

ADAIR COUNTY COMMISSION MINUTES
TUESDAY JUNE 21, 2022
19TH DAY APRIL ADJOURNED

The Adair County Commission convened at 8:30 a.m. on June 21, 2022, at their temporary office located in the records storage building at the Adair County Road and Bridge complex. All Commissioners were present.

At 9:00 am, Commission reviewed a contract with Howe Company LLC for assistance with the preparation and submittal of funding applications for the state BRO systems. Commissioner Thompson moved to approve the contract with Howe Company. Commissioner Shahan seconded the motion. All Commissioners voted in favor.

At 1:00 pm, the Commission went to the Cenveo building where they assisted in breaking down the Associate Circuit Court facilities. They left at 3:00 pm.

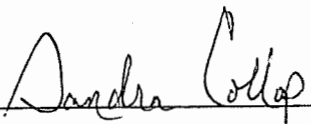
The Adair County Commission adjourned at 4:00 p.m. on June 21, 2022.

Unscheduled public walk-ins and other non-agenda items for June 21, 2022


NONE

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ATTEST:



County Clerk



Presiding Commissioner, Mark Shahan

**ADAIR COUNTY COMMISSION MINUTES
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IN REF. ORDER NO 20 Funding Application Contract with Howe Company, LLC

Date: June 13, 2022

Adair County, Missouri has chosen Howe Company, LLC to assist with the preparation and submittal of a funding application.

Bridge No. 0730001

Bridge No. 2040010

Bridge No. 0160007

SCOPE OF WORK
For each bridge listed above, Howe Company will;

- Request and receive bridge inspection reports from MoDOT or County records.
- Perform a site visit and take photographs and collect dimensions needed to estimate bridge size and project length.
- Prepare narratives and cost estimates needed for the funding application.
- Receive the County unique identifying number from County staff.
- Enter information into the MoDOT furnished application form.
- Provide the completed draft application for the County Commission to review.
- Assist County staff with the submission of the application to MoDOT staff.

COMPENSATION & PAYMENT
Howe Company, LLC will be compensated a lump sum amount not to exceed \$500 per bridge listed above, to perform the Scope of Work above. Howe Company, LLC will submit an invoice after the applications are submitted to MoDOT. The County will pay Howe Company, LLC within 30 calendar days.

LIMITATION OF LIABILITY
Howe Company's liability for work done under this agreement is limited to the amount of fee charged for the scope of work above.

Agreed to by: Adair County, Missouri Date: 6-21-2022


Mark Shahan Presiding Commissioner
Name: Mark Shahan

Bill King Associate Commissioner
Name: Bill King

Mark Thompson Associate Commissioner
Name: Mark Thompson

Sandra Collop County Clerk
Attested By: Sandra Collop
Name: Sandra Collop

Agreed to by Howe Company, LLC
By: Shannon Howe Date: June 13, 2022



Above minutes as presented to the County Clerk:

ATTEST:

Sandra Collop
County Clerk

Mark Shahan
Presiding Commissioner, Mark Shahan