

**ADAIR COUNTY COMMISSION MINUTES
TUESDAY FEBRUARY 21, 2023
7TH DAY JANUARY ADJOURNED**

The Adair County Commission convened at 8:30 a.m. on February 21, 2023, at their temporary office located in the old Veterans Office located on the North side East door of the Adair County Courthouse. All Commissioners were present.

The Commission spent the day attending to County Business.

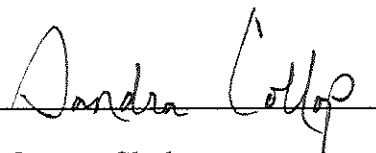
The Adair County Commission adjourned at 4:00 p.m. on February 21, 2023.

Unscheduled public walk-ins and other non-agenda items for February 21, 2023

None

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ATTEST:



County Clerk



Presiding Commissioner, Mark Shahan

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IN REF. ORDER NO 6 Contract for painting of detailed molding work in the second-floor rotunda of Courthouse

RECEIVED

FEB 21 2023

ADAIR COUNTY CLERK

I. Project Overview

I greatly appreciate the opportunity to work together to better our county's courthouse. I specialize in providing high-quality work in a timely manner, at an affordable cost, and with minimal disruption to your property. In this proposal, you'll find details regarding the scope of work for the project along with options for associated costs. Should you have any questions, feel free to reach out via the following means:

Phone: Erica Speiser 660-956-5685
Email: ericaspeiser12@gmail.com

Sincerely,
Erica Speiser

II. Scope of Work

The pricing in this painting proposal includes all the time and materials to complete the work described below. All prep work, painting, cleanup, and disposal requirements are documented in this scope of work and reflected in the pricing section of this painting proposal.

- Inventory all materials at jobsite
- Prepare and tape second floor
- Prepare and tape third floor
- Manual dry scraping, sanding (HEPA FILTER REQUIREMENT) and removal of old material* from spandrels, corner spandrels, molding & Satyr's head (North & South)
- Prime all spandrels, corner spandrels and moldings with White Lead Encapsulant
- Paint spandrels, corner spandrels, molding & Satyr's head (North & South)
- Paint floral capitals & floral cartouches on arches
- Complete clean-up of second floor
- Move materials to third floor
- Manual dry scraping, sanding (HEPA FILTER REQUIREMENT) and removal of old material* from spandrels, corner spandrels, molding & female heads centered in floral decorations
- Prime all spandrels, corner spandrels and moldings with White Lead Encapsulant
- Paint spandrels, corner spandrels, molding & female heads centered in floral decorations
- Paint floral relief-intrados
- Paint wreath in center of ceiling with various molded rosettes & medallions
- Complete clean up third floor
- Disposal of all trash

* STANDARD NUMBER: 1926.62- LEAD DEPARTMENT OF LABOR-OSHA

2/17/2023

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ATTEST: *Andrea Collop*
County Clerk

 Mark Shahan
Presiding Commissioner, Mark Shahan
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III. Projected Costs, Payment Terms & Timeline/Phases

This project's pricing is estimated based on the scope of work in this proposal. Should the project's scope or schedule change, the final price for the project may vary.

Phase	Description	Appx. # Of Days
1	Initial setup, spot sanding, detail sanding, cleaning surfaces and making surfaces ready for painting. Prime all surfaces containing lead paint, with lead paint encapsulant x2. (2 nd Floor)	5
2	Initial setup, spot sanding, detail sanding, cleaning surfaces and making surfaces ready for painting. Prime all surfaces containing lead paint, with lead paint encapsulant x2. (3 rd Floor)	5
3	Paint all floral capitals, floral cartouches, spandrels, corner spandrels, floral decorations on intrados, molded rosettes & medallions. (2 nd Floor)	10
4	Clean entire area, ensuring its dust-free, breakdown of equipment and move equipment to third floor. (2 nd Floor)	5
5	Paint all female heads, floral capitals, floral cartouches, spandrels, corner spandrels, floral decorations on intrados, molded rosettes & medallions. (3 rd Floor)	10
6	Clean the entire area, ensuring its dust-free, breakdown and removal of oil equipment. (3 rd Floor)	5
7	Disposal and clean-up of ALL trash and debris on both floors.	3
Appx. Total # Of Days to Completion		43

