

Adair County Clerk

106 West Washington St., Kirksville, Mo 63501

**August 6, 2024 Primary
November 5, 2024 Election**

Candidate filing is from February 27, 2024 8a.m. – March 26, 2024 5p.m.

Summary – 2024 Filing Requirements

Please note – this list was prepared as a courtesy to prospective candidates that will file in our office and to the public. Candidates are responsible for researching the full requirements and responsibilities of the particular office they seek.

General Qualifications Applicable to All of the Following Offices:

Article VII, § 8, Constitution of Missouri

- Citizen of the United States
- Resident of the State 1 year next preceding election

Missouri Statutes § 115.306

- Is not delinquent in the payment of any state income taxes, personal property taxes, municipal taxes, real property taxes on the place of residence as stated in the declaration of candidacy
- Filed an affidavit (Form 5120) of taxes paid with the Missouri Department of Revenue. Provide a copy of said affidavit at time of candidate filing.
- Is not a past or present corporate officer of any fee office that owes any taxes to the State
- Has not been found guilty of or pled guilty to a felony under the federal laws of the United States of America
- Has not been found guilty of or pled guilty to a felony under the laws of this state or an offense committed in another state that would be considered a felony in this State

Missouri Statutes §115.349

- Registered voter at time of filing

Missouri Statutes §130.071

- (1) If a successful candidate, or the treasurer of his candidate committee fails to file the disclosure reports which are required by this chapter, the candidate shall not take office until such reports are filed.

- (2) In addition to any other penalties provided by law, no person may file for any office in a subsequent election until he or the treasurer of his existing candidate committee has filed all required campaign disclosure reports for all prior elections.

Associate Commissioner (1st District and 2nd District) *(Missouri Statutes, § 49.020)*

- Resident of the County
- Resident of the district from which such commissioner is elected

Sheriff *(Missouri Statutes, § 57.010; 57.020)*

- County resident for one year prior to filing
- Resident taxpayer and registered voter of the County, at time of filing
- Shall be a person capable of efficient law enforcement
- Must be a licensed peace officer at the time of filing
- Capable of obtaining bond of at least \$5,000

County Assessor *(Missouri Statutes, § 53.010; 53.040)*

- Resident of the County from which such person was elected
- Capable of obtaining bond of at least \$1000
- *Note:* takes office September 1; additional training required (53.255)

County Surveyor *(Missouri Statutes, §Section 60.010; 60.030)*

- County resident (unless appointed) for six months prior to election
- At least twenty-one years old at time of filing
- Registered land surveyor
- Must continue county residency throughout term of office
- Capable of obtaining bond of at least \$1000

Public Administrator *(Missouri Statutes, § 473.730)*

- Resident of Missouri and of County at least one year prior to election
- At least twenty-one years old at time of filing
- Provide a signed affidavit from a surety company authorized to do business in this state indicating the candidate meets the statutory bond requirements of \$500,000 at the time of filing
- Current in the payment of all personal and business taxes at the time of filing

Coroner

(Missouri Statutes, § 58.030)

- Resident of the County at time of filing
- County resident at least six months prior to election
- At least twenty-one years old at time of election
- Before taking office, must qualify for a bond of at least \$1,000

The following requirements apply to all of the preceding offices

- All offices are 4(four) year terms beginning on Jan. 1, 2025 (*Assessor term begins September 1, 2025*)
- All offices are partisan
- All offices are elected by the County-at-large with the exception of the Associate Commissioners
- Candidates will pay a \$100 filing fee (*Missouri Statutes, Section 115.357*)
(Checks made out to party Central Committee)
(Clerk's office will NOT accept cash or credit cards)

Township Committeeman / Committeewoman (*Missouri Statutes, 115.607-115.613*)

(§130.071.2, does not apply to Township Committeemen and Committeewomen)

(Form 5120 is not required)

- Each township within the County may elect one Committeeman and one Committeewoman for each political party
- Partisan position, must file for a recognized party
- 2(two) year term
- Resident of both the County and the township for at least one year prior to election
- Registered voter of both the County and township for at least one year prior to election