can make payroll for the 2nd Circuit Court employees. Please note that this transfer is requesting funds that have been placed in escrow in the 2014 Adair County budget until reviewed by the Judicial Finance Commission.

Amount of Transfer: \$1,500.00 using escrowed funds from the 2014 Adair County budget

Expense: 907-5-003-902.000
Receipt: 909-4-000-700.100

So Ordered On: 7/23/2014

Adair County Commission:

Stanley Pickens
Stanley Pickens, Presiding Commissioner

Carson J. Adams
Carson Adams, 1st District Commissioner

Mark Thompson
Mark Thompson, 2nd District Commissioner

Sandra Collop
Sandra Collop, County Clerk

Cc: Matt Holt, Court Services Administrator
Lori Smith, Adair County Treasurer

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JUL 30 2014


Matthew Holt
Court Services Administrator

Jeff Hall
Chief Juvenile Officer

Garla Mills
Director of Residential Services

Misty Goligs
Detention Superintendent

Wendy Pettef
Director of Clerical Services



STATE OF MISSOURI
Second Judicial Circuit
Juvenile Division
Russell E. Steele
Presiding Circuit Judge

Adair County
1400 South Boundary
Kirksville, MO 63501
660-665-4224

Knox County
P.O. Box 116
Edina, MO 63537
660-397-3559

Lewis County
P.O. Box 117
Monticello, MO 63457
573-767-5210

July 23, 2014

Sandy Collop
Adair County Clerk
Adair County Courthouse
Kirksville, MO 63501

Dear Ms. Collop:

Please accept this letter as a request to transfer \$1,500.00 from the Juvenile Justice Center account to the Juvenile Grant Operations account so we may make payroll for the 2nd Circuit Court employees and accounts payable.

If you have any questions, or I may provide any additional information, please do not hesitate to contact me at 660/665-4224.

Sincerely,

Matthew D. Holt
Matthew D. Holt
Court Services Administrator
2nd Judicial Circuit – Adair, Knox and Lewis Counties

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cc: Lori Smith-Patterson, Adair County Treasurer
Adair County Commissioners

ATTEST: *Sandra Collop* County Clerk *Stanley Pickens* Presiding Commissioner