

ADAIR COUNTY COMMISSION MINUTES

TUESDAY, MAY 23, 2017

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LEPC/D Contact and Meeting Information

LEPC/D Name: Adair County LEPC %KIRKSVILLE FIRE DEPARTMENT

LEPC Staffing Address: 403 NORTH FRANKLIN STREET, KIRKSVILLE, MO 63501
LEPC Street Address: 403 NORTH FRANKLIN STREET, KIRKSVILLE, MO 63501

LEPC Website: <http://www.kirksvillemo.gov/Content/9689/9727/9745/default.aspx>

LEPC Social Media: KTVB-TV, KIRKSVILLE DAILY EXPRESS, KIRKSVILLE/MTLIF & NITE RADIO, KY CRER

LEPC/D Meeting Information:
Meeting Schedule (Days/Times): 2nd THURSDAY EVERY OTHER MONTH STARTING IN JANUARY OF EACH YEAR
Location Name/Building/Agency: ADAIR COUNTY COMMISSION BUILDING
Street Address & City: 200 NORTH FRANKLIN, KIRKSVILLE, MO 63501

LEPC Coordinator		LEPC Chairperson	
Name:	CHRISTOPHER J. HARRIS	Name:	CHARLES CITY OF KIRKSVILLE EMERG MGMT DIR
Affiliation:	ADAIR COUNTY LEPC	Affiliation:	CHARITY OF KIRKSVILLE EMERG MGMT DIR
Email:	charris@adaircounty.com	Email:	charles@kirksvillemo.gov
Phone:	660-465-2283	Phone:	660-465-2734/660-765-8945
24 hr. Phone:		24 hr. Phone:	

LEPC Vice Chairperson		Alternate Contact	
Name:	WILLIAM J. HARRIS	Name:	CHRISTOPHER J. HARRIS
Affiliation:	ADAIR COUNTY LEPC	Affiliation:	ADAIR COUNTY LEPC
Email:	wharris@adaircounty.com	Email:	charris@adaircounty.com
Phone:	660-234-7926	Phone:	660-465-2283
24 hr. Phone:		24 hr. Phone:	

Presiding Commissioner		Emergency Management Director	
Name:	MARK THOMPSON	Name:	CHRISTOPHER J. HARRIS
Affiliation:	ADAIR COUNTY PRESIDING COMMISSIONER	Affiliation:	3 rd DISTRICT COMMISSIONER
Email:	mark.thompson@adaircounty.com	Email:	charris@adaircounty.com
Phone:	660-465-2283	Phone:	660-465-2283
24 hr. Phone:		24 hr. Phone:	

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LEPC/D Documents and Activities
 Contact the LEPC's assigned MERC planner to determine which documents need to be submitted with this package.

	Date	Reviewed	Updated	On File with MERC
Bylaws	April 2017	April 2017	April 2017	April 2017
Member List	April 2017	April 2017	April 2017	April 2017
Meeting Minutes	May 11, 2017	May 11, 2017	May 11, 2017	May 11, 2017
Hazard Plan	5/2017	5/2017	5/2017	5/2017

Public Notice

NewsPaper(s): KIRKSVILLE DAILY EXPRESS, PO Box 899, Kirksville MO 63501
 Date(s) Run: March 19, 2017, March 22, 2017

Hazard Exercise

Last Exercise Date: May 19, 2012 - Park Basin Church, Kirksville, MO 63502, 400 sq. mi., 5:00 pm. Exercise Type: FUNCTIONAL
 Sponsor/Lead Agency: REGION 8/9

Documentation on file with MERC: MESL scenario, & hotwash
 Scenario: Coordination of law enforcement, fire, and other emergency services to respond to a chemical release at a residential site.

Next Exercise Date: 10/4/17 Exercise Type: FUNCTIONAL
 Sponsor/Lead Agency: ADAIR COUNTY HEALTH DEPT Sponsor/Lead Agency:

Documentation on file with MERC: Scenario & hotwash
 Scenario: Coordination of law enforcement, fire, and other emergency services to respond to a chemical release at a residential site.

Hazard Commodity Flow Study

Last Flow Study Date	2004	Copy sent to MERC?	YES
Description/Comment	Completed at time of funding availability		
Next Anticipated Flow Study Date	In progress	2017	
Description/Comment	Complete surveying specified high hazard transport traffic areas		

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LEPC/D Status Survey

Name of LEPC: ADAIR COUNTY LEPC County: ADAIR

Help us help you—MERC staff will use the information you provide on this page to identify and prioritize services and resources for your LEPC/D and those across the region, and we would like to share your success stories with others. Be as brief or as detailed as you have the time and inclination to be.

MERC Planner Resource Requested

What assistance, resources, or services do you need that we could provide? Rank your top 3, but check all that apply. Use the space below the checkboxes if there's something you need that's not on the list.

LEPC IDL: Initial or Refresher
 LEPC revitalization
 Identifying, setting, & meeting goals and objectives
 Finance: tracking, planning, and spending funds
 Bylaws: develop, review, or update
 Document processing, data management
 Other request(s)

Hazard plan review, update, or conversion
 Training needs assessment
 Hazard exercise: scenario & schedule
 Hazard analysis, flow studies & facilities
 Membership, review, identify, update, & manage
 Accessing Tier 3 reports, handling info requests

LEPC/D Success Stories and Strengths

What was the biggest challenge your LEPC/D overcame this year? Or an accomplishment of which you are particularly proud? What do you consider to be your LEPC/D's greatest strengths or the top 2-3 factors that contribute to LEPC/D success? Tell us about your LEPC/D's unique qualities and activities. What best practice tips do you have to share with other Missouri LEPC/Ds?

Challenge—The loss/change of long term EMO's for the City and County. Replacements have been named and are participating in State initiatives and required training.
 Strengths—Long term membership who are very comfortable working as a team.
 Very knowledgeable long term LEPC Coordinator.
 Well attended meetings with active participation of those in attendance

LEPC/D Challenges

What ongoing or upcoming challenges are facing the LEPC/D, and what impacts do they have? How long are these difficulties anticipated to last? What, if any, solutions are available and feasible? How does the LEPC/D plan on overcoming these obstacles? And of course, contact your MERC planner to see what assistance may be available.

Increasing participation by newer members.
 Will make this a goal for the 2017/2018.

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LEPC/D 2017 Activities, Goals and Objectives

Based on the list of activities eligible for funding through CEPF (ISSMD 232.606), describe the LEPC/D's activities, goals and objectives with respect to the following: if you click on the "click here to enter text" below, it will become an expandable document. Please tell us about the LEPC activities and the Goal for that activity and how money will be spent on that activity (See attached funding Guidelines for further suggestions).

Activity and Goal Description

To have all entities plan on actions for a chemical release.
 Activity: Having each entity exercise their plan, evaluate the plan and share the plan with the rest of the group and have a minimum of 1 tabletop.
 Goal(s): Verify that reports are being received and disseminated in the appropriate manner.

Update Haz Mat Tech training and equipment.
 Activity: Verify that reports are being received and disseminated in the appropriate manner.
 Goal(s): Continue to operate with the best interest of the community in mind.

Share all info with the group and the public.
 Activity: Verify that reports are being received and disseminated in the appropriate manner.
 Goal(s): Press releases sharing info about training, request for new membership, etc.

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ATTEST: Andra Collop
 County Clerk

Mark Thompson
 Presiding Commissioner