

ADAIR COUNTY COMMISSION MINUTES
TUESDAY, JUNE 25, 2013
22ND DAY APRIL ADJOURNED

The Adair County Commission convened at 8:30 a.m. on June 25, 2013 in the Courthouse at Kirksville. All Commissioners were present.

Adair County Clerk, Sandra Collop, clarified with the Commission that employees who qualified for a merit based pay raise will use the date of full time employment date.

At 10:30 a.m., the Elected Official's monthly meeting was held in the Commissioner's Suite of the Courthouse. Attending the meeting were Adair County Presiding Commissioner, Stanley Pickens; Adair County 1st District Commissioner, Carson Adams; Adair County 2nd District Commissioner, Mark Thompson; Adair County Clerk, Sandra Collop; Adair County Public Administrator, Rhonda Noe; Adair County Recorder, Pat Shoush; Adair County Collector, David Erwin; Adair County Circuit Clerk, Linda Decker; Adair County Sheriff, Robert Hardwick; and Adair County Prosecuting Attorney, Matt Wilson. Absent were Adair County Coroner, Brian Noe; Adair County Treasurer, Lori Smith; and Adair County Assessor, Donnie Waybill.

Mrs. Collop discussed the billing for computer licenses that will expire on July 19, 2013.

Mrs. Shoush stated that the Recorder's Office will be installing a new server soon.

Mr. Erwin reported that he mailed three-year back tax statements. The back tax sale is always the 4th Monday in August. This year the tax sale will be August 26, 2013. He has mailed approximately 50 statements.

Mrs. Noe asked if there was money available to help fund disadvantaged wards within the County's jurisdiction. It was suggested that she contact area churches for assistance with her request.

Mrs. Decker stated that Judge Steele had issued an administrative order amending the agreement for the consolidation of the clerical functions of the Circuit Court of Adair County. She stated that Matt Holt, Court Services Administrator of the 2nd Judicial Circuit – Adair, Knox, and Lewis Counties, had assumed various operations of the Circuit Clerk's office. She also inquired about the repairs in the Courthouse attic. Commissioner Adams stated that the work was in progress.

Commissioner Adams reported that the building constructed for records storage had been built. Heating and air conditioning and security areas still needed to be completed. He stated the front area of the building would house maintenance equipment and the back of the building would be utilized for record storage. Mrs. Noe added that occasionally she will need temporary storage for personal items of wards she is administering. Having the ability for each office holder to secure their area was also discussed.

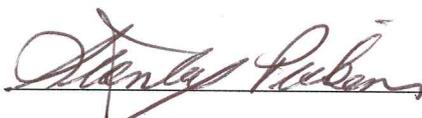
Mr. Wilson discussed working with the County Assessor to address the request for tax exempt status for the Church of the Nazarene. A hearing with the Missouri State Tax Commission is scheduled for July 3, 2013.

Continued on page 95

ATTEST:



County Clerk



Presiding Commissioner