

**ADAIR COUNTY COMMISSION MINUTES**  
**MONDAY, MARCH 3, 2014**  
**11TH DAY JANUARY ADJOURED**

The Adair County Commission convened at 8:30 a.m. on March 3, 2014 in the Courthouse at Kirksville. All Commissioners were present.

The Commission along with Beth Platz, Adair County Resource/Grant Writer, and Joe Nicol, Adair County Maintenance Foreman, spoke telephonically with Angelo Logan of the State Historic Preservation Office. Adair County applied for the grant to help with costs associated with boiler replacements and has been awarded a Historic Preservation County Courthouse Grant in the amount of \$67,943.00.

The cost share of the grant is 70% (\$47,560) for the State of Missouri and 30% (20,383) for the County. The beginning date is June 1, 2014 with a closing date of June 30, 2015.

Mr. Logan stated that the County could go out for bid at any time and he will need the contract after the bid has been awarded. It was verified that the County Clerk will be the contact for the information.

He was currently making minor changes to the grant contract and will send the new draft to the County for approval. The agreement will include language that the integrity of the building will not be changed due to the boiler replacement. Originals will then be sent to the Presiding Commissioner to sign and date. The State will make a lump sum payment at the end of the contract.

Mrs. Platz thanked Mr. Logan for the information. She agreed to send him the contact information for PSR Construction who recently completed repairs in the Adair County Courthouse attic to share with Howard County.

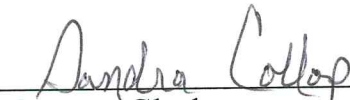
Mr. Nicol thought that the costs could vary for the boiler replacement, but it would be based on square footage and BTU'S. He said there had been a study performed for boiler replacement seven years ago. The current boilers are powered by natural gas with one having oil as a source for backup. It is the intent that the new boiler/boilers will be powered only by natural gas.

He also suggested that the stack be inspected because it has a crack and appears to be shifting. The zone valves needed to be replaced so the heat could hopefully be regulated in each office. The locations of the thermostat may need to be changed as it is currently located on the first floor.

The Commission met with Adair County Human Resource/Grant Writer, Beth Platz and Adair County Clerk, Sandra Collop to adopt revisions to the Adair County Employee Manual. Mrs. Platz originally met with the Commission and Mrs. Collop on February 18, 2014. At that time, detailed discussion was held regarding the proposed changes. Changes have now been made to the manual. Commissioner Adams moves to accept the revisions as of January 1, 2014. Commissioner Thompson seconded the motion with all in favor. The new revisions are listed in red ink and will be given to each department head for each employee to become familiar with. Mrs. Platz will ask for each employee's signature to document they have seen the changes.

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ATTEST:

  
County Clerk

  
Presiding Commissioner