

**ADAIR COUNTY COMMISSION MINUTES**  
**TUESDAY, JUNE 30, 2015**  
**25TH DAY APRIL ADJOURNED**

The Adair County Commission convened at 8:30 a.m. on June 30, 2015 in the Courthouse at Kirksville. All Commissioners were present.

At 10:00 a.m. the Commission met with the Sheriff's Department to award the bid for the jail door/lock maintenance contract. Those present along with the Commission was the Sheriff Department's finance officer, Dave Hurt. Mr. Hurt recommended the bid be awarded to Integrity Steel Works, Inc. Commissioner Thompson made a motion in favor of the recommendation. Commissioner Adams seconded the motion with all in favor. Integrity Steel Works, Inc. will be notified of the bid award. The contract period will be 7-1-15 thru 7-31-15. Bids were opened for this project on June 24, 2015.

Mr. Hurt presented the Commission with the 2015-2016 Deputy Sheriff Salary Supplemental Fund (DSSF) grant paperwork. The grant has already been applied for and approved. The Commission will sign the contract and certified assurances to accept the grant. Commissioner Thompson made a motion in favor. Commissioner Adams seconded the motion with all in favor. Mr. Hurt will supply the County Clerk's office with a copy of the completed contract as soon as he receives the final paperwork from the State.

Mr. Hurt informed the Commission that the program recently discussed with the Sheriff is currently on hold until they can do some more research. Commissioner Adams gave him a copy of the letter that had been prepared if the Sheriff had continued to pursue funding; plus a copy of the findings that had been compiled from other Counties on their procedures.

The County received a check from the City of Kirksville in the amount of \$15,440.00. The City of Kirksville has agreed to pay for 30% of the cost for new photographic images of the County for Geographic Information Software (GIS). The costs will be spread out over three years at approximately \$15,000 per year. The completed Memorandum of Understanding was received in the County Clerk's Office on May 29, 2015.

The Commission spent the rest of the day attending to County business.

The Adair County Commission adjourned at 4:00 p.m. on June 30, 2015.

IN REF. ORDER NO 21 Memorandum of Understanding with City of Kirksville for GIS Upgrades

**Memorandum of Understanding**

The City of Kirksville (hereafter referred to as "the City") and the Adair County Assessor's Office (hereafter referred to as "the County") have entered into an agreement to provide funding for new photographic images of the county to be used with our GIS mapping software. The City of Kirksville has agreed to pay for 30% of these costs which are spread out over three years, at approximately \$15,000 per year.

In return for payment to the county for these services, the following also is termed part of the agreement:

1. The Adair County Assessor's office agrees to provide software downloads free of charge to the City in order to update their GIS mapping software with the County information. This includes not only the new photographic mapping information, but new lot parcels and parcel ownership, and other information obtained by the County unless it is information that the City and County both agree will not be transferred. This transfer of information will be done with no additional charges.
2. The City will provide the County downloads of information it possesses also, with no additional charges, if the County wishes to have the information.
3. This Memorandum of Understanding will be active for a period of five (5) years and will automatically renew every year thereafter. If for any reason this Memorandum of Understanding needs to be terminated after the initial five (5) year period, either party shall notify the other party in writing thirty (30) days prior to the request termination date.
4. It is understood that some transfers of information may not be able to be done online. Therefore, the receiving entity would have to provide the necessary portable data storage device(s) in order to transfer the information.

<p>Adair County <i>Stanley Pickens</i> Stanley Pickens Presiding Commissioner</p> <p><i>Jason Adams</i> Jason Adams First District Commissioner</p>	<p><i>Donna Wapell</i> Donna Wapell Adair County Assessor</p> <p><i>Mark Thompson</i> Mark Thompson Second District Commissioner</p>
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City of Kirksville  
*Mari E. Macomber*  
Mari E. Macomber  
City Manager

ATTEST: *Sandra Collop*  
County Clerk

*Stanley Pickens*  
Presiding Commissioner