

## **Notice to Candidates Filing for Adair County Offices for Primary Election August 6, 2024**

The 2024 primary will be held on Tuesday, August 6, 2024 (the 1<sup>st</sup> Tuesday after the 1<sup>st</sup> Monday in August for even numbered years). The filing period for candidates is from **8:00 a.m. on February 27, 2024** and ends at **5:00 p.m. on March 26, 2024**. (Section 115.349, RSMo.)

**Established political parties in Missouri:** Republican, Democratic, and Libertarian

**County Offices for Election:** County Commissioner 1<sup>st</sup> District, County Commissioner 2<sup>nd</sup> District, Sheriff, Assessor, Public Administrator, Coroner, Surveyor, and Township Committeepersons.

**When and Where to File:** Filing opens on February 27, 2024 at 8:00 a.m. and closes on March 26, 2024 at 5:00 p.m. Candidate filing is held in the office of Sandy Collop, Adair County Clerk, on the 2<sup>nd</sup> floor of the Adair County Courthouse at 106 W. Washington in Kirksville, Missouri. (Section 115.349, RSMo.)

**Ballot Placement:** Candidates who file on the first day by 5:00 p.m. will select a number by random drawing. The random number drawn determines the candidate's primary ballot placement. After the first day, candidates are placed on the ballot in the order of their filing. (Section 115.395, RSMo.)

**Documents Needed for Filing:** (Sections 115.357, 115.306 RSMo.)

1. A \$100 filing fee for political party, or receipt of payment from the treasurer of the party's central committee (check or money order made out to the party's central committee) The clerk's office will NOT accept cash or credit cards.
2. Proof of Identity – Missouri driver's license, birth certificate, or other form of certified identification.
3. **A copy of an affidavit (Form 5120) which has been filed with the Department of Revenue.** A copy of the form may be found at <http://dor.mo.gov/forms/5120.pdf> and information about this requirement is available at <http://dor.mo.gov/personal/candidates>. (Section 115.306, RSMo.)
4. For **Public Administrator** a signed affidavit from a surety company authorized to do business in the state indicating that the candidate meets the bond requirements. The Associate Circuit Judge has set the bonding requirement for the Public Administrator at \$500,000.00. 473.730(1) RSMo.

**Committeepersons:** Declarations of candidacy may also be filed for the political offices of Township Committeemen and Committeewomen. These positions are elected at the Primary Election.

If you have any questions, you may contact Sandy Collop, Adair County Clerk/Election Authority at 660-665-3350