

**ADAIR COUNTY COMMISSION MINUTES**  
**WEDNESDAY, JUNE 11, 2014**  
**18TH DAY APRIL ADJOURNED**

The Adair County Commission convened at 8:30 a.m. on June 11, 2014 in the Courthouse at Kirksville. Presiding Commissioner Pickens and Commissioner Thompson were present. Commissioner Adams was on vacation.

The Commission received the electronic copy of the hearing order letter set for July 17, 2014 with the Second Judicial Circuit of Missouri. Per Betsy AuBuchon, Commission Counsel for the Judicial Financial Commission, parties shall appear on July 17<sup>th</sup>, 2014 at 9:00 a.m. in the Supreme Court of Missouri in Jefferson City, Missouri.

At 11:00 a.m., the Commission met with Shannon Howe of Benton & Associates. He presented a pay request for a change order for BRO (48). The change order consisted of changes in quantities for piling, fencing, and water gate installation on four bridges. The amount of the change order was \$17,028.00.

Mr. Howe stated that on June 13, 2014 at 2:00 p.m. he will close the deal with Benton & Associates to separate employment from the firm. Mr. Howe will be completing all Adair County bridge contracts for engineering of the design and construction phase of all contracts Benton & Associates previously had signed with Adair County. This will include the responsibility for the remainder of BRO (48) and new projects BRO (49) and BRO (50).

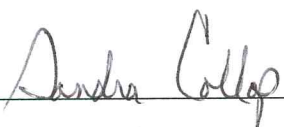
Mr. Howe presented a Consultant Assignment Agreement to each Commissioner. They had originally received the agreement on June 4, 2014 and had been reviewing the terms of the agreement. The Commission signed the Consultant Assignment Agreement which stated "hereby sells, transfers and assigns to Howe Company, LLC its rights, title, liabilities, responsibilities and interest in the contracts" with Benton & Associates. He also presented a Certificate of Professional Liability Insurance.

Mr. Howe will be doing land survey work and also needs to complete paperwork for asbestos certification. The County will discuss the possibility of trading soft match money after the County's allocation from the Federal Government in October, 2014.

Matt Holt, Court Services Administrator, made a request to transfer \$11,500.00 from the Juvenile Justice Center account (907-5-003-902.000) to the Juvenile Grant Operations account (909-4-000-700.100) so they could make payroll for the 2<sup>nd</sup> Circuit Court employees for the payroll ending June 7, 2014. Please note that this transfer is requesting funds that have been placed in escrow in the 2014 Adair County budget until reviewed by the Judicial Finance Commission. Ivan Schraeder, Legal Counsel for Adair County, will discuss the details of this payroll with Mr. Lou Leonatti, Counsel for Judge Steele, to get the County authority to pay the transfer using escrowed monies.

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ATTEST:

  
County Clerk

  
Presiding Commissioner