IV. Proposed Start & End Dates

Start Date: Feb 27th, 2023. End Date: Appx. April 24th, 2023

V. Colors

Moldings, Spandrels, Corner Spandrels: _____
 Satyr's heads, Female heads: _____
 Floral Cartouches, Floral Capitals, Floral Décor on Intrados: _____

VI. Payment Schedule

See attachment 'A'

VII. Materials

Purchasing, acquiring and delivery of all materials (including all paints, brushes, tools, supplies, scissor lift, etc.) to the initial jobsite (2nd Floor Adair County Courthouse)- before the agreed upon start-date, is the responsibility of Adair County. Paint brands, colors and textures are at the sole discretion of the authorized representatives for Adair County Courthouse."

**A detailed list of suggestions for brands of paint, amounts needed, exact tools required, supplies, PPE, lift equipment, etc. can be provided by Erica Spelser, but will remain the responsibility of Adair County to purchase, acquire and deliver all materials to the initial jobsite before the agreed upon start date.*

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ATTEST:



County Clerk



Presiding Commissioner, Mark Shahan

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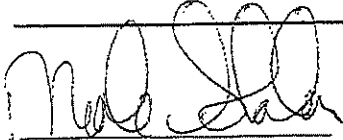
VIII. Acceptance & Signatures

If you would like to move forward with the project as described and priced in this painting proposal, please provide your acceptance within 3 days, by signing below and returning it to Erica Speiser.

- *Work is guaranteed against peeling for 3 years from completion date.
- *The Parties herein are independent contractors and nothing in this proposal should be construed as a joint venture, partnership, or an employer-employee relationship.
- *Any alteration/deviation from the above scope of work involving extra costs will be done only upon written change order, that is signed and agreed upon by all parties.
- *Costs will become an extra charge, over and above this quote. This is to include but is not limited to, hidden damages that are uncovered during the project.
- *Parties agree that Adair County will purchase all required supplies, paints (including lead-encapsulating paint), PPE & scissor lift needed to perform project and will coordinate with vendors to have all materials, paints, PPE & scissor lift delivered to the second floor of the Court House, by the start date agreed upon in this document.
- *The Parties agree that this Proposal and the Contract arising out of the acceptance of this Proposal shall be governed by the laws of Missouri.
- *Adair County assumes any and all liability and responsibility for any unforeseen structural damages incurred, that are out of sole-proprietor's control, due to the age and condition of stone (or any other structural material) under scope of work.
- *Standard Number: 1926.52- Lead Department of Labor-OSHA

Final Payments

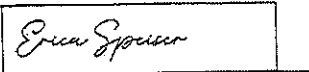
- (1). Have the work described above performed.
- (2). When we complete the work, we will ask you to inspect and sign off on the work.
- (3). You agree to inspect and sign off on the work within 48 hours after we submit it as complete.
- (4). You agree to pay the final contract balance amount in full upon receipt of the invoice.
- (5). Failure to inspect the work within 48 hours after we submit it as complete will forfeit your claim to touch up work or warranty work until the remaining balance is paid in full.



Mark Shahan

2-21-2023

Date



Erica Speiser

02/20/2023

Date

2/17/2023

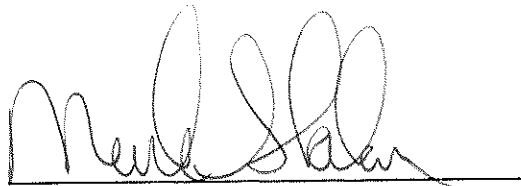
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Above minutes as presented to the County Clerk:

ATTEST:



County Clerk



Presiding Commissioner, Mark Shahan