

ADAIR COUNTY COMMISSION MINUTES
MONDAY, AUGUST 30, 2021
13TH DAY JULY ADJOURNED

The Adair County Commission convened at 8:30 a.m. on August 30, 2021, in the Courthouse at Kirksville. All Commissioners were present.

At 1:40 p.m., the Commissioner met with Adair County Sheriff, Eldon Grissom; Administrative Section Chief/Financial Director, Danica Collinge; and Senior Detention Officer, John Axsom to discuss jail repairs. Mr. Axsom stated there are chunks missing from the railings for the pods. The railings are original from 2003. They contain woven material that is only tacked to the railing and cannot be welded. Prisoners work pieces loose and turn them into weapons. Mr. Axsom showed the Commission examples from 2014 and stated it has gotten extremely worse. One of the employees was attacked by one of these weapons. He sustained only minor injuries as it did not puncture his body armor. It needs to be replaced.

Mrs. Collinge showed pictures of "C" pod. The railings are forty-two" high. She suggested a 4 X8 transparent solid panel be installed for "B" and "C" pods. The cost would be approximately \$10,313.33 and asked if this cost could be recouped using COVID funds. It can be cleaned and is durable. Sheriff Grissom discussed the safety issue. It is an ongoing problem as people are more violent now in their assaults. He also like the cleanability of the solid panels. The Commission agreed. Commissioner King said they should fix what they have now and then could go from there.

Mrs. Collinge also wanted to address the showers. She said they needed to be painted and retiled. The floors are deteriorating, and she wanted to replace them with finished concrete. Presiding Commissioner Shahan wants to use any available funds for long term projects. Perhaps the projects could be divided. Mrs. Collinge also spoke of marred windows, kicked out drywall, and destroyed sprinkler spickets.

The Commission thanked everyone for their information.

At 2:45 p.m., the Commission conducted a bid opening to install a 100-foot-long X 36-inch diameter culvert on Tamarac Trail. Adair County will provide all material.

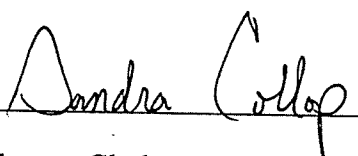
Two bids were received: one from Lawson Construction, LLC in the amount of \$5,500 and the second from Willis Brothers Inc. in the amount of \$18,500. After discussion, Commissioner Thompson moved to award the bid to Lawson Construction, LLC. Commissioner King seconded the motion. Presiding Commissioner Shahan concurred. All voted in favor of the motion.

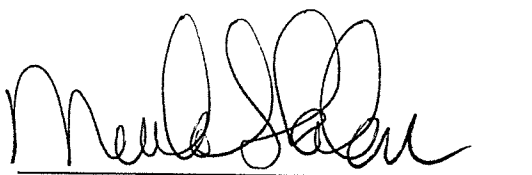
Presiding Commissioner Shahan signed an Engineering Services Agreement with Benton & Associates, Inc. for structural design services for replacement of the Adair County Courthouse elevator.

The Commission received a letter from Rouner Law Office. It was on behalf of landowners who adjoin the County roadways of Eagle Trail, Forgotten Trail, and Stukey Cemetery Trail as to the nature of County road ownership interest for the proposed Adair County solar project. The Adair County Commission adjourned at 4:00 p.m. on August 30, 2021.

Continued on page 386.

ATTEST:


County Clerk


Presiding Commissioner, Mark Shahan

**ADAIR COUNTY COMMISSION MINUTES
MONDAY, AUGUST 30, 2021**

Continued from page 385.

Unscheduled Public Walk-Ins and other Non-Agenda Items for Monday, August 30, 2021

None

IN REF. ORDER NO 13 Bids for Culvert Replacement on Tamarac Trail

LAWSON CONSTRUCTION LLC

29032 State Highway 11
Kirksville, MO 63501

Phone: 660-665-7017
Email: lawsonconstructionllc@gmail.com


August 30, 2021


Adair County
106 West Washington Street
Kirksville, MO 63501

RE: Proposal for Culvert Replacement – Tamarac Trail

Price for installation of 100 foot long x 36 inch diameter culvert on Tamarac Trail – Lump Sum of \$5,500.00.
All materials provided by Adair County.
Fully Insured.

Lawson Construction LLC


Louise Lawson
Managing Member

 **WILLIS BROS., INC.**
30285 KIMBALL PLACE
MACON, MISSOURI 63552
660-866-3327/FAX 660-866-7110

PROPOSAL FOR
Culvert Replacement on Tamarac Trail

August 16, 2021

Adair County Clerk
106 W Washington St
Kirksville, MO 63501

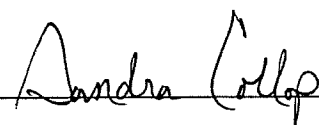
Re: Tamarac Trail

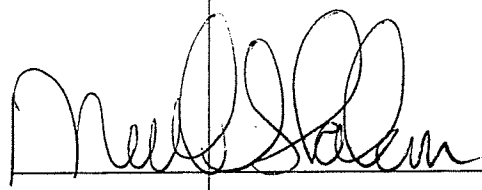
Install 100' 36" Culvert \$18,500.00

Tom Willis
660-651-2838

Continued on page 387.

