

ADAIR COUNTY COMMISSION MINUTES
TUESDAY, JUNE 28, 2016
23RD DAY APRIL ADJOURNED

The Adair County Commission convened at 8:30 a.m. on June 28, 2016 in the Courthouse at Kirksville. Presiding Commissioner Pickens and Commissioner Adams were present. Commissioner Thompson attended Government Day at the Capital in Jefferson City.

At 10:30 a.m., the Elected Official's monthly meeting was held in the Commissioner's Suite of the Courthouse. Attending the meeting were Adair County Presiding Commissioner, Stanley Pickens; Adair County 1st District Commissioner, Carson Adams; Adair County Assessor, Donnie Waybill; Adair County Clerk, Sandra Collop; and Adair County Treasurer, Lori Smith. Absent were Adair County Collector, Sonja Harden; Adair County Public Administrator, Rhonda Noe; Adair County Prosecuting Attorney, Matt Wilson; Adair County 2nd District Commissioner, Mark Thompson; Adair County Coroner, Brian Noe; Adair County Circuit Clerk, Linda Decker; Adair County Recorder, Pat Shoush; and Adair County Sheriff, Robert Hardwick.

Mrs. Collop passed out an article entitled Missouri Election Guide 2016. The article contained information about the candidates running for statewide election. She stated that absentee voting began on June 21st for the August 2, 2016 Primary Election. Mrs. Collop also stated that the auditors were finalizing their report for the Financial Years ended 2014 and 2015. The draft will be sent to the County in 3 to 4 weeks for review. An exit interview will then be scheduled with the auditors to discuss any audit findings within the County.

Ms. Smith had nothing to report.

Mr. Waybill is getting ready to close the tax books. Board of Equalization (BOE) will open the third Monday in July.

Commissioner Adams had nothing to report.

Discussion was held regarding running background checks on perspective employees prior to employment. Adair County Human Resource Director, Beth Platz, stated that the County could subscribe to an Employment Subscription Service to facilitate with this procedure. This practice would further safeguard the County in the employment process. As a result of the discussion, Commissioner Adams moved to begin the practice of running background checks on all individuals prior to there being offered employment with the County. Presiding Commissioner Pickens seconded the motion. Mrs. Platz will begin the process of obtaining an Employment Subscription Agreement. All Elected Officials will be notified once the agreement has been put into place.

The Elected Officials meeting ended at 11:15 a.m.

At 1:30 p.m., the Commission met with Pat Williams, Court Services Administrator for the Juvenile Justice Center. Mr. Williams was following up with the meeting from last week regarding the partial purchase of the fleet of vehicles in possession of the Juvenile Center but owned by Adair County. The Commission stated they had reviewed the proposal from Mr. Williams.

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ATTEST:


County Clerk


Presiding Commissioner