

ADAIR COUNTY COMMISSION MINUTES

TUESDAY, MAY 23, 2017

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Proposed Budget 2017 The budget should reflect all revenues, including the uncollected gas & telephone and parking generated for the county.

Budget Year Start Date	7/1/17	Budget Year End Date	6/30/18
Beginning Balance	6416.33		
Estimated Income	2500.00 **ESTIMATED**		
CEPF	2500.00		
Other (e.g., interest, donations)	6916.33		
Total Available	6916.33		
Administrative	1200.00		
Contract Labor (NO full-time employees)			
Postage	300		
Printing	200		
Phone/Fax/Internet			
Office Supplies and Equipment	1500		
Computer/Electronic Equipment	1000		
Public Notice	120		
LEPC meetings (publications, meals, ect)	500		
Other			
Total	1591.20		
Hazardous Waste			
Hazardous Waste Distribution			
Hazardous Communication			
Facility Review and ID			
Hazardous Flow Study			
Other			
Total	1500		
Training & Expenses			
Course and Instructor Fees			
Materials and Supplies			
Equipment (attach list)			
Other			
Total	1600		
Travel			
Mileage, Meals, Registration and Lodging	1600		
Other			
Total	1600		
End Balance (Unallocated Funds)	6916.33		

LEPC Chair Signature: _____ Date: 5/16/17

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LEPC/D Inventory Log

Check the appropriate box below:
 The LEPC/D does not own equipment; purchased with CEPF or HMBF funds (STOP HERE)
 The LEPC/D owns non-disposable, non-consumable equipment purchased with CEPF or HMBF funds (COMPLETE THIS FORM)
 During this reporting year, the LEPC/D purchased non-disposable, non-consumable equipment purchased with CEPF or HMBF funds (COMPLETE THIS FORM)

Item	Brand	Model	Serial #	Location	In-Service Date	Surplus Date
LED MONITOR SURELY VZ20						
SMARTCAST E-11111111111111111111						
EPIC						
5.5.17						

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2016 LEPC/D Financial Report

Ensure that all receipts, contracts, and other documentation are attached, labeled with the appropriate category and check number.

Reporting Period Start Date	7/1/16	Reporting Period End Date	6/30/17
Beginning Balance	5299.63		
Total Income	3836.66		
CEPF	3836.66		
Other			
Total Available	9136.29		
Administrative	1200.00		
Personnel (NO full-time employees)			
Postage		5.6	
Printing		64.00	
Phone/Fax/Internet			
Office Supplies and Equipment		236.37	
Computer/Electronic Equipment		902.00	
Public Notice			
LEPC Meetings (publication, meals, ect)		104.73	
Other		25.00	
Total	1591.20		
Hazardous Waste			
Hazardous Waste Distribution			
Hazardous Communication			
Facility Review and ID			
Hazardous Flow Study			
Other			
Total	1500		
Training & Expenses			
Course and Instructor Fees			
Materials and Supplies			
Equipment (attach list)			
Other			
Total	1600		
Travel			
Mileage, Meals, Registration and Lodging		1600.00	
Other			
Total	1600		
Other Expenses			
Other Expenses		1719.29	
Total	6416.33		

LEPC Chair Signature: _____ Date: 5/16/17

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ATTEST: Dana Collop
County Clerk

 Mark Thompson
Presiding Commissioner