

ADAIR COUNTY COMMISSION MINUTES
TUESDAY, NOVEMBER 24, 2015
10TH DAY OCTOBER ADJOURNED

The Adair County Commission convened at 8:30 a.m. on November 24, 2015 in the Courthouse at Kirksville. All Commissioners were present.

Commissioner Adams moved to accept the 2016 Adair County holiday schedule. Commissioner Thompson seconded the motion with all in favor. The holidays include: Friday, January 1, 2016 – New Year’s Day; Monday, January 18, 2016 – Martin Luther King Jr. Day; Friday, February 12, 2016 – Lincoln Day; Monday, February 15, 2016 – Washington’s Birthday; Monday, May 9, 2016 – Truman Day (observed); Monday, May 30, 2016 – Memorial Day; Monday, July 4, 2016, Independence Day (observed); Monday, September 5, 2016 – Labor Day; Monday, October 10, 2016 – Columbus Day; Friday, November 11, 2016 – Veterans Day; Thursday, November 24, 2016 – Thanksgiving Day; Friday, November 25, 2016 – Day after Thanksgiving; Monday, December 26, 2016 – Christmas Day (observed).

Commissioner Thompson moved to approve a 2% cost of living raise (COLA) for all employees as authorized by the 2015 Salary Commission. Commissioner Adams seconded the motion with all in favor.

At 10:30 a.m., the Elected Official’s monthly meeting was held in the Commissioner’s Suite of the Courthouse. Attending the meeting were Adair County Presiding Commissioner, Stanley Pickens; Adair County 1st District Commissioner, Carson Adams; Adair County 2nd District Commissioner, Mark Thompson; Adair County Clerk, Sandra Collop; Adair County Assessor, Donnie Waybill; Adair County Recorder, Pat Shoush; Adair County Treasurer, Lori Smith; Adair County Public Administrator, Rhonda Noe; and Adair County Prosecuting Attorney, Matt Wilson. Absent were Adair County Coroner, Brian Noe; Adair County Collector, Sonja Harden; Adair County Circuit Clerk, Linda Decker; and Adair County Sheriff, Robert Hardwick. Also present was a member of the public. Beth Platz, Human Resource/Grant Writer, was present during the discussion with Bray Ray.

Brad Ray, Sprocket Technologies, addressed the group regarding Barracuda spam and e-mail filtering. Currently the Courthouse owns a filtering box to secure information which needs to be updated. The cost to update has increased to \$799 per year which reflects a \$100 increase over the past update. Mr. Ray suggested using a new system that does not operate using a filtering box. This cost would be \$8 per mailbox. The Courthouse currently has 52 mailboxes that would result in a cost of \$416 per year. This would result in a \$370 per year savings. The service would be billed monthly and could increase or decrease depending on the amount of mailboxes being serviced. He recommended that terminated employees be immediately removed from their work station so they would no longer have access to the computer system of the Courthouse. Mrs. Platz said she would add this to the checklist for termination of the exit interview.

Mrs. Smith expressed having problems receiving and sending e-mails. She was concerned about the possibility of violating a Sunshine Law request due to not having the ability to open e-mails through Barracuda. After further discussion, Commissioner Thompson moved to accept the recommendation of Mr. Ray and change to the new system. Commissioner Adams seconded the motion with all in favor.

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ATTEST: Sandra Collop County Clerk Stanley Pickens Presiding Commissioner