ATTEST:


County Clerk



Presiding Commissioner, Mark Shahan

ADAIR COUNTY COMMISSION MINUTES

MONDAY, AUGUST 30, 2021

Continued from page 386.

IN REF. ORDER NO 14 Engineering Services Agreement – Structural Design Services, Adair County Courthouse Elevator Replacement



BENTON & ASSOCIATES, INC.
Consulting Engineers / Land Surveyors
2414 South Franklin Street • Kirksville MO 63501
Voice 660-665-3579 • Fax 217-245-4149

Ronald H. Benton, PE, SF
William J. Benton, PE
James L. Hadden, PE
Kenneth E. Blaylock, PLS
Adam J. Dorrell, PE
Matthew H. Hardy, PE, SE
Bartlett M. Sprain, PE
Douglas J. Eckman, PE

August 26, 2021

Mr. Mark Shahan
Presiding Commissioner
Adair County Commissioner
106 W Washington St.
Kirksville, MO, 63501

VIA E-MAIL TRANSMISSION

SUBJECT: Engineering Services Agreement – Structural Design Services
Adair County Courthouse Elevator Replacement
Kirksville, MO

Dear Mr. Shahan:

The following is our Proposal for providing Professional Engineering and Technical Services regarding the above subject project.

The proposed project generally consists of removal of the existing elevator system and replacement with a new elevator system extending service to the attic area.

The Scope of Services is based on our working knowledge of the project site area & preliminary discussions with you about the proposed improvements. It is also our intent of this Proposal to make available all possible utilization of our firm.

Task A. PLANS & DETAILS; Preparing Construction Plans, General Structural Notes and Site Visits to assist with Design.


Task A of this Agreement does not include:

- Preparation of bidding documents or specifications
- Mechanical, Electrical or HVAC Design Services
- Structural review or analysis of other building components
- Architectural Design Services

Task B. CONSTRUCTION PHASE SERVICES; Scope not included in this proposal at this time.

Adair County Commission will compensate Benton & Associates, Inc. for all services outlined in this Proposal for Engineering, and Technical services requested by Adair County Commissioner or their Agent at the hourly rate stipulated in Benton & Associates, Inc. then current Schedule of Charges for the personnel performing the various tasks on this project as payment in full for the actual time spent providing the services. Travel and other out-of-pocket expenses will be reimbursed to Benton & Associates, Inc. at their actual costs. The estimated cost for Services to be provided as

Jacksonville IL • Macomb IL • Kirksville MO • Mason MO • Rolla MO • Lebanon MO
 URL: www.bentonassociates.com • Email: info@bentonassociates.com • Since 1970



Mr. Mark Shahan
Adair County Commission
August 26, 2021
Page 2

described in this Proposal above is; Task A - \$12,500, Task B to be authorized at a later date. Therefore, Benton & Associates, Inc. agrees not to exceed \$ 12,500 for Task A without authorization of Adair County Commission or their Agent.

Additional services not included in the Scope of Services above will be provided in accordance with the then current Schedule of Charges and General Conditions.

The following information shall be provided to Benton & Associates, Inc. to assist with completing the Scope of Services outlined above:

1. Adair County Commission shall provide the appropriate proposed elevator document plans.
2. Assist/Correspond with the County with applicable information during the design process of the plans.
3. Provide design loads for permanent and temporary requirements.


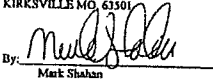
The attached General Conditions are incorporated into and made a part of this Agreement unless a section is modified in writing within this specific Agreement.

If the above meets your approval and understanding of the proposed services and charges for same, please sign where indicated below and return one fully executed copy to our office.

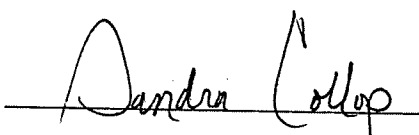
We appreciate the opportunity to submit this Proposal to you and look forward to working together on this project. We will schedule our design work upon receipt of a fully executed Agreement.

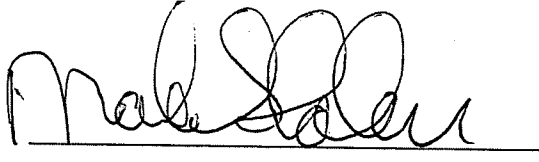
Should you have any questions or desire additional information, please advise.

Respectfully Submitted,

<p>ENGINEER</p> <p>BENTON & ASSOCIATES, INC. 2414 SOUTH FRANKLIN STREET KIRKSVILLE, MISSOURI 63501</p> <p>By:  Adam J. Dorrell, Principal</p> <p>Date: 8-26-21</p>	<p>CLIENT</p> <p>MARK SHAHAN 106 W. WASHINGTON ST. KIRKSVILLE MO, 63501</p> <p>By:  Mark Shahan</p> <p>Date: 8-30-2021</p>
---	--

K:\ACTIVE PROJECTS\14ENR\00000147\PROF CONTRACT\ENGINEERING PROPOSAL.DOC

ATTEST: 
County Clerk


Presiding Commissioner, Mark Shahan