

**ADAIR COUNTY COMMISSION MINUTES**  
**WEDNESDAY, AUGUST 25, 2021**  
**12TH DAY JULY ADJOURNED**

The Adair County Commission convened at 8:30 a.m. on August 25, 2021, in the Courthouse at Kirksville. Presiding Commissioner Shahan and Commissioner King were present. Commissioner Thompson was absent.

At 1:30 p.m., the Commission met with Mike Deren of Group Benefit Services. Mr. Deren discussed the status of Adair County's health care plan. Also present were Lori Smith, Adair County Treasurer; Sandra Collop, Adair County Clerk; and Heather Kelly, Adair County Human Resources. He stated that the premium rate for the County had not changed for five years, and this was not the industry standard. They needed to consider adjusting premium payments with the renewal of the 2022 plan year.

Ms. Smith asked if there was a dollar figure for the increase in claims due to Covid. Mr. Deren stated that prescriptions, telemedicine costs, and larger claims had caused medical costs to raise across the board. Mrs. Smith wanted a benchmark for 2020 to present to federal authorities to see if a shortfall in claims reserves could be tied directly to the Covid pandemic. She had been informed of a 35% increase in medical claims due to Covid. Mr. Deren said he would put figures together to substantiate Ms. Smith's inquiry. The Commission thanked Mr. Deren for his input.

Commissioner King moved to use monies from the 3% Emergency Fund to help fund a shortage of claim reserves for the healthcare plan. Presiding Commissioner Shahan seconded the motion with all in favor.

Commissioner King also moved to use funds from the 3% Emergency Fund to pay for moving expenses of County offices to vacate the Courthouse. Presiding Commissioner Shahan seconded the motion with all in favor. This will allow the renovation process to proceed and secure a place for County offices to relocate. It is the intent to reimburse General Revenue the funds currently not available until the near future.

Presiding Commissioner Shahan signed an endorsement letter for a Solid Waste grant application for Victory Metals shingle recycle program. It is the County's intent to purchase ground shingles during the second year of the Beneficial Shingle Use Project.

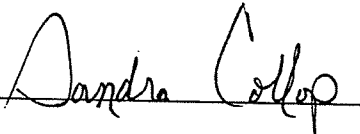
The Adair County Commission adjourned at 4:00 p.m. on August 25, 2021.

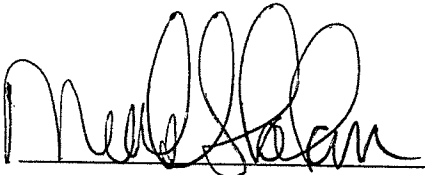
**Unscheduled Public Walk-Ins and other Non-Agenda Items for Wednesday, August 25, 2021:**

None

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ATTEST:

  
County Clerk

  
Presiding Commissioner, Mark Shahan

**ADAIR COUNTY COMMISSION MINUTES  
WEDNESDAY, AUGUST 25, 2021**

Continued from page 383.

IN REF. ORDER NO 12 Endorsement letter for Solid Waste grant application for Victory  
Metals shingle recycle program

**Letter of Intent to Purchase of Ground Asphalt Shingles**

Adair County Road & Bridge  
23016 Potter Avenue  
Kirksville, MO 63501

Subject: Letter of Intent to Purchase

Victory Metals & Recycling, LLC  
23443 State Highway H, Box 10  
Kirksville, MO 63501

With respect to your proposal for Adair County to purchase ground shingles during the second year of the Beneficial Shingle Use Project, we would like to offer support to the project by way of this letter-of-intent. Adair County offers the following as being a reasonable estimate of how much we would possibly spend and when the purchases would likely occur. We plan to mix ground shingle material with rock for county gravel roads. We will use 25% shingle material with 75% rock. This ratio would mean the county will need 25 ton of shingle material per mile. Adair County has 700 miles of gravel roads. Victory Metals has agreed to initially sell the ground shingle material for \$18 per ton. The county understands that the price may be adjusted based on the current market.

The purchase shall follow the needs of the project cycle which is as follows:

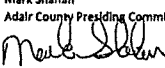
April 2022 / 5500 tons / \$99,000.00	June 2022 / 5500 tons / \$99,000.00
August 2022 / 5500 tons / \$99,000.00	October 2022 / 1000 tons / \$1800.00

It is anticipated that yearly purchases in 2023 and 2024 will be like the above schedule.

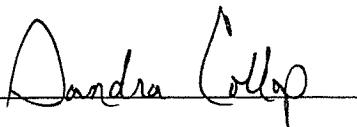
The product shall be prepared at Victory Metals & Recycling, LLC at 3602 N. Industrial Road, Kirksville, MO. Adair County Road & Bridge will pick up materials and transport to their storage facility located at 23016 Potter Trail, Kirksville, MO. The balance will be paid within 10 days of Adair County picking up the shingles.

Sincerely,

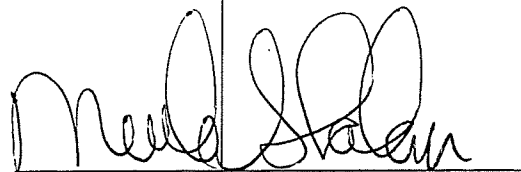
Mark Shahan  
Adair County Presiding Commissioner



ATTEST:



County Clerk



Presiding Commissioner, Mark Shahan